



## Mechanism of Grievance Redressal at GJIMT

### 1. Submission of Grievance:

- **Email:** Students can send their grievances to specific email addresses such as [director@gjimt.ac.in](mailto:director@gjimt.ac.in).
- **Physical Submission:** Grievances can be submitted physically in the grievance box located on campus.
- **Institute Website:** Grievances can also be submitted through the institute's website [gjimt.ac.in](http://gjimt.ac.in).

### 2. Initial Review:

**Director's Review:** The Director receives and reviews the grievances submitted by students. This initial review helps in understanding the nature and urgency of the grievance.

### 3. Committee Involvement:

Based on the nature of the grievance, it is forwarded to the appropriate committee for further action:

- **Grievance Committee In-Charge:** Handles general grievances related to academic and administrative issues.
- **Internal Complaint Committee:** Deals with complaints related to harassment or misconduct.
- **Anti-Ragging Committee:** Addresses issues related to ragging and ensures a safe environment for students.
- **Anti-Discrimination Committee:** Focuses on grievances related to discrimination based on race, gender, caste, etc.

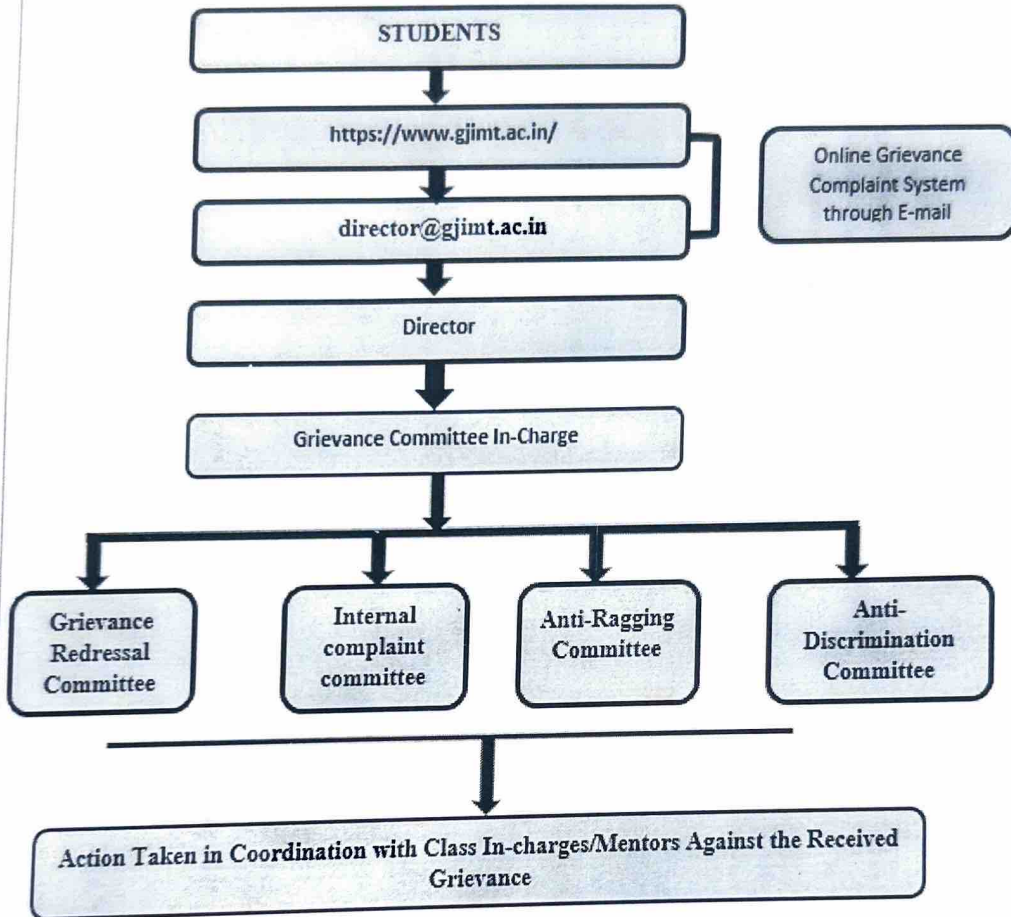
### 4. Action Taken:

**Coordination with Class In-charges/Mentors:** The respective committee takes necessary actions in coordination with class in-charges or mentors to address the grievance.

**Resolution Timeline:** The aim is to resolve the issue within 10 days to ensure timely redressal of student concerns.



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GPS Map Camera Plus

Sector 54, Sahibzada Ajit Singh Nagar, Punjab, India  
30.724657°, 76.726297°  
Altitude: 305m - Accuracy: 9m  
23/05/24 11:05 AM IST  
Captured by GPS Camera  
46.51µT 156.81°SE

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