



5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following:

- 1. Soft skills,**
- 2. Language and communication skills,**
- 3. Life skills (Yoga, physical fitness, health and hygiene),**
- 4. ICT/computing skills**

Links to the Supporting Documents

S.No.	DESCRIPTION	LINK
1	Certificate of Head of Institution	<u>VIEW</u>
2	Capacity Building & Skills Enhancement initiatives taken	
	1. Soft skills	<u>VIEW</u>
	2. Language and communication skills	<u>VIEW</u>
	3. Life skills (Yoga, physical fitness, health and hygiene)	<u>VIEW</u>
	4. ICT/computing skills	<u>VIEW</u>

CERTIFICATE OF HEAD OF INSTITUTION



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TO WHOM SO EVER IT MAY CONCERN

This is to certify that Gian Jyoti institute of management and technology, Mohali affiliated to IKGPTU has implemented the following Capacity Building and Skill Enhancement initiatives:

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills



Aneet Bedi
Dr. Aneet Bedi,

Director



5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills, 2. Language and communication skills, 3. Life skills (Yoga, physical fitness, health and hygiene), 4. ICT/computing skills

Name of the capacity development and skills enhancement program	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (if any)
1. Soft skills			
Life management skills	24-07-2020	93	Career Development Cell (Internal Team)
Employment Readiness Program	24-07-2020	84	CDC (Internal Team)
Life management skills	22-07-2021	62	CDC (Internal Team)
Employment Readiness Program	22-07-2021	82	CDC (Internal Team)
Internship Readiness Program	07-03-2022	81	CDC (Internal Team)
Employment Readiness Program	08-08-2022	73	CDC (Internal Team)
Life management skills	25-10-2022	91	CDC (Internal Team)
Life management skills	20-02-2023	67	CDC (Internal Team)
Internship Readiness Program	15-03-2023	76	CDC (Internal Team)
Professional Readiness Program	07-04-2023	82	CDC (Internal Team)
Employment Readiness Program	20-08-2023	94	CDC (Internal Team)
Life management skills	20-02-2024	98	CDC (Internal Team)
Internship Readiness Program	15-03-2024	88	CDC (Internal Team)
Professional Readiness Program	07-04-2024	102	CDC (Internal Team)



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REF NO. GJ/2023/018

Date: 06/08/2023

NOTICE

This is to inform all students that Soft Skills sessions shall be organized by the Career Development Cell from 23rd August 2023 onwards. Attendance is mandatory for students of the below-mentioned classes.

Name of Session	Class & Semester	Duration	Date of commencement
Soft Skills	MBA 1 MCA 1 BBA 1	30-Hours	23 rd Aug, 2023-

AS

Director



CC: -

1. EA to Director for kind information of Director
2. All Faculty Member
3. Front Office
4. All Notice Board

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REF NO. GJ/2024/022

Date: 07/01/2024

NOTICE

This is to inform all students that Soft Skills sessions shall be organized by the Career Development Cell from 23rd January 2024 onwards. Attendance is mandatory for students of the below-mentioned classes.

Name of Session	Class & Semester	Duration	Date of commencement
Soft Skills	BCA II Bcom II	30-Hours	23 rd Jan, 2024-


Director



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REF NO. GJ/2024/017

Date: 05/01/2024

NOTICE

This is to inform all students that Soft Skills sessions shall be organized by the Career Development Cell from 27 January 2024 onwards. Attendance is mandatory for students of the below-mentioned classes.

Name of Session	Class & Semester	Duration	Date of commencement
Soft Skills	MBA II MCA II BBA IV	30-Hours	27 th January 2024

Director



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2. All Faculty Member
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REF NO. GJ/2023/013

Date: 04/08/2023

NOTICE

This is to inform all students that Soft Skills sessions shall be organized by the Career Development Cell from 16 August 2023 onwards. Attendance is mandatory for students of the below-mentioned classes.

Name of Session	Class & Semester	Duration	Date of commencement
Soft Skills	BBA III BCom III	30-Hours	16 August 2023

Director



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REF NO. GJ/2023/027

Date: 15/08/2023

NOTICE

This is to inform all students that Soft Skills sessions shall be organized by the Career Development Cell from 24 August 2023 onwards. Attendance is mandatory for students of the below-mentioned classes.

Name of Session	Class & Semester	Duration	Date of commencement
Soft Skills	MBA III MCA III BCom V	30-Hours	24 August 2023



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REF NO. GJ/2024/036

Date: 10/01/2024

NOTICE

This is to inform all students that Soft Skills sessions shall be organized by the Career Development Cell from 21 January 2024 onwards. Attendance is mandatory for students of the below-mentioned classes.

Name of Session	Class & Semester	Duration	Date of commencement
Soft Skills	BBA VI BCA VI	30-Hours	21 January 2024



CC: -

1. EA to Director for kind information of Director
2. All Faculty Member
3. Front Office
4. All Notice Board

Report Session 2023-2024

Name Of Event	Soft Skills 2023-24
Organised By	Training & Placement Cell , GJIMT Mohali
Date	15 March 2024
Participants	MBA,MCA,BBA,BCA,Bcom Hons Students

Soft Skills is a very popular term nowadays, used to indicate personal transversal competences such as social aptitudes, language and communication capability, friendliness and ability of working in team and other personality traits that characterize relationships between people.

The TPC of the college have organized various types of activities to develop the soft skills of the students enrolled with the institution. These activities of the departments and platforms available helped the learners to learn and acquire soft skills like Communication Skills, Presentation Skills, Written Communication, Interpersonal Skills, Creativity and Leadership etc. Participants included final year students of BBA, MBA,BCA,MCA.

OUTCOME- The students benefitted from the workshop so as to bridge the gap between personal life and professional life. It helped students to enhance their personality , body language and gestures .





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Ref no. GJ/2024/018

Date: 23/05/2024

NOTICE

We are pleased to announce that there will be an Impact Lecture Series on Entrepreneurship, Startups, Innovation, and Intellectual Property Rights (IPR) scheduled for tomorrow, May 24, in the GJIMT Auditorium. The event will commence at 9:45 AM.

Speakers:

Dr. Niraj Bala

Dr. Harsh Vardhan Samalia

Attendance Requirement:

All faculty and students of the following programs are required to attend:

BCA I

BBA I

BCOM I (Hons)

This session promises to be highly informative and inspiring, offering valuable insights from distinguished speakers in the field. Your presence and participation are highly encouraged.

Please ensure to be seated in the auditorium by 9:30 AM to facilitate a prompt start.

Director

Dr. Anjeet Bedi



Impact Lecture Series on Entrepreneurship, Startups, Innovation, and Intellectual Property Rights (IPR)

Event Report

Date: May 24

Location: GJIMT Auditorium

Time: 9:45 AM - 1:30 PM

The Impact Lecture Series on Entrepreneurship, Startups, Innovation, and Intellectual Property Rights (IPR) was successfully conducted on May 24 in the GJIMT Auditorium. The event began promptly at 9:45 AM and was well-attended by students and faculty from BCA I, BBA I, and BCOM I (Hons) sponsored by the AICTE (All India Council for Technical Education), under the aegis of IIC (Institution's Innovation Council), GJIMT (Gian Jyoti Institute of Management & Technology), with support from MoE's (Ministry of Education) Innovation Cell, Government of India.

Speakers:

Dr. Niraj Bala

Dr. Harsh Vardhan Samalia

Event Overview

Welcome and Introduction:

The session commenced with a warm welcome from the host, who introduced the esteemed speakers and outlined the schedule for the morning.

The first session featured Dr. Niraj Bala from the Entrepreneurship Development and Industrial Coordination Department at NITTTR (National Institute of Technical Teachers Training and Research), Chandigarh, delivering a lecture on Entrepreneurship and Innovation.

In the second session, Dr. Harsh Vardhan Samalia, Associate Dean of Outreach and Resource Generation at NITTTR, Chandigarh, presented a lecture on Startups and Innovation.

Both sessions were highly successful, attracting more than 200 students and faculty members. The program was coordinated by Dr. Neeraj Sharma, the Convener of IIC, and the Dean Academic at GJIMT.

Highlights of his talk included: Types of intellectual property and their significance, The process of patenting and protecting inventions, The role of IPR in fostering innovation and economic growth

Case studies of successful innovation and IPR strategies

Q&A Session:

Following the presentations, a lively Q&A session took place, where students and faculty had the opportunity to ask questions and engage directly with the speakers.

Topics discussed included: Practical steps for young entrepreneurs, Common pitfalls in managing intellectual property, Future trends in innovation and startup ecosystems

Conclusion:

The event concluded with a vote of thanks to the speakers for their insightful contributions and to the attendees for their active participation. Attendees left with a deeper understanding of entrepreneurship, innovation, and the critical role of intellectual property rights.

Attendance:

The attendance requirement was successfully met, with all students and faculty from the specified programs present. The event was not only informative but also served as an inspiration for many aspiring entrepreneurs among the attendees.

Recommendations:

Regularly organize such lecture series to keep students updated with current trends and practices.

Include hands-on workshops and interactive sessions for more practical learning.

Facilitate networking opportunities with successful entrepreneurs and industry experts.

The Impact Lecture Series was a resounding success, providing valuable knowledge and inspiration to all participants.



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(GJIIC)**

ORGANISES

IMPACT LECTURE SERIES

FUNDED BY
MINISTRY OF EDUCATION



Dr. Niraj Bala

PROFESSOR
(ENTREPRENEURSHIP DEVELOPMENT AND
INDUSTRIAL COORDINATION DEPARTMENT)
NITTTR, CHANDIGARH

DIRECTOR - DR. ANEET BEDI



Dr. Harsh Vardhan Samalia

ASSOCIATE DEAN
(OUTREACH AND RESOURCE
GENERATION)
NITTTR, CHANDIGARH

CONVENOR - DR. NEERAJ SHARMA

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ATTENDANCE SHEETS



**LIST OF STUDENTS (SESSION ON ENTREPRENEURSHIP WAS
HELD ON 24/05/2024 BY SPEAKERS DR. NIRAJ BALA & DR. HARSH
VARDHAN SAMALIA, NITTTR CHANDIGARH)**

S.NO	ROLL NO	NAME	CLASS	ATTENDANCE
1	2310110	Abdul Ramjan	BBA	Ramjan
2	2310111	Abhay Chawla	BBA	Abhay
3	2310112	Aditya	BBA	Aditya
4	2310113	Aditya	BBA	Aditya
5	2310124	Aruansh Sharma	BBA	Aruansh
6	2310125	Arvind Syal	BBA	Arvind
7	2310126	Ashish	BBA	Ashish
8	2310127	Ayush	BBA	Ayush
9	2310128	Bijnesh Singh	BBA	Bijnesh
10	2310129	Chaitanya Sabharwal	BBA	Chaitanya
11	2310130	Chander Bhushan	BBA	Chander
12	2310131	David Thakur	BBA	David
13	2310132	Diksha Arora	BBA	Diksha
14	2310133	Dikshita Khurana	BBA	Dikshita
15	2310134	Drishtant Rawat	BBA	Drishtant
16	2310135	Gurkirat Singh	BBA	Gurkirat
17	2310136	Hardik Arora	BBA	Hardik
18	2310137	Harmanjot Singh	BBA	Harmanjot
19	2310154	Khushi Rao	BBA	Khushi
20	2310155	Kohinoor Singh	BBA	Kohinoor



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21	2310156	Komal Preet Kaur	BBA	Komal
22	2310157	Krish Chandel	BBA	Krish
23	2310158	Kushagra Singh	BBA	Kushagra
24	2310159	Maninder Kaur	BBA	Maninder
25	2310160	Manish Negi	BBA	Manish
26	2310161	Manjot Kaur	BBA	Manjot
27	2310162	Mannat	BBA	Mannat
28	2310166	Muskan Sharma	BBA	Muskan
29	2310167	Nakul	BBA	Nakul
30	2310168	Navraj Singh	BBA	Navraj
31	2310169	Neha Kumari	BBA	Neha
32	2310170	Om Dengta	BBA	Om Dengta
33	2310171	Paras Thakur	BBA	Paras
34	2310172	Parvesh Chandel	BBA	Parvesh
35	2310173	Payal	BBA	Payal
36	2310174	Pushpender Singh	BBA	Pushpender
37	2310175	Rahul Kumar	BBA	Rahul Kumar
38	2310179	Riya Singh	BBA	Riya Singh
39	2310180	Sachin	BBA	Sachin
40	2310181	Sahil	BBA	Sahil
41	2310188	Sorinshang Shimray	BBA	Sorinshang
42	2310189	Srishty	BBA	Srishty
43	2310191	Sujal Thakur	BBA	Sujal
44	2310192	Sumit Sah	BBA	Sumit
45	2310193	Tanya Sian	BBA	Tanya Sian

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46	2310194	Uttam Singh	BBA	Uttam
47	2310195	Vaman Chaudhary	BBA	Vaman
48	2310196	Vaneet Saini	BBA	Vaneet Saini
49	2310197	Vijay Singh	BBA	Vijay
50	2310198	Vikas	BBA	Vikas
51	2310199	Yuvraj Singh Bains	BBA	Yuvraj
52	2310394	Aayushi Bansal	BCOM	Aayushi
53	2310395	Abhijeet Mishra	BCOM	Abhijeet
54	2310396	Aditya Mondal	BCOM	Aditya
55	2310397	Aditya Saxena	BCOM	Aditya
56	2310398	Ajay Kataria	BCOM	Ajay
57	2310399	Aniket Rana	BCOM	Aniket
58	2310400	Anjali Kumari	BCOM	Anjali
59	2310401	Anmol Singla	BCOM	Anmol
60	2310402	Arnav Mehra	BCOM	Arnav Mehra
61	2310403	Dhruv	BCOM	Dhruv
62	2310404	Gargi	BCOM	Gargi
63	2310405	Harsh Kumar	BCOM	Harsh
64	2310416	Sakshi	BCOM	Sakshi
65	2310417	Sakshi Rani	BCOM	Sakshi
66	2310418	Taba Oni	BCOM	Taba
67	2310419	Tamana	BCOM	Tamana
68	2310420	Tarun Bhoria	BCOM	Tarun Bhoria
69	2310421	Vijaypat Gupta	BCOM	Vijaypat
70	2310422	Vinayak Gupta	BCOM	Vinayak

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71	2310423	Yatin	BCOM	Yatin
72	2310200	Aashish Gulati	BCA	Aashish
73	2310201	Abhinav	BCA	Abhinav
74	2310202	Abhinav Rana	BCA	Abhinav
75	2310203	Aditya	BCA	Aditya
76	2310204	Aditya Pal	BCA	Aditya Pal
77	2310227	Gurjeet Singh Harry	BCA	Gurjeet
78	2310228	Harman Singh Matharu	BCA	Harman Singh
79	2310229	Harmanpreet Singh	BCA	Harmanpreet
80	2310230	Harshit Mehta	BCA	Harshit Mehta
81	2310231	Harshpreet Singh	BCA	Harshpreet
82	2310232	Jaskaran Singh	BCA	Jaskaran
83	2310233	Jasmine Verma	BCA	Jasmine
84	2310234	Jatin Kumar	BCA	Jatin
85	2310236	Kamaldeep Sharma	BCA	Kamaldeep
86	2310237	Karamjeet Singh	BCA	Karamjeet
87	2310241	Lalit	BCA	Lalit
88	2310242	Manish Kumar	BCA	Manish
89	2310243	Manisha	BCA	Manisha
90	2310252	Nihal	BCA	Nihal
91	2310253	Nikhil Madheshiya	BCA	Nikhil

Training and placement Cell



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RESUME BUILDING WORKSHOP(LIFE MANAGEMENT SKILLS)

Ref no. GJ/2024/038

Date: 11/01/2024

NOTICE

This is to inform you that the Training and Placement Cell will be organizing a Resume Building Workshop for all final year students. The purpose of this workshop is to help you create effective resumes, highlight your skills and achievements, and enhance your chances of securing job placements.

Details of the Resume Building Workshop:

- Date: 18/01/2024
- Time: 10:00 am
- Venue: Computer Labs

Benefits of Participating:

- Receive valuable tips and guidance from experienced professionals.
- Learn how to tailor your resume to different job roles.
- Increase your chances of catching the attention of potential employers.

Interested students are strongly encouraged to participate to improve their resume writing skills and prepare effectively for future career opportunities. To register for the workshop, please visit the Training and Placement Cell office. For any queries or further information, please contact

[9876614199]


Director

Dr Aneet Bedi



Report on the Resume Building Workshop held on 18/01/2024

Organized by the Training and Placement Cell on Jan 18, 2024, the Training and Placement Cell successfully conducted a Resume Building Workshop for all final year students. This workshop was designed to help students create effective resumes, highlight their skills and achievements, and enhance their chances of securing job placements.

Workshop Details:

Date: Jan 18, 2024

Time: 10:00 AM

Venue: Computer Labs

Workshop Agenda:

Introduction and Objectives:

The session began with an introduction to the importance of a well-crafted resume in the job market. The objectives of the workshop were clearly outlined, emphasizing the need to create resumes that stand out to potential employers.

Guidance from Professionals:

Experienced professionals conducted the workshop, providing valuable tips and insights into resume writing. They covered various aspects, including the structure and content of a resume, how to effectively present skills and achievements, and common mistakes to avoid.

Tailoring Resumes:

The session included a segment on customizing resumes for different job roles. Participants learned how to align their resumes with job descriptions and highlight relevant experiences and qualifications.

Interactive Session:

The workshop featured an interactive segment where students received personalized feedback on their resumes. This hands-on approach allowed participants to make immediate improvements and ask specific questions.

Q&A Session:

A Q&A session was held towards the end of the workshop, providing students with the opportunity to

seek further clarification on various aspects of resume building.

Benefits of the Workshop:

Enhanced Resume Quality: Students gained a better understanding of how to create professional and effective resumes.

Personalized Feedback: Participants received individual feedback from professionals, enabling them to refine their resumes based on expert advice.

Increased Confidence: The workshop helped boost the confidence of students in their ability to present themselves effectively to potential employers.

Networking Opportunity: Students had the chance to interact with professionals and peers, broadening their network for future career opportunities.

Conclusion:

The Resume Building Workshop was well-received by the students, with active participation and positive feedback. The session successfully met its objectives, providing final year students with the skills and knowledge needed to enhance their resumes and improve their job prospects.

Acknowledgments:

We extend our gratitude to the professionals who led the workshop and the students who participated enthusiastically. The success of this event would not have been possible without the collective effort of everyone involved.





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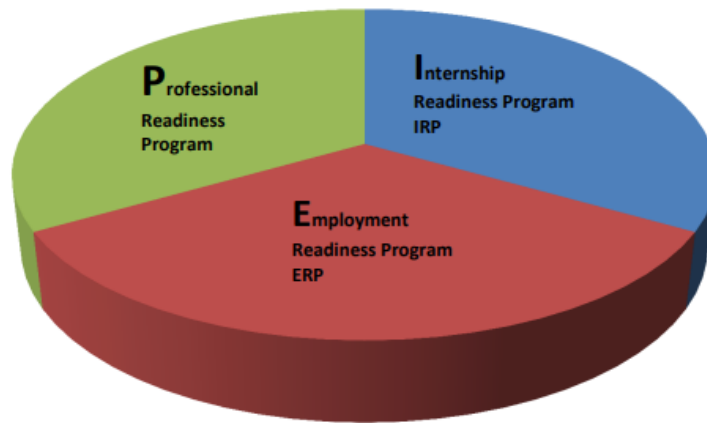




SYLLABUS/CURRICULUM OF SOFT SKILLS



**GJIMT C2C PIE
Campus to Corporate PIE**



PRP 3 Cs

- Confidence
- Communication
- Competencies

IRP 3 Ps

- Professional Networking
- Portfolio
- Paid Internship

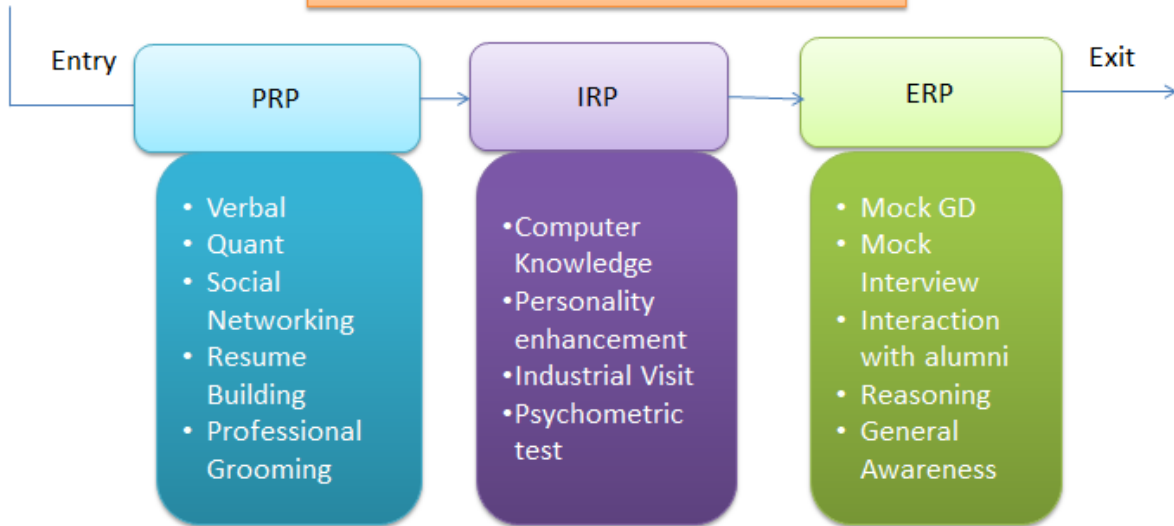
ERP 3 Ss

- Self Presentation
- Search
- Selection

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Student Cycle - Soft Skills



GJIMT C2C Pie Module and Models

Module	Scope	Content	Deliverable outcomes
PRP- Professional Readiness Program	Sensitization of Professionalism intended towards preparing a student for Professional Career	Art of Self Introduction + Effective Communication + Time Management Skills + Stress Management Skills + Part Time Jobs + Work from Home + Essential English Gramattical Skills	C2C-PRPM serves an aim to arise sense of professionalism among the young scholars through - Skill Mapping & Competency Development in the area of 3-Cs - Confidence, Communication & Competencies



<p>IRP - Internship Readiness Program</p>	<p>Focused upon building essential & pivotal skills to undertake Internships & Industry based live projects</p>	<p>Paid Internship + Resume Writing + Presentation and Analytical Skills + Business Correspondence + Labs on Motivation & Leadership Skills + Advanced Institutional Networking</p>	<p>C2C-IRPM makes ready the student participant for the upcoming Internship in the summer months of May-June. The 3-Ps included under this module include - Professional Networking, Portfolio and Paid Internship</p>
<p>Employability Readiness Program</p>	<p>Comprehensive Transformation of Personality through 4 Ps - Presentation, Positivity, Passion & Professionalism</p>	<p>Wrap-up Session on Core Business Knowledge + Expanding Social Media Profiling & Professional Networking II + HR Interviews + Essential/Advanced Corporate Communication + Ethics & Etiquettes + Aptitude Test + Group Discussions & Personal Interview + Job</p>	<p>C2C-ERPM is a final phase in the overall 360 degree of competency building & skill proficiency driven on 3S -> Self Presentation, Search & Selection. This is where the student participant becomes a refined resource to be placed in filling profile.</p>

Date: May 08, 2024

Here is the submission towards personal meeting dated April 25 towards Course Curriculum Deliverables into PIE – A Composite and Comprehensive Program intent to evolve & upskill students into professional personalities.

PRP (Professional Readiness Program):

Semester I (All Courses):-

- J2M: Just To Minutes-Art of Self Introduction & Principles of Resume Writing (Theory Session)
- 2 Minute – Video creation on Self Introduction by the student – “Self-Speak”
- SWOT Analysis: Reporting Strengths and Weaknesses; Aim/Goal in Life, Achievements and Recognitions
- Writing a Professional Resume with perfection
- Mastering the Microsoft Office Suite – 365; with main focus on – Power Point Presentation & MS Excel
- Grooming & Gestures Lab – I (How to carry oneself for Corporate Lifestyle)
- Social and Professional Networking; creating a Professional Profile onto – LinkedIn (Basics of Networking)
- Workshop/Webinar on LinkedIn – Expert Speak/Talk (Dr. Sneha Sharma Mam)
- Assignment /Report Submission: A Student needs to prepare 1 Practical & submit 1 Report of 15 Pages on – SWOT Analysis; His own Biography, highlighting his/her Achievements, Strengths, Aim in Life, Purpose ahead and His/her Core Skill Sets
- Industry Visit - I

IRP (Internship Readiness Program):

Semester II & III (UG: BBA IV, BCA IV, and B.Com Hons. IV):

Semester IV (PG: MBA II & MCA II)

- Assessing Personality through Psychometric Tests
- Expert Speak – What’s Trending in Technology: An Expert Talk on – AI/Crypto Currency/Cloud Computing/Data Analytics
- Industry Visit – II
- Public Speak Lab I – Discuss & Debate; followed by Extempore, Spontaneous Speak



- Introduction to Aptitude Tests
- Solving Aptitude Tests – Series I
- Solving Aptitude Tests – Series II
- Counseling Session into – Specialization/Elective subject for Management/IT
- Search on Self (SoS): Networking with 5 companies through LinkedIn for finding Best opportunities into Internship
- Certifications as Value Additions
- Interviewing Skills for Internship opportunities
- Appointing ICs (Internship Coordinators)

ERP (Employability Readiness Program):

Semester IV

- Mock GD Sessions & Mock Interviews – Lab I: Faculty @ GJIMT
- Mock GD Sessions & Mock Interviews – Lab II: Expert Speakers from Industry
- Final Test Series for gaining perfection into - Aptitude Test
- Promoting ICs into PCs – Placement Coordinators
- Final Time Resume Update for Placements (FLOW: Finally Over Work)
- Talent Recognition: Awarding BEST ICs/PCs over their special contribution & support during Internships and Placements.



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LIFE MANAGEMENT SKILLS

CIRCULAR FOR CONDUCT OF LMS CLASSES



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REF NO. GJ/2023/047

Date: 06/08/2023

NOTICE

Life management Skills sessions

This is to inform all students that Life management Skills sessions shall be organized by the Career Development Cell from 23rd August 2023 onwards for this semester. Attendance is mandatory for students of the below-mentioned classes.

Name of Session	Class & Semester	Duration	Date of commencement
Life management Skills	MBA 1 MCA 1 BBA 1	30-Hours	23 rd Aug, 2023

Aneesh

Director



CC: -

1. EA to Director for kind information of Director
2. All Faculty Member
3. Front Office
4. All Notice Board



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REF NO. GJ/2024/040

Date: 07/01/2024

NOTICE

Life management Skills sessions

This is to inform all students that Life management Skills sessions shall be organized by the Career Development Cell from 23rd January 2024 onwards for this semester. Attendance is mandatory for students of the below-mentioned classes.

Name of Session	Class & Semester	Duration	Date of commencement
Life management Skills	BCA II Bcom II	30-Hours	23 rd Jan, 2024

Avesh

Director



CC: -

1. EA to Director for kind information of Director
2. All Faculty Member
3. Front Office
4. All Notice Board

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SESSIONS UNDER LMS



Group Discussion practice by MBA students



Public Speaking done by Management students



Social Etiquette class conducted at Hotel Aroma, Chandigarh



ATTENDANCE SHEET FOR LMS

S.NO	ROLL NO.	NAME	CLASS	ATTENDANCE
1	2310324	Aditi	MBA	Aditi
2	2310325	Alfisha Hussain	MBA	Alfisha
3	2310331	Anshika	MBA	Anshika
4	2310332	Anshu Singh Rana	MBA	Anshu
5	2310333	Astha Danu	MBA	Astha
6	2310338	Gursimran Kaur	MBA	Gursimran
7	2310360	Ramneek Kaur	MBA	Ramneek
8	2310361	Ritu	MBA	Ritu
9	2310364	Sapna Kumari	MBA	Sapna
10	2310365	Shruti Pathak	MBA	Shruti
11	2310366	Sidakpreet Kaur	MBA	Sidakpreet
12	2310367	Simran Koul	MBA	Simran
13	2310369	Taranjot Kaur	MBA	Taranjot
14	2310370	Vani	MBA	Vani
15	2310343	Harshita Kumari	MBA	Harshita
16	2310344	Harshpreet Kaur	MBA	Harshpreet
17	2310347	Kamalpreet Kaur	MBA	Kamalpreet
18	2310348	Kiranjot Kaur	MBA	Kiran
19	2310349	Komal Garg	MBA	Komal
20	2310350	Lalita Rana	MBA	Lalita Rana



21	2310356	Niharika	MBA	Niharika
22	2340284	Anjleen Kaur	MBA	Anjleen
23	2310375	Diksha Rani	MCA	Diksha
24	2310376	Divy Prakash Mishra	MCA	Divy Prakash
25	2310378	Kariya Parveen	MCA	Kariya
26	2310379	Komal	MCA	Komal
27	2310380	Mamta	MCA	Mamta
28	2310383	Pooja Kumawat	MCA	Pooja
29	2310384	Priya Sharma	MCA	Priya
30	2310385	Rajni	MCA	Rajni
31	2310386	Sakshi	MCA	Sakshi
32	2310391	Simran Kaur	MCA	Simran
33	2310400	Anjali Kumari	BCOM	Anjali
34	2310404	Gargi	BCOM	Gargi
35	2310406	Ishani Supriya	BCOM	Ishani
36	2310407	Jasmeet Kaur	BCOM	Jasmeet
37	2310409	Komal	BCOM	Komal
38	2310411	Mahima	BCOM	Mahima
39	2310414	Rasveen Kaur	BCOM	Rasveen
40	2310415	Ruchi Singh	BCOM	Ruchi Singh
41	2310416	Sakshi	BCOM	Sakshi
42	2310417	Sakshi Rani	BCOM	Sakshi
43	2310418	Taba Oni	BCOM	Taba
44	2310419	Tamana	BCOM	Tamana



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45	2310116	Anamika Dhiman	BBA	Anamika
46	2310118	Anjali	BBA	Anjali
47	2310119	Anjali Gharti	BBA	Anjali
48	2310143	Isha	BBA	Isha
49	2310144	Ishika	BBA	Ishika
50	2310153	Khushi	BBA	Khushi
51	2310154	Khushi Rao	BBA	Khushi
52	2310156	Komal Preet Kaur	BBA	Komal
53	2310173	Payal	BBA	Payal
54	2310169	Neha Kumari	BBA	Neha
55	2310177	Rajneet Kaur	BBA	Rajneet
56	2310179	Riya Singh	BBA	Riya
57	2310189	Srishty	BBA	Srishty
58	2310193	Tanya Sian	BBA	Tanya
59	2310196	Vaneet Saini	BBA	Vaneet
60	2310146	Jasveen Saini	BBA	Jasveen

Training and placement Cell

Dr Anect Bedi
Director



CURRICULUM OF LIFE MANAGEMENT SKILLS

Duration: 30 Hours

The Course Professional Skills is divided into two parts:

- Career Skills
- Team Skills

Career Skills

Objectives

The Objectives of the course are to help students/candidates:

1. Acquire career skills and fully pursue to partake in a successful career path.
2. Prepare good resume, prepare for interviews and group discussions.
3. Explore desired career opportunities in the employment market in consideration of individual SWOT.

Expected Outcomes

At the end of this course the students will be able to:

1. Prepare their resume in an appropriate template without grammatical and other errors and using proper syntax.
2. Participate in a simulated interview.
3. Actively participate in a simulated interview.
4. Capture a self-interview simulation video regarding the job role concerned.
5. Enlist the common errors generally made by candidates in an interview.
6. Perform appropriately and effectively in group discussions.
7. Explore sources (Online/offline) of career opportunities.
8. Identify career opportunities in consideration of their own potential and aspirations.
9. Use the necessary components required to prepare for a career in an identified occupation (as a case study).

Module Outline

Module 1: Resume Skills

Resume Skills: Preparation and Presentation

- Introduction of resume and its importance
- Difference between a CV, Resume and Bio data
- Essential components of a good resume

Resume skills: Common Errors

- Common errors people generally make in preparing their resume.
- Prepare a good resume of her/his considering all essential components.

Module 2: Interview Skills



Interview Skills: Preparation and Presentation

- Meaning and types of interview (F2F, telephonic, video, etc.).
- Dress Code, Background Research, Do's and Don'ts.
- Situation, Task, Approach and Response (STAR Approach) for facing an interview.
- Interview procedure (Opening, listening skills, closure, etc.).
- Important questions generally asked in a job interview (open and closed ended questions).

Interview Skills: Simulation

- Observation of exemplary interviews
- Comment critically on simulated interviews

Interview Skills: Common Errors

- Discuss the common errors generally candidates make in interview
- Demonstrate an ideal interview

Module 3: Group Discussion Skills

- Meaning and methods of Group Discussion
- Procedure of Group Discussion
- Group Discussion - Simulation
- Group Discussion - Common Errors

Module 4: Exploring Career Opportunities

- Knowing yourself - personal characteristics
- Knowledge about the world of work, requirements of jobs including self-employment.
- Sources of career information
- Preparing for a career based on their potentials and availability of opportunities

Team Skills

Objectives:

The objectives of the course are to make learners:

1. Understand the significance of Team Skills and help them in acquiring them.
2. To help them design, develop and adapt to situations as an individual and as a team.

Expected Outcomes:

By the end of this course the learners/candidates will be able to:

- Use common technology messaging tools that are used in enterprises for flow of information and transition from command and control to informal communication during an online/offline team session.
- Actively use and operate online team communication tools: Webinar, Skype, Zoom, Google hangout etc.

- Appreciate and demonstrate Team Skills.
- Participate in a digital lifestyle conversant with computers, applications, Internet and nuances of cyber security.
- Explore (online) and identify career opportunities in consideration of their own potential and aspirations.
- Discuss and articulate the key requirements of an entrepreneurial exercise.
- Empathise and trust colleagues for improving interpersonal relations.
- Engage in effective communication by respecting diversity and embracing good listening skills.
- Distinguish the guiding principles for communication in a diverse, smaller internal world.
- Practice interpersonal skills for better relations with seniors, juniors, peers and stakeholders.
- Project a good personal image and social etiquette so as to have a positive impact on building of one's chosen career.
- Generate, share and maximise new ideas with the concept of brainstorming and the documentation of key critical ideas/thoughts articulated and action points to be implemented with timelines in a team discussion (as MOM) in identified applicable templates.

Module Outline:

Module 1: Presentation Skills

- Types of presentations
- Internal and external presentation
- Knowing the purpose
- Knowing the audience
- Opening and closing a presentation
- Using presentation tools
- Handling questions
- Presentation to heterogenic group
- Ways to improve presentation skills over time

Module 2: Trust and Collaboration

- Explain the importance of trust in creating a collaborative team
- Agree to Disagree and Disagree to Agree - Spirit of Team work
- Understanding fear of being judged and strategies to overcome fear

Module 3: Listening as a Team Skill

- Advantages of Effective Listening
- Listening as a team member and team leader. Use of active listening strategies to encourage sharing of ideas.

Module 4: Brainstorming

- Use of group and individual brainstorming techniques to promote idea generation

- Learning and showcasing the principles of documentation of team session outcomes

Module 5: Social and Cultural Etiquette

- Need for etiquette
- Aspects of social and cultural/corporate etiquette in promoting teamwork
- Importance of time, place, propriety and adaptability to diverse cultures

Module 6: Internal Communication

- Use of various channels of transmitting information including digital and physical, to team members.

Leadership and Management Skills

In the current times of cut-throat competitions, disbelief in values, techno-centric complex lifestyles, there is a dire need to emphasise the 'human' agency in community living. This can be done by cultivating and nurturing the innate leadership skills of the youth so that they may transform these challenges into opportunities and become torch bearers of the future by developing creative solutions.

Objectives

The Module is designed to:

- Help students to develop essential skills to influence and motivate others.
- Inculcate emotional and social intelligence and integrative thinking for effective leadership.
- Create and maintain an effective and motivated team to work for the society.
- Nurture a creative and entrepreneurial mind-set.
- Make students understand the personal values and apply ethical principles in professional and social contexts.

Expected Outcomes

Upon completion of the course students will be able to:

- Examine various leadership models and understand/assess their skills, strengths and abilities that affect their own leadership style and can create their leadership vision.
- Learn and demonstrate a set of practical skills such as time management, self-management, handling conflicts, team leadership, etc.
- Understand the basics of entrepreneurship and develop business plans.
- Apply the design thinking approach for leadership.
- Appreciate the importance of ethics and moral values for making of a balanced personality.

Universal Human Values

Universal human values are values that human beings cherish and hold in common consciously and otherwise in most of the places and times and practice them.

Truth, Love, Peace, Non-Violence and Righteous Conduct are the Universal Human Values. Renunciation, Compassion and Service are also commonly acceptable human values, which at the operation level have been named differently as sincerity, honesty, righteousness, humility, gratitude, aspiration, prosperity, non-violence, trust, faith, forgiveness, mercy, peace and so on. These are needed for well-being of an individual, society and humanity and ultimately Peace in the world.

SAMPLE CERTIFICATE OF LMS COURSE





S.NO OF CERTIFICATES ISSUED FOR LMS COURSE

S.No.	Roll No.	Name	Class	S.No of Certificates
1	2310324	Aditi	MBA	LMS/2023-24/101
2	2310325	Alfisha Hussain	MBA	LMS/2023-24/102
3	2310331	Anshika	MBA	LMS/2023-24/103
4	2310332	Anshu Singh Rana	MBA	LMS/2023-24/104
5	2310333	Astha Danu	MBA	LMS/2023-24/105
6	2310338	Gursimran Kaur	MBA	LMS/2023-24/106
7	2310360	Ramneek Kaur	MBA	LMS/2023-24/107
8	2310361	Ritu	MBA	LMS/2023-24/108
9	2310364	Sapna Kumari	MBA	LMS/2023-24/109
10	2310365	Shruti Pathak	MBA	LMS/2023-24/110
11	2310366	Sidakpreet Kaur	MBA	LMS/2023-24/111
12	2310367	Simran Koul	MBA	LMS/2023-24/112
13	2310369	Taranjot Kaur	MBA	LMS/2023-24/113
14	2310370	Vani	MBA	LMS/2023-24/114
15	2310343	Harshita Kumari	MBA	LMS/2023-24/115
16	2310344	Harshpreet Kaur	MBA	LMS/2023-24/116
17	2310347	Kamalpreet Kaur	MBA	LMS/2023-24/117
18	2310348	Kiranji Kaur	MBA	LMS/2023-24/118
19	2310349	Komal Garg	MBA	LMS/2023-24/119
20	2310350	Lalita Rana	MBA	LMS/2023-24/120
21	2310356	Niharika	MBA	LMS/2023-24/121
22	2340284	Anjleen Kaur	MBA	LMS/2023-24/122
23	2310375	Diksha Rani	MCA	LMS/2023-24/123
24	2310376	Divy Prakash Mishra	MCA	LMS/2023-24/124
25	2310378	Kariya Parveen	MCA	LMS/2023-24/125
26	2310379	Komal	MCA	LMS/2023-24/126
27	2310380	Mamta	MCA	LMS/2023-24/127
28	2310383	Pooja Kumawat	MCA	LMS/2023-24/128
29	2310384	Priya Sharma	MCA	LMS/2023-24/129
30	2310385	Rajni	MCA	LMS/2023-24/130
31	2310386	Sakshi	MCA	LMS/2023-24/131
32	2310391	Simran Kaur	MCA	LMS/2023-24/132
33	2310400	Anjali Kumari	BCOM	LMS/2023-24/133
34	2310404	Gargi	BCOM	LMS/2023-24/134
35	2310406	Ishani Supriya	BCOM	LMS/2023-24/135
36	2310407	Jasmeet Kaur	BCOM	LMS/2023-24/136
37	2310409	Komal	BCOM	LMS/2023-24/137
38	2310411	Mahima	BCOM	LMS/2023-24/138
39	2310414	Rasveen Kaur	BCOM	LMS/2023-24/139



40	2310415	Ruchi Singh	BCOM	LMS/2023-24/140
41	2310416	Sakshi	BCOM	LMS/2023-24/141
42	2310417	Sakshi Rani	BCOM	LMS/2023-24/142
43	2310418	Taba Oni	BCOM	LMS/2023-24/143
44	2310419	Tamana	BCOM	LMS/2023-24/144
45	2310116	Anamika Dhiman	BBA	LMS/2023-24/145
46	2310118	Anjali	BBA	LMS/2023-24/146
47	2310119	Anjali Gharti	BBA	LMS/2023-24/147
48	2310143	Isha	BBA	LMS/2023-24/148
49	2310144	Ishika	BBA	LMS/2023-24/149
50	2310153	Khushi	BBA	LMS/2023-24/150
51	2310154	Khushi Rao	BBA	LMS/2023-24/151
52	2310156	Komal Preet Kaur	BBA	LMS/2023-24/152
53	2310173	Payal	BBA	LMS/2023-24/153
54	2310169	Neha Kumari	BBA	LMS/2023-24/154
55	2310177	Rajneet Kaur	BBA	LMS/2023-24/155
56	2310179	Riya Singh	BBA	LMS/2023-24/156
57	2310189	Srishty	BBA	LMS/2023-24/157
58	2310193	Tanya Sian	BBA	LMS/2023-24/158
59	2310196	Vaneet Saini	BBA	LMS/2023-24/159
60	2310146	Jasveen Saini	BBA	LMS/2023-24/160



TIME TABLE OF SOFT SKILLS AND LMS CLASSES

GIAN JYOTI INSTITUTE OF MANAGEMENT & TECHNOLOGY, MOHALI

TIME TABLE												
DAY	Class/ Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:20	11:20 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00	
MONDAY	BBA II (A)			TEA BREAK		PRP/IRP/ERP	LUNCH BREAK		TEA BREAK	VAC		
	BBA II (B)					PRP/IRP/ERP				VAC		
	BBA IV									VAC	LMS	
	BBA VI									VAC	PRP/IRP/ERP	
	B.COM II											
	B.COM IV											
	B.COM VI											
	MBA II											
	MBA IV											
	MCA IV											
	MCA II											
	BCA VI (Sec A)											
	BCA VI (Sec B)											
	BCA IV (Sec A)											
	BCA IV (Sec B)											
	BCA II (Sec A)											
BCA II (Sec B)					MPD (BK)			VAC	PRP/IRP/ERP	PRP/IRP/ERP		
TUESDAY	BBA II (A)			TEA BREAK			LUNCH BREAK		TEA BREAK	VAC		
	BBA II (B)									VAC		
	BBA IV										VAC	LMS
	BBA VI										VAC	
	B.COM II											
	B.COM IV											
	B.COM VI											
	MBA II											
	MBA IV											
	MCA IV											
	MCA II											
	BCA VI (Sec A)	PRP/IRP/ERP										
	BCA VI (Sec B)	PRP/IRP/ERP										
	BCA IV (Sec A)											
	BCA IV (Sec B)											
	BCA II (Sec A)											
BCA II (Sec B)				CSA Lab3 (SD)	CPP Lab1 (ST)		CSA (SD)	VAC				
WEDNESDAY	BBA II (A)			TEA BREAK			LUNCH BREAK		TEA BREAK	VAC		
	BBA II (B)									VAC	LMS	
	BBA IV										VAC	PRP/IRP/ERP
	BBA VI										VAC	PRP/IRP/ERP
	B.COM II											
	B.COM IV											
	B.COM VI											
	MBA II											
	MBA IV											
	MCA IV											
	MCA II											
	BCA VI (Sec A)											
	BCA VI (Sec B)											
	BCA IV (Sec A)											
	BCA IV (Sec B)											
	BCA II (Sec A)											
BCA II (Sec B)												
THURSDAY	BBA II (A)			TEA BREAK			LUNCH BREAK		TEA BREA	VAC		
	BBA II (B)									VAC		
	BBA IV										VAC	
	BBA VI		PRP/IRP/ERP								VAC	
	B.COM II		PRP/IRP/ERP									
	B.COM IV											
	B.COM VI											
	MBA II											
	MBA IV											
	MCA IV											
	MCA II											
	BCA VI (Sec A)											
	BCA VI (Sec B)											
	BCA IV (Sec A)											
	BCA IV (Sec B)											
	BCA II (Sec A)											
BCA II (Sec B)												
FRIDAY	BBA II (A)	PRP/IRP/ERP		TEA BREAK			LUNCH BREAK		TEA BREA	VAC		
	BBA II (B)									VAC		
	BBA IV							PRP/IRP/ERP			VAC	PRP/IRP/ERP
	BBA VI										VAC	PRP/IRP/ERP
	B.COM II	PRP/IRP/ERP										
	B.COM IV											
	B.COM VI											
	MBA II											
	MBA IV											
	MCA IV											
	MCA II											
	BCA VI (Sec A)											
	BCA VI (Sec B)											
	BCA IV (Sec A)											
	BCA IV (Sec B)											
	BCA II (Sec A)											
BCA II (Sec B)	CPP (ST)											



DAY	Class/ Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:20	11:20 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00
SATURDAY	0										
	MBA II									VAC	
	MBA IV									VAC	
	MCA IV							IRPIERP PRPIERP		VAC	
	MCA II									VAC	
	BCA VI (Sec A)			TEA BREAK			LUNCH BREAK		TEA BREA	VAC	
	BCA VI (Sec B)									VAC	
	BCA IV (Sec A)									VAC	
	BCA IV (Sec B)									VAC	
	BCA II (Sec A)									VAC	
BCA II (Sec B)									VAC		

LIST OF STUDENTS WHO ATTENDED SOFT SKILLS CLASSES

S.NO	ROLL NO	STUDENT NAME	CLASS
1	2211682	Akariti	MBA
2	2211683	Akash Dogra	MBA
3	2211684	Akhil Parihar	MBA
4	2211685	Akshita Tuteja	MBA
5	2211691	Anuj Kumar	MBA
6	2211692	Anuj Sharma	MBA
7	2211693	Apeksha Patil	MBA
8	2211695	Babita Devi	MBA
9	2211696	Bhupinder Singh	MBA
10	2211697	Bhuvan Sharma	MBA
11	2211698	Gaurav Uppal	MBA
12	2211700	Harkeerat Kaur	MBA
13	2310146	Jasveen Saini	BBA
14	2310147	Jivan	BBA
15	2310148	Kalsh Sharma	BBA
16	2310150	Karanveer Singh Sandhu	BBA
17	2310151	Kartik Gupta	BBA
18	2310152	Keshav Kashyap	BBA



19	2310153	Khushi	BBA
20	2310154	Khushi Rao	BBA
21	2310155	Kohinoor Singh	BBA
22	2310156	Komal Preet Kaur	BBA
23	2310163	Manvir Singh	BBA
24	2310164	Mehak Sahota	BBA
25	2211745	Mohd Danish	MCA
26	2211746	Mohd Shahil	MCA
27	2211747	Mudasir Abass	MCA
28	2211748	Nitin Kumar	MCA
29	2211755	Sandeep Kaur	MCA
30	2211758	Ziyaqat Hussain	MCA
31	2211730	Vishali	MCA
32	2310394	Aayushi Bansal	BCOM
33	2310399	Aniket Rana	BCOM
34	2310404	Gargi	BCOM
35	2310405	Harsh Kumar	BCOM
36	2310406	Ishani Supriya	BCOM
37	2310407	Jasmeet Kaur	BCOM
38	2310408	Karan	BCOM
39	2310409	Komal	BCOM
40	2310410	Krishna Dass	BCOM
41	2310411	Mahima	BCOM
42	2310412	Nikhil Rana	BCOM
43	2310417	Sakshi Rani	BCOM
44	2310418	Taba Oni	BCOM
45	2310419	Tamana	BCOM
46	2310420	Tarun Bhorja	BCOM



47	2310421	Vijaypat Gupta	BCOM
48	2310422	Vinayak Gupta	BCOM
49	2310423	Yatin	BCOM
50	2310200	Aashish Gulati	BCA
51	2310201	Abhinav	BCA
52	2310202	Abhinav Rana	BCA
53	2310203	Aditya	BCA
54	2310204	Aditya Pal	BCA
55	2310205	Agamjot Singh	BCA
56	2310206	Ajit Singh	BCA
57	2310207	Akash Kumar Gupta	BCA
58	2310208	Aman	BCA
59	2310219	Birinder Singh	BCA
60	2310220	Deepanshu	BCA
61	2310252	Nihal	BCA
62	2310256	Nitin Madheshiya	BCA
63	2310257	Oman Shukla	BCA
64	2310258	Pankaj Roy	BCA
65	2310260	Parmanand Kumar	BCA
66	2310270	Ram Singh	BCA
67	2310271	Ravi Kumar	BCA
68	2310276	Rohit Bisht	BCA
69	2310285	Sanyam Bansal	BCA
70	2310286	Savita Kumari Prajapati	BCA
71	2310299	Subhojeet Manna	BCA
72	2310300	Sudeep Bera	BCA
73	2310301	Sulena	BCA
74	2310302	Sunny Kumar	BCA



75	2310303	Suraj	BCA
76	2310304	Suraj Gupta	BCA
77	2310320	Vipul Chandel	BCA
78	2310321	Virender Kumar	BCA
79	2310322	Yashpal	BCA
80	2211470	Aanchal	BBA
81	2211471	Aditya Bhardwaj	BBA
82	2211472	Alisha	BBA
83	2211495	Harshpreet Singh	BBA
84	2211496	Harvir Singh Minhas	BBA
85	2211510	Manish Negi	BBA
86	2211511	Millind Sharma	BBA
87	2211512	Mohammad Khushal	BBA
88	2211516	Navin Kumar	BBA
89	2211519	Neeraj Kumar	BBA
90	2211520	Netraj Khangembam	BBA
91	2211521	Nikhil	BBA
92	2211522	Nikhil	BBA
93	2211523	Pankaj Rawat	BBA
94	2211524	Parteksh	BBA
95	2211525	Prashant Yadav	BBA
96	2211526	Pratham	BBA
97	2211527	Pratham Sharma	BBA
98	2211536	Rupali Pandyar	BBA
99	2211537	Sachin Pal	BBA
100	2211543	Simran	BBA
101	2211544	Simran Vashisht	BBA
102	2211545	Sneha	BBA



103	2211546	Sujal Singh Gosain	BBA
104	2211547	Suraj Jayswal	BBA
105	2211548	Tisha Rathore	BBA
106	2211549	Tony Massey	BBA
107	2211550	Tushar Gupta	BBA
108	2211551	Varnika	BBA
109	2211552	Vikas Saini	BBA
110	2211553	Vinayak Singh	BBA
111	2211760	Abhi Kumar	BCOM
112	2211761	Aditya Balraj	BCOM
113	2211763	Anjali	BCOM
114	2211764	Ekta	BCOM
115	2211771	Mehar Preet Singh	BCOM
116	2211773	Nishika	BCOM
117	2211774	Parneet Singh	BCOM
118	2211775	Pritish Brar	BCOM
119	2211776	Priya	BCOM
120	2211777	Priya	BCOM
121	2211779	Ranjana	BCOM
122	2211780	Rohit	BCOM
123	2211785	Sushil Kumar	BCOM
124	2211786	Tavneet Kaur	BCOM
125	2211787	Vanshika	BCOM
126	2211571	Ansh	BCA
127	2211572	Ansh Dabla	BCA
128	2211620	Maven Saggar	BCA
129	2211621	Meenakshi	BCA
130	2211622	Mohammad Abrar Chato	BCA



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131	2211636	Poonam	BCA
132	2211637	Prabhjeet Singh	BCA
133	2211643	Ravi Kumar Singh	BCA
134	2211644	Rinki	BCA
135	2211646	Sachin Kumar	BCA
136	2211647	Sachin Maurya	BCA
137	2211649	Samrinder Singh	BCA
138	2211650	Sanya Kaushal	BCA



Name of the capacity development and skills enhancement program	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (if any)
2. Language and communication skills			
Reading Comprehension	17-08-2019	97	English Club
Content Writing	18-04-2020	52	English Club
Functional English	09-08-2020	98	English Club
JAM (Just a minute) Session	10-10-2020	80	English Club
Spin a story	16-10-2020	55	English Club
Vocabulary Stack	07-05-2021	58	English Club
Role Play	23-08-2021	77	CDC (Internal Team)
Basics of Letter Writing	10-09-2021	59	English Club
Listening Comprehension	25-07-2022	75	CDC (Internal Team)
Functional English	08-04-2022	30	English Club
Spoken English	20-09-2022	35	English Club
Grammar	24-02-2023	56	CDC (Internal Team)
Effective Power Point Presentation	06-03-2023	72	Marketing Club
Extempore	22-07-2023	67	CDC (Internal Team)
Effective Communication Skills & Spoken English (Training Session)	06-02-2024	54	Ms Bhawanpreet Kaur, Assistant Professor, GJIMT

OFFICE ORDER FOR LANGUAGE AND COMMUNICATION SKILLS

To.
The Director,
Gian Jyoti Institute of Management and Technology,

Sir,

Subject: Permission for commencing training classes (Language and Communication Skills) 2023-24.
As per the meeting convened on 14th Aug, 2023 for Training classes for the academic year 2023-2024, it is to request permission for the conduct of Soft Skill Training classes for students. The details of the classes are as:

S. No.	Name of Activity	Year/sem	Total no. of hours	Date of commencement
1	Language and Communication Skills	2023-24	20-Hours(odd sem) 20-Hours(Even sem)	23 rd Aug, 2023- 27 th May, 2024(academic year)

Thanks and Regards

Yours Faithfully

CDC

Report Session 2023-2024

Name Of Event	Language and Communication Skills 2023-24
Organised By	Training & Placement Cell , GJIMT Mohali
Date	21 March 2024
Participants	MBA,MCA,BBA,BCA,Bcom Hons Students

Language is regarded as both the greatest communication enabler and the greatest communication barrier. Students receive training so that they can be groomed in a variety of areas, such as the value of effective communication, different forms of communication, communication hurdles, presenting skills, etc. Distinguished academic and business leaders present workshops on these subjects to assist students in being ready for the demands of the workplace.

The TPC of the college have organized various types of activities to develop the language and communication skills of the students enrolled with the institution. These activities of the departments helped the learners to learn and enhance communication skills. They upskilled functional English , content writing, letter writing, listening and comprehension, vocabulary .Participants included final year students of BBA, MBA,BCA,MCA.

OUTCOME- The students benefitted from the workshop so as to bridge the gap between personal life and professional life. It helped students to improve language and communication skills helping them in multilingual environment.



LANGUAGE LAB

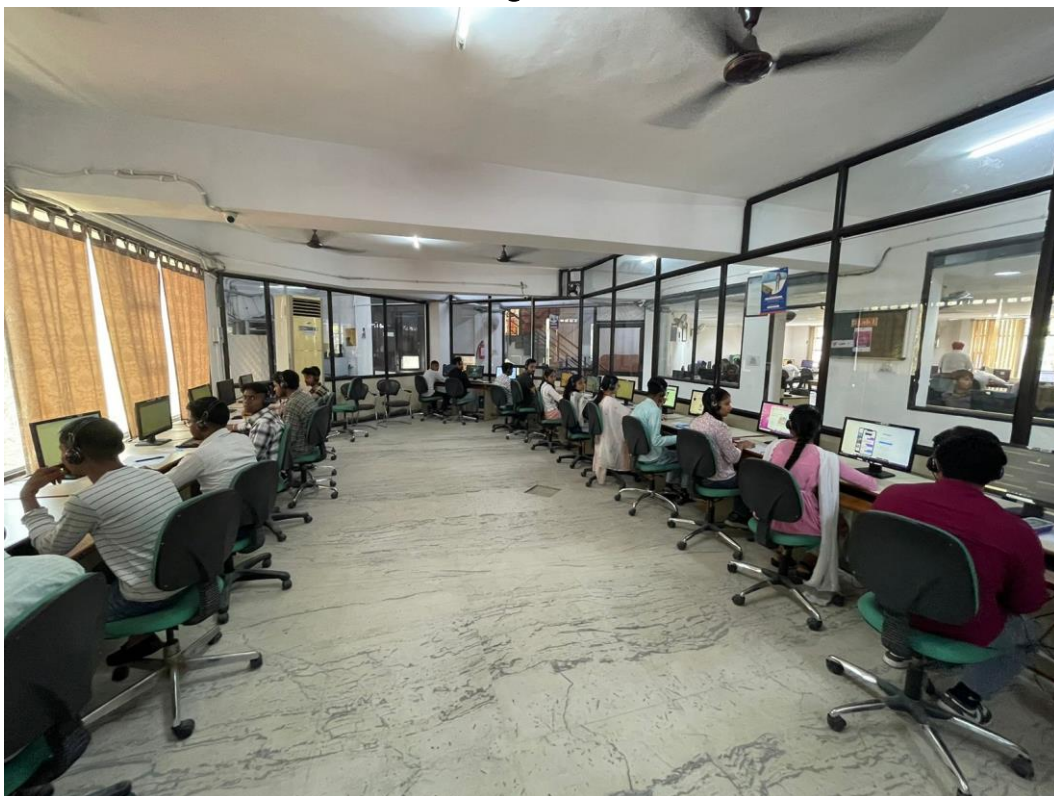
A language laboratory (or language lab in short) is a system that transforms a passive language class into an active speaking-based learning environment. This helps the language teacher to save a substantial amount of time and manage their language classes more efficiently. For students this means that they can spend more time on speaking-based language learning activities and actually using the target language. Usually when using language laboratories, the teaching focus shifts to using audio-visual teaching aids instead of teaching the second language through text-books and grammar rules.

At GJIMT well equipped language lab is installed to enhance language abilities of students across management and IT department . Hence BBA, BCA, Bcom.Hons, MBA & MCA students are able to improve functional English to have better career opportunities.





Students enhancing communication skills





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NOTICE FOR LANGUAGE AND COMMUNICATION SKILLS CLASSES



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REF NO. GJ/2023/048

Date: 15/08/2023

NOTICE

Language and Communication Skills sessions

This is to inform all students that Language and Communication Skills sessions shall be organized by the Career Development Cell from 23rd August 2023 onwards. Attendance is mandatory for students of all the classes.

S. No.	Name of Activity	Year	Total no. of hours	Duration
1	Language and Communication Skills	2023-24	20-Hours(odd sem) 20-Hours(Even sem)	23 rd Aug, 2023- 27 th May, 2024(academic year)


Director



CC: -

1. EA to Director for kind information of Director
2. All Faculty Member
3. Front Office
4. All Notice Board

CURRICULUM OF COMMUNICATION SKILLS & SPOKEN ENGLISH

UNIT – I

- Communication Skills: Introduction, Definition, The Importance of Communication, The Communication Process – Source, Message, Encoding, Channel, Decoding, Receiver, Feedback, Context
- Barriers to communication: Physiological Barriers, Physical Barriers, Cultural Barriers, Language Barriers, Gender Barriers, Interpersonal Barriers, Psychological Barriers, Emotional barriers
- Perspectives in Communication: Introduction, Visual Perception, Language, Other factors
- affecting our perspective - Past Experiences, Prejudices, Feelings, Environment

UNIT – II

- Elements of Communication: Introduction, Face to Face Communication – Tone of voice, Body Language (Non-Verbal Communication), Verbal Communication Physical Communication.
- Communication Styles: Introduction, The Communication styles Matrix with example for each Direct Communication style, Spirited Communication style, Systematic Communication style, Considerate Communication style.

UNIT – III

- Basic Listening Skills: Introduction, Self-Awareness, Active Listening, Becoming an Active Listener, Listening in Difficult Situations.
- Effective Written Communication: Introduction, When and When Not to Use Written Communication - Complexity of the Topic, Amount of Discussion Required, Shades of Meaning, Formal Communication.
- Writing Effectively: Subject Lines, Put the Main Point First, Know Your Audience, Organization of the Message

UNIT – IV

- Interview Skills: Purpose of an interview, Do's and Don't's of an interview
- Giving Presentations: Dealing with Fears, Planning your Presentation, Structuring Your Presentation, Delivering Your Presentation, Techniques of Delivery.

UNIT – V

- Group Discussion: Introduction, Communication skills in group discussion, Do's and
- Don't's of group Discussion



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Speakers:

- Ms. Deepthi Jandial, Leadership Coach, Training & Development Consultant
- RJ Meenakshi, Radio Jockey at 94.3 MY FM
- Ms. Ritesh Vashisht, Director, Education & Training Skills Anytime
- Ms. Shivani Kanwar, Learning & Development Professional, IIM Udaipur
- Dr. Vidhi Miglani, Education, Innovation & Training Coach







ATTENDANCE SHEET OF COMMUNICATION SKILLS AND SPOKEN ENGLISH

S.No	Roll No.	Name	CLASS	ATTENDANCE
1	2111943	Adarsh	BCOM	Adarsh.
2	2111944	Anandita Tanti	BCOM	Ananti
3	2111949	Bhawna Bishnoi	BCOM	Bhawna
4	2111950	Bhupender Singh	BCOM	Bhupender
5	2111951	Divjot Singh	BCOM	Divjot
6	2111952	Ishita Rai	BCOM	Ishita
7	2111954	Jaspreet Singh	BCOM	Jaspreet
8	2111955	Khushdeep Kaur	BCOM	Khushdeep
9	2111956	Manas Sareik	BCOM	Manas
10	2111957	Manthan Singh	BCOM	Manthan
11	2111958	Piyush Aggarwal	BCOM	Piyush
12	2111959	Pooja	BCOM	Pooja
13	2111960	Rakesh Kumar	BCOM	Rakesh
14	2211760	Abhi Kumar	BCOM	Abhi
15	2211761	Aditya Balraj	BCOM	Aditya
16	2211766	Gurmehar Singh	BCOM	Gurmehar
17	2211767	Hardeep Kaur	BCOM	Hardeep
18	2211769	Kashish Chopra	BCOM	Kashish
19	2211771	Mehar Preet Singh	BCOM	Mehar
20	2211773	Nishika	BCOM	Nishika



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21	2211774	Parneet Singh	BCOM	Parneet
22	2211775	Pritish Brar	BCOM	Pritish
23	2211776	Priya	BCOM	Priya
24	2211777	Priya	BCOM	Priya
25	2211779	Ranjana	BCOM	Ranjana
26	2211780	Rohit	BCOM	Rohit
27	2211781	Sameer Kumar	BCOM	Sameer
28	2211782	Samta Kumari	BCOM	Samta
29	2211783	Shivani Kumari	BCOM	Shivani
30	2211784	Suryansh	BCOM	Suryansh
31	2211785	Sushil Kumar	BCOM	Sushil
32	2211786	Tavneet Kaur	BCOM	Tavneet
33	2211787	Vanshika	BCOM	Vanshika
34	2310394	Aayushi Bansal	BCOM	Aayushi
35	2310395	Abhijeet Mishra	BCOM	Abhijeet
36	2310396	Aditya Mondal	BCOM	Aditya
37	2310397	Aditya Saxena	BCOM	Aditya
38	2310398	Ajay Kataria	BCOM	Ajay
39	2310399	Aniket Rana	BCOM	Aniket
40	2310400	Anjali Kumari	BCOM	Anjali
41	2310401	Anmol Singla	BCOM	Anmol
42	2310402	Arnav Mehra	BCOM	Arnav
43	2310403	Dhruv	BCOM	Dhruv
44	2310404	Gargi	BCOM	Gargi
45	2310405	Harsh Kumar	BCOM	Harsh
46	2310406	Ishani Supriya	BCOM	Ishani



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47	2310407	Jasmeet Kaur	BCOM	Jasmeet
48	2310408	Karan	BCOM	Karan
49	2310409	Komal	BCOM	Komal
50	2310410	Krishna Dass	BCOM	Krishna
51	2310411	Mahima	BCOM	Mahima
52	2310412	Nikhil Rana	BCOM	Nikhil
53	2310413	Ovesh	BCOM	Ovesh
54	2310414	Rasveen Kaur	BCOM	Rasveen
55	2310415	Ruchi Singh	BCOM	Ruchi
56	2310416	Sakshi	BCOM	Ruchi-SAKSHI
57	2310417	Sakshi Rani	BCOM	Sakshi
58	2310418	Taba Oni	BCOM	Taba Oni
59	2310419	Tamana	BCOM	Tamana
60	2310420	Tarun Bhoria	BCOM	Tarun
61	2310421	Vijaypat Gupta	BCOM	Vijaypat
62	2310422	Vinayak Gupta	BCOM	Vinayak
63	2310423	Yatin	BCOM	Yatin
64	2310146	Jasveen Saini	BBA	Jasveen
65	2310147	Jivan	BBA	Jivan
66	2310148	Kalsh Sharma	BBA	Kalsh
67	2310150	Karanveer Singh Sandhu	BBA	Karanveer
68	2310151	Kartik Gupta	BBA	Kartik
69	2310152	Keshav Kashyap	BBA	Keshav
70	2310153	Khushi	BBA	Khushi
71	2310154	Khushi Rao	BBA	Khushi
72	2310155	Kohinoor Singh	BBA	Kohinoor



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73	2310156	Komal Preet Kaur	BBA	Komal
74	2310163	Manvir Singh	BBA	Manvir
75	2310164	Mehak Sahota	BBA	Mehak
76	2211470	Aanchal	BBA	Aanchal
77	2211471	Aditya Bhardwaj	BBA	Aditya
78	2211472	Alisha	BBA	Alisha
79	2211495	Harshpreet Singh	BBA	Harshpreet
80	2211496	Harvir Singh Minhas	BBA	Harvir Singh Minhas
81	2211510	Manish Negi	BBA	M. Negi
82	2211511	Millind Sharma	BBA	Millind
83	2211512	Mohammad Khushal	BBA	Mohammad Khushal
84	2211516	Navin Kumar	BBA	Navin
85	2211526	Pratham	BBA	Pratham
86	2211527	Pratham Sharma	BBA	Pratham
87	2211551	Varnika	BBA	Varnika
88	2211552	Vikas Saini	BBA	Vikas
89	2211553	Vinayak Singh	BBA	Vinayak

Navinder
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SAMPLE CERTIFICATE FOR LANGUAGE AND COMMUNICATION
SKILLS COURSE





S.NO OF CERTIFICATES ISSUED FOR COMMUNICATION SKILLS
COURSE

S.No	Roll No.	Name	CLASS	S.No of Certificate
1	2111943	Adarsh	BCOM	LCS/2023-24/001
2	2111944	Anandita Tanti	BCOM	LCS/2023-24/002
3	2111949	Bhawna Bishnoi	BCOM	LCS/2023-24/003
4	2111950	Bhupender Singh	BCOM	LCS/2023-24/004
5	2111951	Divjot Singh	BCOM	LCS/2023-24/005
6	2111952	Ishita Rai	BCOM	LCS/2023-24/006
7	2111954	Jaspreet Singh	BCOM	LCS/2023-24/007
8	2111955	Khushdeep Kaur	BCOM	LCS/2023-24/008
9	2111956	Manas Sareik	BCOM	LCS/2023-24/009
10	2111957	Manthan Singh	BCOM	LCS/2023-24/010
11	2111958	Piyush Aggarwal	BCOM	LCS/2023-24/011
12	2111959	Pooja	BCOM	LCS/2023-24/012
13	2111960	Rakesh Kumar	BCOM	LCS/2023-24/013
14	2211760	Abhi Kumar	BCOM	LCS/2023-24/014
15	2211761	Aditya Balraj	BCOM	LCS/2023-24/015
16	2211766	Gurmehar Singh	BCOM	LCS/2023-24/016
17	2211767	Hardeep Kaur	BCOM	LCS/2023-24/017
18	2211769	Kashish Chopra	BCOM	LCS/2023-24/018
19	2211771	Mehar Preet Singh	BCOM	LCS/2023-24/019
20	2211773	Nishika	BCOM	LCS/2023-24/020
21	2211774	Parneet Singh	BCOM	LCS/2023-24/021
22	2211775	Pritish Brar	BCOM	LCS/2023-24/022
23	2211776	Priya	BCOM	LCS/2023-24/023
24	2211777	Priya	BCOM	LCS/2023-24/024
25	2211779	Ranjana	BCOM	LCS/2023-24/025
26	2211780	Rohit	BCOM	LCS/2023-24/026
27	2211781	Sameer Kumar	BCOM	LCS/2023-24/027
28	2211782	Samta Kumari	BCOM	LCS/2023-24/028
29	2211783	Shivani Kumari	BCOM	LCS/2023-24/029



30	2211784	Suryansh	BCOM	LCS/2023-24/030
31	2211785	Sushil Kumar	BCOM	LCS/2023-24/031
32	2211786	Tavneet Kaur	BCOM	LCS/2023-24/032
33	2211787	Vanshika	BCOM	LCS/2023-24/033
34	2310394	Aayushi Bansal	BCOM	LCS/2023-24/034
35	2310395	Abhijeet Mishra	BCOM	LCS/2023-24/035
36	2310396	Aditya Mondal	BCOM	LCS/2023-24/036
37	2310397	Aditya Saxena	BCOM	LCS/2023-24/037
38	2310398	Ajay Kataria	BCOM	LCS/2023-24/038
39	2310399	Aniket Rana	BCOM	LCS/2023-24/039
40	2310400	Anjali Kumari	BCOM	LCS/2023-24/040
41	2310401	Anmol Singla	BCOM	LCS/2023-24/041
42	2310402	Arnav Mehra	BCOM	LCS/2023-24/042
43	2310403	Dhruv	BCOM	LCS/2023-24/043
44	2310404	Gargi	BCOM	LCS/2023-24/044
45	2310405	Harsh Kumar	BCOM	LCS/2023-24/045
46	2310406	Ishani Supriya	BCOM	LCS/2023-24/046
47	2310407	Jasmeet Kaur	BCOM	LCS/2023-24/047
48	2310408	Karan	BCOM	LCS/2023-24/048
49	2310409	Komal	BCOM	LCS/2023-24/049
50	2310410	Krishna Dass	BCOM	LCS/2023-24/050
51	2310411	Mahima	BCOM	LCS/2023-24/051
52	2310412	Nikhil Rana	BCOM	LCS/2023-24/052
53	2310413	Ovesh	BCOM	LCS/2023-24/053
54	2310414	Rasveen Kaur	BCOM	LCS/2023-24/054
55	2310415	Ruchi Singh	BCOM	LCS/2023-24/055
56	2310416	Sakshi	BCOM	LCS/2023-24/056
57	2310417	Sakshi Rani	BCOM	LCS/2023-24/057
58	2310418	Taba Oni	BCOM	LCS/2023-24/058
59	2310419	Tamana	BCOM	LCS/2023-24/059
60	2310420	Tarun Bhorla	BCOM	LCS/2023-24/060
61	2310421	Vijaypat Gupta	BCOM	LCS/2023-24/061
62	2310422	Vinayak Gupta	BCOM	LCS/2023-24/062
63	2310423	Yatin	BCOM	LCS/2023-24/063
64	2310146	Jasveen Saini	BBA	LCS/2023-24/064
65	2310147	Jivan	BBA	LCS/2023-24/065
66	2310148	Kalsh Sharma	BBA	LCS/2023-24/066
67	2310150	Karanveer Singh	BBA	LCS/2023-24/067



Sandhu				
68	2310151	Kartik Gupta	BBA	LCS/2023-24/068
69	2310152	Keshav Kashyap	BBA	LCS/2023-24/069
70	2310153	Khushi	BBA	LCS/2023-24/070
71	2310154	Khushi Rao	BBA	LCS/2023-24/071
72	2310155	Kohinoor Singh	BBA	LCS/2023-24/072
73	2310156	Komal Preet Kaur	BBA	LCS/2023-24/073
74	2310163	Manvir Singh	BBA	LCS/2023-24/074
75	2310164	Mehak Sahota	BBA	LCS/2023-24/075
76	2211470	Aanchal	BBA	LCS/2023-24/076
77	2211471	Aditya Bhardwaj	BBA	LCS/2023-24/077
78	2211472	Alisha	BBA	LCS/2023-24/078
79	2211495	Harshpreet Singh	BBA	LCS/2023-24/079
80	2211496	Harvir Singh Minhas	BBA	LCS/2023-24/080
81	2211510	Manish Negi	BBA	LCS/2023-24/081
82	2211511	Millind Sharma	BBA	LCS/2023-24/082
83	2211512	Mohammad Khushal	BBA	LCS/2023-24/083
84	2211516	Navin Kumar	BBA	LCS/2023-24/084
85	2211526	Pratham	BBA	LCS/2023-24/085
86	2211527	Pratham Sharma	BBA	LCS/2023-24/086
87	2211551	Varnika	BBA	LCS/2023-24/087
88	2211552	Vikas Saini	BBA	LCS/2023-24/088
89	2211553	Vinayak Singh	BBA	LCS/2023-24/089

TIME TABLE

GIAN JYOTI INSTITUTE OF MANAGEMENT & TECHNOLOGY, MOHALI

TIME TABLE

DAY	Class/ Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:30	11:30 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00
MONDAY	BBA II (A)			TEA BREAK		PRP/IRP/ERP	LUNCH BREAK		TEA BREAK	VAC	
	BBA II (B)					PRP/IRP/ERP				VAC	
	BBA IV									VAC	LMS
	BBA VI									VAC	PRP/IRP/ERP
	B.COM II										
	B.COM IV										
	B.COM VI										
	MBA II										
	MBA IV										
	MCA IV										
	MCA II										
	BCA VI (Sec A)										
	BCA VI (Sec B)										
	BCA IV (Sec A)										
	BCA IV (Sec B)										
	BCA II (Sec A)										
BCA II (Sec B)					MPD (BK)			VAC	PRP/IRP/ERP	PRP/IRP/ERP	



DAY	Class/ Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:20	11:20 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00			
TUESDAY	BBA II (A)			TEA BREAK			LUNCH BREAK		TEA BREAK	VAC				
	BBA II (B)				VAC									
	BBA IV				VAC									
	BBA VI				VAC	LMS								
	B.COM II												VAC	
	B.COM IV												VAC	
	B.COM VI												LMS	
	MBA II												VAC	IRP/ERP
	MBA IV												VAC	
	MCA IV												VAC	
	MCA II											IRP/ERP	VAC	
	BCA VI (Sec A)	PRP/IRP/ERP											VAC	
	BCA VI (Sec B)	PRP/IRP/ERP											VAC	
	BCA IV (Sec A)												VAC	
BCA IV (Sec B)									VAC					
BCA II (Sec A)									VAC					
BCA II (Sec B)					CSA Lab3 (SD)	CPP Lab1 (ST)		CSA (SD)	VAC					

DAY	Class/ Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:20	11:20 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00			
WEDNESDAY	BBA II (A)			TEA BREAK			LUNCH BREAK		TEA BREAK	VAC				
	BBA II (B)				VAC									
	BBA IV				VAC									
	BBA VI				VAC	PRP/IRP/ERP								
	B.COM II												VAC	PRP/IRP/ERP
	B.COM IV												VAC	
	B.COM VI												VAC	
	MBA II												VAC	
	MBA IV												VAC	
	MCA IV												VAC	
	MCA II												VAC	
	BCA VI (Sec A)												VAC	
	BCA VI (Sec B)												VAC	
	BCA IV (Sec A)												VAC	
BCA IV (Sec B)									VAC					
BCA II (Sec A)									VAC					
BCA II (Sec B)									VAC					

DAY	Class/ Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:20	11:20 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00			
THURSDAY	BBA II (A)			TEA BREAK			LUNCH BREAK		TEA BREAK	VAC				
	BBA II (B)				VAC									
	BBA IV				VAC									
	BBA VI				VAC									
	B.COM II		PRP/IRP/ERP										VAC	
	B.COM IV		PRP/IRP/ERP										VAC	
	B.COM VI												VAC	
	MBA II											LMS	VAC	
	MBA IV												VAC	
	MCA IV												VAC	
	MCA II												VAC	
	BCA VI (Sec A)												VAC	
	BCA VI (Sec B)												VAC	
	BCA IV (Sec A)												VAC	LMS
BCA IV (Sec B)									VAC					
BCA II (Sec A)									VAC					
BCA II (Sec B)									VAC					

DAY	Class/ Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:20	11:20 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00			
FRIDAY	BBA II (A)	PRP/IRP/ERP		TEA BREAK			LUNCH BREAK		TEA BREAK	VAC				
	BBA II (B)							PRP/IRP/ERP				VAC		
	BBA IV												VAC	PRP/IRP/ERP
	BBA VI												VAC	PRP/IRP/ERP
	B.COM II	PRP/IRP/ERP											VAC	
	B.COM IV												VAC	
	B.COM VI												VAC	
	MBA II							PRP/IRP/ERP					VAC	
	MBA IV									PRP/IRP/ERP			VAC	
	MCA IV												VAC	
	MCA II												VAC	
	BCA VI (Sec A)												VAC	
	BCA VI (Sec B)												VAC	
	BCA IV (Sec A)												VAC	
BCA IV (Sec B)									VAC					
BCA II (Sec A)									VAC					
BCA II (Sec B)		CPP (ST)							VAC					

DAY	Class/ Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:20	11:20 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00			
SATURDAY	0			TEA BREAK			LUNCH BREAK		TEA BREAK	VAC				
	MBA II											VAC		
	MBA IV												VAC	
	MCA IV												VAC	
	MCA II												VAC	
	BCA VI (Sec A)												VAC	
	BCA VI (Sec B)												VAC	
	BCA IV (Sec A)												VAC	
	BCA IV (Sec B)												VAC	
	BCA II (Sec A)												VAC	
BCA II (Sec B)									VAC					



List of Students attending Language & Communication Skills

S.NO	ROLL NO	STUDENTS NAME	CLASS
1	1811690	Amir Yousof	MBA
2	1811691	Amrinder Pal Singh	MBA
3	1811692	Anjali Bhagat	MBA
4	1811693	Anjali Choudhary	MBA
5	1811694	Ankita	MBA
6	1811695	Ankita Sharma	MBA
7	1811696	Anuj Kaushal	MBA
8	1811700	Baljinder Kaur	MBA
9	1811704	Chhavi Singh	MBA
10	1811706	Deepika Rana	MBA
11	1811707	Diksha Kumari	MBA
12	1811708	Gayatri	MBA
13	1811709	Harender Singh Giri	MBA
14	1811715	Kajal Guleria	MBA
15	1811716	Kanav Saraf	MBA
16	1811717	Karishma	MBA
17	1811721	Kumari Monika	MBA
18	1811723	Kushagar Joshi	MBA
19	1811726	Liju Mathew Abraham	MBA
20	1811727	Madhurima Fanny Mamgain	MBA
21	1811728	Major Singh	MBA
22	1811729	Manish Kumar	MBA
23	1811731	Manisha kandian	MBA
24	1811733	Mansi Bansal	MBA
25	1811734	Mensah Frederick	MBA
26	1811736	Mohd Tabish	MBA



27	1811737	mohit Chhabra	MBA
28	1811738	Monika Devi	MBA
29	1811739	Nandika saini	MBA
30	1811740	Nisha Kumari	MBA
31	1811741	Nitin Kumar	MBA
32	1811742	Padam Singh	MBA
33	1811745	Philem Monica Devi	MBA
34	1811746	Praveen Chauhan	MBA
35	1811747	Priyanka Guleria	MBA
36	1811748	Rahul Sharma	MBA
37	1811749	Rajat Kumar Bhardwaj	MBA
38	1811752	Rejil Rajan	MBA
39	1811754	Rupesh Guha	MBA
40	1811760	Shallu	MBA
41	1811761	Shalu Yadav	MBA
42	1811762	Shivam Taneja	MBA
43	1811764	Shresti Malik	MBA
44	1811766	Shubham Luthra	MBA
45	1811767	Simran	MBA
46	1811768	Sonali Kamal	MBA
47	1811769	Sonia	MBA
48	1811772	Tanu Mittal	MBA
49	1811774	Teena	MBA
50	1811775	vansh sharma	MBA
51	1834443	Aishwarya Dogra	MBA
52	1834444	Smile	MBA
53	1834445	Deepali Singh	MBA
54	1834446	Bindeshar Mukhia	MBA
55	1834450	Karan Raj	MBA



56	1811710	Harpreet Singh	MBA
57	1811714	Kailash Chand	MBA
58	1715972	Aritro Ghosh	BCA
59	1715970	Anand Mohan	BCA
60	1716022	Sanjay Kumar	BCA
61	1716036	Swati	BCA
62	1716984	Fatima Khatoon	BCA
63	1715973	Arjun	BCA
64	1716035	Sushil Thakur	BCA
65	1715982	Dileep Kumar	BCA
66	1715979	Avinash Kumar Singh	BCA
67	1716015	RAJNI	BCA
68	1716027	shivangi	BCA
69	1716042	VIKAS	BCA
70	1715998	Namrta	BCA
71	1715969	Anand	BCA
72	1716023	SANJEEV KUMAR SINGH	BCA
73	1716039	UTKARSH GAUTAM	BCA
74	1715961	ABHISHEK KUMAR	BCA
75	1715962	ABHISHEK THAKUR	BCA
76	1715966	Aman bihal	BCA
77	1716014	Rajesh kumar	BCA
78	1716017	Raveena	BCA
79	1716024	Saransh	BCA
80	1715986	Heena	BCA
81	1716011	Priyanka	BCA
82	1716034	Suryapratap Singh	BCA
83	1716000	Neha	BCA
84	1715996	Mohd. Hussain	BCA



85	1716007	Parmeshwar	BCA
86	1716003	Nikki Birla	BCA
87	1716010	Pritma	BCA
88	1716018	Reena	BCA
89	1715977	Atamjeet	BCA
90	1715983	Faiq Amin Ahanger	BCA
91	1715988	Kajal batra	BCA
92	1735976	Manzoor Ahmed Wani	BCA
93	1735978	Tahir Ul Islam Hajam	BCA
94	1715997	Mohit Kumar	BCA
95	1716005	Parampreet Singh	BCA
96	1716031	Sumit Kumar	BCA
97	1716038	TEJINDER SINGH	BCA
98	1715991	Mandeep Kumar	BCA



Name of the capacity development and skills enhancement program	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (if any)
3. Life skills (Yoga, physical fitness, health and hygiene)			
Fitness Workshop	09-09-2019	57	Mr. Preetpal Sandhu, MD-Max Fitness & Classic Fitness Academy
International Yoga Day	17-06-2020	62	Mr Harish Premi, Lt Jagvinder Thakur
Introductory Golf Programme	05-04-2021	77	GJIMT Elite Club
Health Camp	28-03-2022	66	NSS Club
Meditation Workshop	08-08-2022	52	Ms. Bhawanpreet Kaur, Assistant Professor
International Yoga Day	19-06-2022	92	Lt Jagvinder Thakur, Assistant Professor
Mental Health & Stress workshop	26-08-2023	72	Dr Sneha Sharma, Life Skills Coach & Knowledge Entrepreneur, Assistant Professor, GJIMT
Motivational Lecture on "Self Development"	06-10-2023	86	Prof. Gurdeepak Singh, Director (International Education) GJIMT



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CIRCULAR FOR LIFE SKILLS TRAINING SESSIONS



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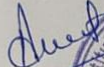
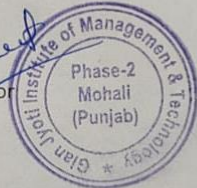
REF NO. GJ/2023/047

Date: 06/08/2023

NOTICE

This is to inform all students that Life Skills Training sessions shall be organized by the Career Development Cell from 23rd August 2023 onwards. Attendance is mandatory for students of the below-mentioned classes.

S. No.	Name of Activity	Year/sem	Total no. of hours	Date of commencement
1	Life skills	2023-24	40-Hours(odd sem) 40-Hours(Even sem)	23 rd Aug, 2023- 27 th May, 2024(academic year)


Director


CC: -

1. EA to Director for kind information of Director
2. All Faculty Member
3. Front Office
4. All Notice Board

Report Session 2023-2024

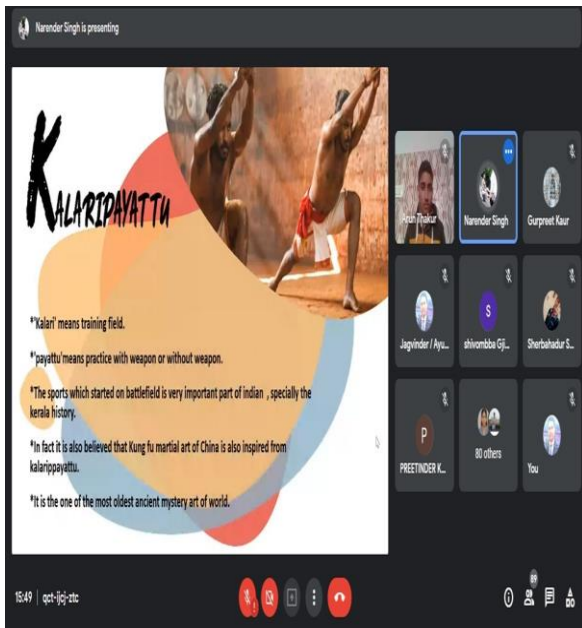
Name Of Event	Life Skills2023-24
Organised By	Training & Placement Cell , GJIMT Mohali
Date	15 March 2024
Participants	MBA,MCA,BBA,BCA,Bcom Hons Students

Life Skills Training is designed to make the students physically and mentally fit to lead their day-to-day life more effectively and efficiently and to train themselves in the competitive and stressful environment. It enables the students to understand the significance of a healthy mind and body to lead a fruitful and successful life. The Life Skill trainings include the following Programmes:

- Yoga
- Physical fitness
- Physical Health
- Mental Health
- Health and Hygiene Programs

Outcome- Students are encouraged for healthy lifestyle both physically and mentally. In the time of stress and challenges these are key skills to enhance .







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NOTICE FOR FITNESS WORKSHOP



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Ref no. GJ/2019/009

Date: 15/09/2019

NOTICE

Workshop On Fitness

This is to inform that there is fitness workshop session organized by N.C.C on 19th September 2019 . The session will be conducted by Mr. Preetpal Sandhu, MD-Max Fitness & Classic Fitness Academy . The session will be held in garden area near basketball ground. Participation is open for all students. Students shall get certificate of participation for the same .

Key takeaways-

- **Improved Physical Health:** Regular physical activity can help in lowering the risks of chronic diseases and help with better health.
- **Better Mental Health:** It has been demonstrated that consistent exercise maintains lower anxiety and depression levels .


Director
Dr Aneet Bedi



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GLIMPSES OF FITNESS WORKSHOP





ATTENDANCE SHEET FOR FITNESS WORKSHOP

S.NO	ROLL NO	STUDENTS NAME	CLASS	ATTENDANCE
1	1811690	Amir Yousf	MBA	Amir
2	1811691	Amrinder Pal Singh	MBA	Amrinder
3	1811692	Anjali Bhagat	MBA	Anjali
4	1811693	Anjali Choudhary	MBA	Anjali
5	1811694	Ankita	MBA	Ankita
6	1811695	Ankita Sharma	MBA	Ankita
7	1811696	Anuj Kaushal	MBA	Anuj
8	1811700	Baljinder Kaur	MBA	Bal
9	1811704	Chhavi Singh	MBA	Chhavi
10	1811706	Deepika Rana	MBA	Deepika
11	1811707	Diksha Kumari	MBA	Diksha
12	1811708	Gayatri	MBA	Gayatri
13	1811709	Harender Singh Giri	MBA	Harender
14	1811715	Kajal Guleria	MBA	Kajal
15	1811716	Kanav Saraf	MBA	Kanav
16	1811717	Karishma	MBA	Karishma
17	1811721	Kumari Monika	MBA	Kumari
18	1811723	Kushagar Joshi	MBA	Kushagar
19	1811726	Liju Mathew Abraham	MBA	Liju
20	1811727	Madhurima Fanny Mamgain	MBA	Madhur
21	1811728	Major Singh	MBA	Major



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22	1811729	Manish Kumar	MBA	Manish
23	1811731	Manisha Kandian	MBA	Manish
24	1811733	Mansi Bansal	MBA	Mansi
25	1811734	Mensah Frederick	MBA	Mensah
26	1811736	Mohd Tabish	MBA	Talib
27	1811737	Mohit Chhabra	MBA	Mohd Chhab Nandika
28	1811738	Monika Devi	MBA	Nandika
29	1811739	Nandika Saini	MBA	Nandika
30	1811740	Nisha Kumari	MBA	Nishu
31	1811741	Nitin Kumar	MBA	Nitin
32	1811742	Padam Singh	MBA	Philem
33	1811745	Philem Monica Devi	MBA	Philem
34	1811746	Praveen Chauhan	MBA	Priyanka
35	1811747	Priyanka Guleria	MBA	Priyanka
36	1811748	Rahul Sharma	MBA	Rahul
37	1811749	Rajat Kumar Bhardwaj	MBA	Rajat
38	1811752	Rejil Rajan	MBA	Rejil
39	1811754	Rupesh Guha	MBA	Rupesh
40	1811760	Shallu	MBA	Shallu
41	1811761	Shalu Yadav	MBA	Shalu
42	1811762	Shivam Taneja	MBA	Shivam
43	1811764	Shresti Malik	MBA	Shresti
44	1811766	Shubham Luthra	MBA	Shubham
45	1811767	Simran	MBA	Simran
46	1811768	Sonali Kamal	MBA	Sonali

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47	1811769	Sonia	MBA	Sonia
48	1811772	Tanu Mittal	MBA	Tanu
49	1811774	Teena	MBA	Teena
50	1811775	Vansh Sharma	MBA	Vansh
51	1834443	Aishwarya Dogra	MBA	Aishwarya
52	1834444	Smile	MBA	Smile
53	1834445	Deepali Singh	MBA	Deepali
54	1834446	Bindeshar Mukhia	MBA	Bindeshar
55	1834450	Karan Raj	MBA	Karan
56	1811710	Harpreet Singh	MBA	Harpreet
57	1811714	Kailash Chand	MBA	Kailash
58	1715972	Aritro Ghosh	BCA	Aritro
59	1715970	Anand Mohan	BCA	Anand
60	1716022	Sanjay Kumar	BCA	Sanjay
61	1716036	Swati	BCA	Swati
62	1716984	Fatima Khatoon	BCA	Fatima
63	1715973	Arjun	BCA	Arjun
64	1716035	Sushil Thakur	BCA	Sushil
65	1715982	Dileep Kumar	BCA	Sushil
66	1715979	Avinash Kumar Singh	BCA	Avinash
67	1716015	Rajni	BCA	Rajni
68	1716027	Shivangi	BCA	Rajni
69	1716042	Vikas	BCA	Vikas
70	1715998	Namrta	BCA	Namrta
71	1715969	Anand	BCA	Anand

72	1716023	Sanjeev Kumar Singh	BCA	Sanjeev
73	1716039	Utkarsh Gautam	BCA	Utkarsh
74	1715961	Abhishek Kumar	BCA	Abhishek
75	1715962	Abhishek Thakur	BCA	Abhishek
76	1715966	Aman Bihal	BCA	Rajan
77	1716014	Rajesh Kumar	BCA	Rajesh
78	1716017	Raveena	BCA	Raveena
79	1716024	Saransh	BCA	Saransh
80	1715986	Heena	BCA	Heena
81	1716011	Priyanka	BCA	Priyanka
82	1716034	Suryapratap Singh	BCA	Suryapratap
83	1716000	Neha	BCA	Neha
84	1715996	Mohd. Hussain	BCA	Mohd. Hussain
85	1716007	Parmeshwar	BCA	Parmeshwar
86	1716003	Nikki Birla	BCA	Nikki
87	1716010	Pritma	BCA	Pritma
88	1716018	Reena	BCA	Reena
89	1715977	Atamjeet	BCA	Atamjeet
90	1715983	Faiq Amin Ahanger	BCA	Amin
91	1715988	Kajal Batra	BCA	Kajal
92	1735976	Manzoor Ahmed Wani	BCA	Manzoor
93	1735978	Tahir Ul Islam Hajam	BCA	Tahir
94	1715997	Mohit Kumar	BCA	Mohit
95	1716005	Parampreet Singh	BCA	Parampreet
96	1716031	Sumit Kumar	BCA	Sumit



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97	1716038	Tejinder Singh	BCA	Tejinder
98	1715991	Mandeep Kumar	BCA	Mandeep

Training and Placement Cell

Mandeep



KEY LEARNING OUTCOMES OF FITNESS WORKSHOP

- Explain the types of preliminary assessments to be conducted before planning for a personal fitness program.
- Explain the significance of planning the personal fitness program as per client's ability.
- Define SMART planning.
- List the sources of a balanced food for as per requirement (generic guidance).
- Demonstrate ways to identify postural deformities.
- Demonstrate tests to assess mobility and range of motion.
- Demonstrate tests to assess cardiovascular endurance, muscle strength, flexibility and BMI.
- Prepare a sample plan for personal fitness program.

SAMPLE CERTIFICATE OF FITNESS WORKSHOP





S.NO OF CERTIFICATES ISSUED FOR FITNESS WORKSHOP

S.NO	ROLL NO	STUDENT NAME	CLASS	S.NO OF CERTIFICATE
1	1811690	Amir Yousf	MBA	FIT/2019-2020/01
2	1811691	Amrinder Pal Singh	MBA	FIT/2019-2020/02
3	1811692	Anjali Bhagat	MBA	FIT/2019-2020/03
4	1811693	Anjali Choudhary	MBA	FIT/2019-2020/04
5	1811694	Ankita	MBA	FIT/2019-2020/05
6	1811695	Ankita Sharma	MBA	FIT/2019-2020/06
7	1811696	Anuj Kaushal	MBA	FIT/2019-2020/07
8	1811700	Baljinder Kaur	MBA	FIT/2019-2020/08
9	1811716	Kanav Saraf	MBA	FIT/2019-2020/09
10	1811717	Karishma	MBA	FIT/2019-2020/10
11	1811721	Kumari Monika	MBA	FIT/2019-2020/11
12	1811731	Manisha Kandian	MBA	FIT/2019-2020/12
13	1811733	Mansi Bansal	MBA	FIT/2019-2020/13
14	1811734	Mensah Frederick	MBA	FIT/2019-2020/14
15	1811736	Mohd Tabish	MBA	FIT/2019-2020/15
16	1811737	Mohit Chhabra	MBA	FIT/2019-2020/16
17	1811738	Monika Devi	MBA	FIT/2019-2020/17
18	1811739	Nandika Saini	MBA	FIT/2019-2020/18
19	1811740	Nisha Kumari	MBA	FIT/2019-2020/19
20	1811741	Nitin Kumar	MBA	FIT/2019-2020/20
21	1811742	Padam Singh	MBA	FIT/2019-2020/21
22	1811745	Philem Monica Devi	MBA	FIT/2019-2020/22
23	1811746	Praveen Chauhan	MBA	FIT/2019-2020/23
24	1811762	Shivam Taneja	MBA	FIT/2019-2020/24
25	1811764	Shresti Malik	MBA	FIT/2019-2020/25



26	1811766	Shubham Luthra	MBA	FIT/2019-2020/26
27	1811767	Simran	MBA	FIT/2019-2020/27
28	1811768	Sonali Kamal	MBA	FIT/2019-2020/28
29	1811769	Sonia	MBA	FIT/2019-2020/29
30	1811772	Tanu Mittal	MBA	FIT/2019-2020/30
31	1811774	Teena	MBA	FIT/2019-2020/31
32	1811775	Vansh Sharma	MBA	FIT/2019-2020/32
33	1834443	Aishwarya Dogra	MBA	FIT/2019-2020/33
34	1834444	Smile	MBA	FIT/2019-2020/34
35	1834445	Deepali Singh	MBA	FIT/2019-2020/35
36	1834446	Bindeshar Mukhia	MBA	FIT/2019-2020/36
37	1834450	Karan Raj	MBA	FIT/2019-2020/37
38	1811710	Harpreet Singh	MBA	FIT/2019-2020/38
39	1811714	Kailash Chand	MBA	FIT/2019-2020/39
40	1823332	Abhishek	BCA	FIT/2019-2020/40
41	1823333	Abhishek Vaid	BCA	FIT/2019-2020/41
42	1823334	Ajit Kumar	BCA	FIT/2019-2020/42
43	1823344	Bikramjeet Singh	BCA	FIT/2019-2020/43
44	1823345	Bulbul Vaid	BCA	FIT/2019-2020/44
45	1823346	Deepak Rawat	BCA	FIT/2019-2020/45
46	1823348	Firdous Ahmad Magray	BCA	FIT/2019-2020/46
47	1823349	Gaurav Rana	BCA	FIT/2019-2020/47
48	1823351	Gautam	BCA	FIT/2019-2020/48
49	1823361	Kajal	BCA	FIT/2019-2020/49
50	1823392	Ragini	BCA	FIT/2019-2020/50
51	1823397	Richa	BCA	FIT/2019-2020/51
52	1823404	Shivani	BCA	FIT/2019-2020/52
53	1823408	Sonia	BCA	FIT/2019-2020/53
54	1823409	Suman	BCA	FIT/2019-2020/54
55	1823410	Sumitra	BCA	FIT/2019-2020/55
56	1823411	Suraj	BCA	FIT/2019-2020/56
57	1823413	Tarun Kaushal	BCA	FIT/2019-2020/57
58	1823417	Vishal	BCA	FIT/2019-2020/58
59	1826062	Ankit Joshi	BCA	FIT/2019-2020/59
60	1922751	Abbu Saif Kamal	BBA	FIT/2019-2020/60



61	1922752	Abdul Jawal Razark	BBA	FIT/2019-2020/61
62	1922753	Akshit Kaundal	BBA	FIT/2019-2020/62
63	1922754	Amandeep Singh	BBA	FIT/2019-2020/63
64	1922755	Anshul Anand	BBA	FIT/2019-2020/64
65	1922756	Anuj Kumar	BBA	FIT/2019-2020/65
66	1922757	Asha	BBA	FIT/2019-2020/66
67	1922758	Avantika	BBA	FIT/2019-2020/67
68	1922759	Babita Devi	BBA	FIT/2019-2020/68
69	1922760	Baby	BBA	FIT/2019-2020/69
70	1922773	Jatin Sharma	BBA	FIT/2019-2020/70
71	1922774	Karan Godara	BBA	FIT/2019-2020/71
72	1922775	Lov Gurung	BBA	FIT/2019-2020/72
73	1922776	Manoj Thapa	BBA	FIT/2019-2020/73
74	1922777	Mashood Mohammed Awwal	BBA	FIT/2019-2020/74
75	1922778	Mohd Altamash Humza Alam	BBA	FIT/2019-2020/75
76	1922779	Muskan	BBA	FIT/2019-2020/76
77	1922780	Neha	BBA	FIT/2019-2020/77
78	1922781	Nitesh Thakur	BBA	FIT/2019-2020/78
79	1922782	Pooja Sharma	BBA	FIT/2019-2020/79
80	1922783	Prabhjot Kaur	BBA	FIT/2019-2020/80



TIME TABLE OF LIFE SKILLS (YOGA, HEALTH & HYGIENE)

GIAN JYOTI INSTITUTE OF MANAGEMENT & TECHNOLOGY, MOHALI												
TIME TABLE												
DAY	Class/ Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:20	11:20 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00	
MONDAY	BBA II (A)		ME (AU)	TEA BREAK	BE (IK)	PPR0P1ER	LUNCH BREAK	Bfe skills (LS)	TEA BREAK	VAC		
	BBA II (B)		BE (IK)		ME (AU)	PPR0P1ER		Bfe skills (LS)		VAC		
	BBA IV	BRM (AG)	HRM(MC)		ED(NK)	CSR(AU)		FM (NL)		VAC	LMS	
	BBA VI	CL (RK)	CC-HRM(DP)/PP(NL)		SM(GS)	RLM(NP)		T&D (MC)		VAC	PPR0P1ER	
	B.COM II	CA(SM)	Stat(VK)		BE-AG)	PPR0P1ER						
	B.COM IV	Cor.A (IK)	IL&P (SM)		CL (RK)	LMS						
	B.COM VI	MFS(NL)	OR(BSP)		BLS(NL)/SAPM(RD)	RMI(RD)						
	MBA II	MM (NS)	EPM(NK)		HRM (NP)	CAB (TS)		CFP(RD)				
	MBA IV	LTD(MC)	DVM(GS)		CS(NS)	TPP(FSM)		BF(VK)		VAC	Bfe.Fin (RD)	
	MBA VI	LE(BK)	HRM (NP)		ML Lab2 (HV)	BS (SK)		AWT (JY)		VAC	PPR0P1ER	
	MCA IV	CC (ZA)	ML (HV)		IRP(SB)/BK)	ISCL (NH)		Java (SK)		VAC	IS Lab4 (SK)	
	MCA II	WT (SH)	WT Lab1 (SH)		AP (JK)	AP Lab4 (JK)		AI (HV)		VAC		
	BCA VI (Sec A)	VAC	DM (NS)		DM Lab1 (PS)	IS (ZA)				VAC		
	BCA VI (Sec B)	VAC	AP Lab4 (JK)							VAC		
BCA IV (Sec A)	SE Lab1 (SG)	OS Lab3 (SV)		DBMS (SH)	WD (JY)	SE (SG)	VAC	WD Lab1 (JY)				
BCA IV (Sec B)	OS Lab3 (SV)			WD (ST)	WD Lab1 (ST)	DBMS Lab4 (TS)	VAC	LMS				
BCA II (Sec A)	CSA (SD)	CPP (NH)		MPD (BK)	CSA Lab3 (SD)	STATS Lab3 (AD)	VAC	PPR0P1ER				
BCA II (Sec B)	STATS (AD)	CPP Lab2 (ST)		CSA Lab3 (SD)	MPD (BK)	CSA (SD)	VAC	PPR0P1ER				
DAY	Class/ Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:20	11:20 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00	
TUESDAY	BBA II (A)		BE (IK)	TEA BREAK	BS(BSP)	ME (AU)	LUNCH BREAK		TEA BREAK	VAC		
	BBA II (B)		BS(BSP)		ME (AU)	BE (IK)					VAC	
	BBA IV	HRM (MC)	BRM (AG)		FM (NL)	MPD (BK)		HRM (MC)		ED(NK)	VAC	LMS
	BBA VI	CL (RK)	CC-HRM(DP)/PP(NL)		SM (GS)	CL (RK)		T&D (MC)		Bfe skills (LS)	VAC	
	B.COM II	CA(SM)	Stat(VK)		BE-AG)	PPR0P1ER						
	B.COM IV	Cor.A (IK)	IL&P (SM)		CL (RK)	Cor.A (IK)		Bfe skills (LS)			LMS	
	B.COM VI	MFS(NL)	OR(BSP)		BLS(NL)/SAPM(RD)	RMI(RD)		Bfe skills (LS)				
	MBA II	EPM(NK)	MM (NS)		IRP(SB)	HRM (NP)		CFP(RD)		VAC	PPR0P1ER	
	MBA IV	LTD(MC)	DVM(GS)		LTD(MC)	PCM (DP)		IMC (AG)		VAC	WIE (NP)	
	MBA VI	LE(BK)	HRM (NP)		ML Lab1 (HV)	AWT (JY)		IRP(ER)		VAC		
	MCA IV	CC (ZA)	ML (HV)		ISCL (NH)	LMS (TS)		WT(SH)		VAC		
	MCA II	DAA (SG)	Java Lab4 (SK)							VAC		
	BCA VI (Sec A)	VAC	AP (JK)		IS Lab4 (SK)	AP Lab4 (JK)		DM (PS)		VAC	DM Lab1 (PS)	
	BCA VI (Sec B)	VAC	DM (PS)		AP (JK)	IS (ZA)				VAC		
BCA IV (Sec A)	DBMS (SH)	OS Lab2 (SV)		MPD (BK)	SE (SG)	WD Lab4 (JY)	VAC	DBMS Lab1 (SH)				
BCA IV (Sec B)	OS Lab2 (SV)	DBMS Lab2 (TS)		DBMS (TS)	MPD (BK)	WD Lab1 (ST)	VAC	SE (SG)				
BCA II (Sec A)	CPP Lab4 (NH)	CSA (SD)		STATS (AD)	CSA Lab3 (SD)	CPP (NH)	VAC					
BCA II (Sec B)	STATS (AD)	CPP (NH)		CSA Lab3 (SD)	CPP Lab4 (ST)	CSA (SD)	VAC					
DAY	Class/ Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:20	11:20 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00	
WEDNESDAY	BBA II (A)		BE (IK)	TEA BREAK	BS(BSP)	ME (AU)	LUNCH BREAK		TEA BREAK	VAC		
	BBA II (B)		BS(BSP)		ME (AU)	BE (IK)					VAC	
	BBA IV	HRM (MC)	BRM (AG)		FM (NL)	MPD (BK)		HRM (MC)		ED(NK)	VAC	LMS
	BBA VI	CL (RK)	CC-HRM(DP)/PP(NL)		SM (GS)	CL (RK)		T&D (MC)		Bfe skills (LS)	VAC	
	B.COM II	CA(SM)	Stat(VK)		BE-AG)	PPR0P1ER						
	B.COM IV	Cor.A (IK)	IL&P (SM)		CL (RK)	Cor.A (IK)		Bfe skills (LS)			LMS	
	B.COM VI	MFS(NL)	OR(BSP)		BLS(NL)/SAPM(RD)	RMI(RD)		Bfe skills (LS)				
	MBA II	EPM(NK)	MM (NS)		IRP(SB)	HRM (NP)		CFP(RD)		VAC	PPR0P1ER	
	MBA IV	LTD(MC)	DVM(GS)		LTD(MC)	PCM (DP)		IMC (AG)		VAC	WIE (NP)	
	MBA VI	LE(BK)	HRM (NP)		ML Lab1 (HV)	AWT (JY)		IRP(ER)		VAC		
	MCA IV	CC (ZA)	ML (HV)		ISCL (NH)	LMS (TS)		WT(SH)		VAC		
	MCA II	DAA (SG)	Java Lab4 (SK)							VAC		
	BCA VI (Sec A)	VAC	AP (JK)		IS Lab3 (SK)	AP Lab1 (JK)		DM (PS)		VAC	DM Lab1 (PS)	
	BCA VI (Sec B)	VAC	DM (PS)		AP Lab1 (JK)	IS (ZA)				VAC		
BCA IV (Sec A)	DBMS (SH)	OS Lab2 (SV)		MPD (BK)	SE (SG)	WD Lab4 (JY)	VAC	DBMS Lab1 (SH)				
BCA IV (Sec B)	OS Lab2 (SV)	DBMS Lab2 (TS)		DBMS (TS)	MPD (BK)	WD Lab1 (ST)	VAC	SE (SG)				
BCA II (Sec A)	CPP Lab4 (NH)	CSA (SD)		STATS (AD)	CSA Lab3 (SD)	CPP (NH)	VAC					
BCA II (Sec B)	STATS (AD)	CPP (NH)		CSA Lab3 (SD)	CPP Lab4 (ST)	CSA (SD)	VAC					
DAY	Class/ Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:20	11:20 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00	
THURSDAY	BBA II (A)		BE (IK)	TEA BREAK	EVS (JG)	BE (IK)	LUNCH BREAK		TEA BREA	VAC		
	BBA II (B)		BS(BSP)		ME (AU)	BE (IK)					VAC	
	BBA IV	BRM (AG)	HRM (MC)		FM (NL)	MPD (BK)		HRM (MC)		ED(NK)	VAC	LMS
	BBA VI	CL (RK)	CC-HRM(DP)/PP(NL)		SM (GS)	CL (RK)		T&D (MC)		Bfe skills (LS)	VAC	
	B.COM II	CA(SM)	Stat(VK)		BE-AG)	PPR0P1ER						
	B.COM IV	Cor.A (IK)	IL&P (SM)		CL (RK)	Cor.A (IK)		Bfe skills (LS)			LMS	
	B.COM VI	MFS(NL)	OR(BSP)		BLS(NL)/SAPM(RD)	RMI(RD)		Bfe skills (LS)				
	MBA II	EPM(NK)	MM (NS)		IRP(SB)	HRM (NP)		CFP(RD)		VAC	PPR0P1ER	
	MBA IV	LTD(MC)	DVM(GS)		LTD(MC)	PCM (DP)		IMC (AG)		VAC	WIE (NP)	
	MBA VI	LE(BK)	HRM (NP)		ML Lab1 (HV)	AWT (JY)		IRP(ER)		VAC		
	MCA IV	CC (ZA)	ML (HV)		ISCL (NH)	LMS (TS)		WT(SH)		VAC		
	MCA II	DAA (SG)	Java Lab1 (TS)							VAC		
	BCA VI (Sec A)	VAC	AP (JK)		IS (ZA)	MPD (BK)		SE (SG)		WD Lab1 (ST)	VAC	Bfe skills (LS)
	BCA VI (Sec B)	VAC	DM (PS)		DM Lab1 (PS)	MPD (BK)		WD Lab1 (ST)			VAC	
BCA IV (Sec A)	OS (SV)	WD (ST)	SE Lab3 (SG)	DBMS Lab4 (TS)	WD Lab1 (ST)		VAC	Bfe skills (LS)				
BCA IV (Sec B)	OS (SV)	WD (ST)		CSA (SD)	STATS (AD)	STATS Lab3 (SD)	VAC	Bfe skills (LS)				
BCA II (Sec A)	STATS (AD)	CPP (NH)		CPP Lab4 (NH)	STATS (AD)		VAC	Bfe skills (LS)				
BCA II (Sec B)	STATS (AD)	CSA (SD)		CPP (NH)	EVS (JG)		VAC	Bfe skills (LS)				



DAY	Class/Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:20	11:20 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00	
FRIDAY	BBA II (A)	PPI(BSP)	ME (AU)	TEA BREAK	BS(BSP)	LUNCH BREAK			TEA BREA	VAC		
	BBA II (B)	BS(BSP)	BE (IK)		ME (AU)					PPI(BSP)	VAC	
	BBA IV	ED(NK)	BRM (AG)		FM (NL)						VAC	PPI(BSP)
	BBA VI	RLM (NP)	SM (GS)		MPD (BK)					CL (BK)	VAC	PPI(BSP)
	B.COM II	PPI(BSP)	Stat(VK)		EVS (JG)					CA(SM)		
	B.COM IV	IL&P (SM)	ED(NK)		Cor.A (BK)					WCA (RD)		
	B.COM VI	MFS(NL/PRM/RD)	OR(BSP)		IRL (NP)					BLS(NL)		
	MBA II	BADM(VK)	MM (NS)		PPI(BSP)					HRM (NP)		
	MBA IV	CS(NS)	WIE (NP)		PBM(DP)							
	MBA VI	CC Lab4 (ZA)	ME Lab2 (HV)		Project (JK)					AWT Lab3 (JV)		
	MCA II	Java Lab2 (SK)	WT (SH)		WT Lab1 (SH)					Java (SK)		
	BCA VI (Sec A)	VAC	IS (ZA)		AI (HV)					DM Lab1 (PS)		
	BCA VI (Sec B)	VAC	IS Lab4 (ZA)		DM (PS)					AP Lab4 (JK)		
	BCA IV (Sec A)	SE Lab3 (SG)	OS (SV)		WD (JV)					DBMS Lab1 (SH)		
	BCA IV (Sec B)	OS (SV)	SE Lab3 (SG)		WD (ST)					WD Lab2 (ST)		
	BCA II (Sec A)	STATS (AD)	CPP (NH)		CPP Lab4 (NH)					EVS (JG)		
BCA II (Sec B)	CPP (ST)	EVS (JG)	CSA Lab3 (SD)	STATS (VK)								
DAY	Class/Sem	09:00 - 10:00	10:00 - 11:00	11:00 - 11:20	11:20 - 12:20	12:20 - 1:20	1:20 - 2:00	2:00 - 3:00	3:00-3:10	3:10 - 4:10	4:10 - 5:00	
SATURDAY				TEA BREAK	CFP(RD)	CAB(TS)	LUNCH BREAK		TEA BREA	VAC		
	MBA II	POM(BSP)	LEB(BK)		IMC (AG)	Beh.Fin (RD)						
	MBA IV	TPFP(SM)	PBM(DP)		Project (JK)	life skills (LS)						
	MCA IV	CC Lab4 (ZA)	AWT Lab3 (JV)		WT Lab1 (SH)	Linux Lab4 (TS)						
	MCA II	DAA (SG)	WT(SH)									
	BCA VI (Sec A)											
	BCA VI (Sec B)											
	BCA IV (Sec A)											
BCA IV (Sec B)												
BCA II (Sec A)												
BCA II (Sec B)												

List of Students attending Life Skills

S.NO	ROLL NO	STUDENT NAME	CLASS
1	2211682	Akariti	MBA
2	2211683	Akash Dogra	MBA
3	2211684	Akhil Parihar	MBA
4	2211685	Akshita Tuteja	MBA
5	2211691	Anuj Kumar	MBA
6	2211692	Anuj Sharma	MBA
7	2211693	Apeksha Patil	MBA
8	2211695	Babita Devi	MBA
9	2211696	Bhupinder Singh	MBA
10	2211697	Bhuvan Sharma	MBA
11	2211698	Gaurav Uppal	MBA
12	2211700	Harkeerat Kaur	MBA
13	2310146	Jasveen Saini	BBA



14	2310147	Jivan	BBA
15	2310148	Kalsh Sharma	BBA
16	2310150	Karanveer Singh Sandhu	BBA
17	2310151	Kartik Gupta	BBA
18	2310152	Keshav Kashyap	BBA
19	2310153	Khushi	BBA
20	2310154	Khushi Rao	BBA
21	2310155	Kohinoor Singh	BBA
22	2310156	Komal Preet Kaur	BBA
23	2310163	Manvir Singh	BBA
24	2310164	Mehak Sahota	BBA
25	2211745	Mohd Danish	MCA
26	2211746	Mohd Shahil	MCA
27	2211747	Mudasir Abass	MCA
28	2211748	Nitin Kumar	MCA
29	2211755	Sandeep Kaur	MCA
30	2211758	Ziyaqat Hussain	MCA
31	2211730	Vishali	MCA
32	2310394	Aayushi Bansal	BCOM
33	2310399	Aniket Rana	BCOM
34	2310404	Gargi	BCOM
35	2310405	Harsh Kumar	BCOM
36	2310406	Ishani Supriya	BCOM
37	2310407	Jasmeet Kaur	BCOM
38	2310408	Karan	BCOM
39	2310409	Komal	BCOM
40	2310410	Krishna Dass	BCOM
41	2310411	Mahima	BCOM



42	2310412	Nikhil Rana	BCOM
43	2310417	Sakshi Rani	BCOM
44	2310418	Taba Oni	BCOM
45	2310419	Tamana	BCOM
46	2310420	Tarun Bhoria	BCOM
47	2310421	Vijaypat Gupta	BCOM
48	2310422	Vinayak Gupta	BCOM
49	2310423	Yatin	BCOM
50	2310200	Aashish Gulati	BCA
51	2310201	Abhinav	BCA
52	2310202	Abhinav Rana	BCA
53	2310203	Aditya	BCA
54	2310204	Aditya Pal	BCA
55	2310205	Agamjot Singh	BCA
56	2310206	Ajit Singh	BCA
57	2310207	Akash Kumar Gupta	BCA
58	2310208	Aman	BCA
59	2310219	Birinder Singh	BCA
60	2310220	Deepanshu	BCA
61	2310252	Nihal	BCA
62	2310256	Nitin Madheshiya	BCA
63	2310257	Oman Shukla	BCA
64	2310258	Pankaj Roy	BCA
65	2310260	Parmanand Kumar	BCA
66	2310270	Ram Singh	BCA
67	2310271	Ravi Kumar	BCA
68	2310276	Rohit Bisht	BCA
69	2310285	Sanyam Bansal	BCA



70	2310286	Savita Kumari Prajapati	BCA
71	2310299	Subhojeet Manna	BCA
72	2310300	Sudeep Bera	BCA
73	2310301	Sulena	BCA
74	2310302	Sunny Kumar	BCA
75	2310303	Suraj	BCA
76	2310304	Suraj Gupta	BCA
77	2310320	Vipul Chandel	BCA
78	2310321	Virender Kumar	BCA
79	2310322	Yashpal	BCA
80	2211470	Aanchal	BBA
81	2211471	Aditya Bhardwaj	BBA
82	2211472	Alisha	BBA
83	2211495	Harshpreet Singh	BBA
84	2211496	Harvir Singh Minhas	BBA
85	2211510	Manish Negi	BBA
86	2211511	Millind Sharma	BBA
87	2211512	Mohammad Khushal	BBA
88	2211516	Navin Kumar	BBA
89	2211519	Neeraj Kumar	BBA
90	2211520	Netraj Khangembam	BBA
91	2211521	Nikhil	BBA
92	2211522	Nikhil	BBA
93	2211523	Pankaj Rawat	BBA
94	2211524	Parteksh	BBA
95	2211525	Prashant Yadav	BBA
96	2211526	Pratham	BBA
97	2211527	Pratham Sharma	BBA



98	2211536	Rupali Pandyar	BBA
99	2211537	Sachin Pal	BBA
100	2211543	Simran	BBA
101	2211544	Simran Vashisht	BBA
102	2211545	Sneha	BBA
103	2211546	Sujal Singh Gosain	BBA
104	2211547	Suraj Jayswal	BBA
105	2211548	Tisha Rathore	BBA
106	2211549	Tony Massey	BBA
107	2211550	Tushar Gupta	BBA
108	2211551	Varnika	BBA
109	2211552	Vikas Saini	BBA
110	2211553	Vinayak Singh	BBA
111	2211760	Abhi Kumar	BCOM
112	2211761	Aditya Balraj	BCOM
113	2211763	Anjali	BCOM
114	2211764	Ekta	BCOM
115	2211771	Mehar Preet Singh	BCOM
116	2211773	Nishika	BCOM
117	2211774	Parneet Singh	BCOM
118	2211775	Pritish Brar	BCOM
119	2211776	Priya	BCOM
120	2211777	Priya	BCOM
121	2211779	Ranjana	BCOM
122	2211780	Rohit	BCOM
123	2211785	Sushil Kumar	BCOM
124	2211786	Tavneet Kaur	BCOM
125	2211787	Vanshika	BCOM



126	2211571	Ansh	BCA
127	2211572	Ansh Dabla	BCA
128	2211620	Maven Saggar	BCA
129	2211621	Meenakshi	BCA
130	2211622	Mohammad Abrar Chato	BCA
131	2211636	Poonam	BCA
132	2211637	Prabhjeet Singh	BCA
133	2211643	Ravi Kumar Singh	BCA
134	2211644	Rinki	BCA
135	2211646	Sachin Kumar	BCA
136	2211647	Sachin Maurya	BCA
137	2211649	Samrinder Singh	BCA
138	2211650	Sanya Kaushal	BCA



5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills, 2. Language and communication skills, 3. Life skills (Yoga, physical fitness, health and hygiene), 4. ICT/computing skills

Name of the capacity development and skills enhancement program	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (if any)
4. ICT/computing skills			
IT Summit	03-26-2022	93	IT Club
Advanced IT Solutions	27.10.23	64	Ms. Sapna Soni (RedSky Advanced IT Solutions)
Seminar on CHATGPT	28.09.23	92	Mr. Rohan Kumar (guest speaker), Mr. Shammi Bhatia and Ms Jaspreet Kaur
Antier Solutions - Industrial Visit	13.09.23	89	Mr. Vishal Sharma (Guest Speaker), Mr. Shammi Bhatia, Dr. Siddharth & Ms. Jaspreet Kaur
Smart India Hackathon Contest	22.09.23	30	Ms ZEBBA (IT coordinator)
Python Workshop	20.01.24	62	Mr Sukhdeep Singh, Mr vankatesh, Ms Vijeta, Ms Nandini (QuasTech -Code Small Think Big)
Tech Trailblazers: free Certificate workshops : Batch 1 (4-day free workshop with certificates.)workshops on WordPress	29.04.24 - 16.05.24	37	Prof. Siddhartha Shyam Vyas
Tech Trailblazers: free Certificate workshops : Batch 2	20.05.24 - 06.06.24	42	Prof. Siddhartha Shyam Vyas
Tech Trailblazers: free Certificate workshops : Batch 3	11.06.24- 27.06.24	34	Prof. Siddhartha Shyam Vyas



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REF NO. GJ/2023/048

Date: 06/08/2023

NOTICE

This is to inform all students that ICT Skills sessions shall be organized by the Career Development Cell from 23rd August 2023 onwards. Attendance is mandatory for students of the BBA,BCA,MBA,MCA classes.

S. No.	Name of Activity	Year/sem	Total no. of hours	Date of commencement
1	ICT skills	2023-24	40-Hours(odd sem) 40-Hours(Even sem)	23 rd Aug, 2023- 27 th May, 2024(academic year)


Director



CC: -

1. EA to Director for kind information of Director
2. All Faculty Member
3. Front Office
4. All Notice Board

Report Session 2023-2024

Name Of Event	ICT Skills 2023-24
Organised By	IT Department , GJIMT Mohali
Date	15 March 2024
Participants	MBA,MCA,BBA,BCA,Bcom Hons Students

Even though technology has increased how organizations can be more productive, many companies still don't run as efficiently as possible. That's why most employers need staff members that understand the full potential of how information and communication technology (ITC) can enhance workplace success.

Information and communications technology (ICT) skills refer to one's ability to converse with people through various technologies. Similar to information technology (IT), ICT refers to technology use for regular, everyday tasks: sending an email, making a video call, searching the internet, using a tablet or mobile phone, and more.

The workshop was expected to provide to the students a platform for providing hands on training on various available latest ICT tools for innovative learning and support solutions. It was expected to empower the students to use these tools in their teaching and learning practices. The emphasis was to enable exploring the possible use of the available ICT tools innovatively, which will further facilitate their learning experience.





TIME TABLE

Table with columns for Day, Class/Session, and time slots (09:00-10:00, 10:00-11:00, 11:00-11:20, 11:20-12:20, 12:20-1:20, 1:20-2:00, 2:00-3:00, 3:00-3:10, 3:10-4:10, 4:10-5:00). Rows are categorized by day (Monday, Tuesday, Wednesday, Thursday, Friday, Saturday) and include session names like BBA II, B.COM IV, MBA II, MCA IV, etc., along with faculty initials and session types like TEA BREAK, LUNCH BREAK, and TEA BREA.



List of Students attending ICT Classes

S.NO	ROLL NO	STUDENT NAME	CLASS
1	2211682	Akariti	MBA
2	2211683	Akash Dogra	MBA
3	2211684	Akhil Parihar	MBA
4	2211685	Akshita Tuteja	MBA
5	2211691	Anuj Kumar	MBA
6	2211692	Anuj Sharma	MBA
7	2211693	Apeksha Patil	MBA
8	2211695	Babita Devi	MBA
9	2211696	Bhupinder Singh	MBA
10	2211697	Bhuvan Sharma	MBA
11	2211698	Gaurav Uppal	MBA
12	2211700	Harkeerat Kaur	MBA
13	2310146	Jasveen Saini	BBA
14	2310147	Jivan	BBA
15	2310148	Kalsh Sharma	BBA
16	2310150	Karanveer Singh Sandhu	BBA
17	2310151	Kartik Gupta	BBA
18	2310152	Keshav Kashyap	BBA
19	2310153	Khushi	BBA
20	2310154	Khushi Rao	BBA
21	2310155	Kohinoor Singh	BBA
22	2310156	Komal Preet Kaur	BBA
23	2310163	Manvir Singh	BBA



24	2310164	Mehak Sahota	BBA
25	2211745	Mohd Danish	MCA
26	2211746	Mohd Shahil	MCA
27	2211747	Mudasir Abass	MCA
28	2211748	Nitin Kumar	MCA
29	2211755	Sandeep Kaur	MCA
30	2211758	Ziyaqat Hussain	MCA
31	2211730	Vishali	MCA
32	2310394	Aayushi Bansal	BCOM
33	2310399	Aniket Rana	BCOM
34	2310404	Gargi	BCOM
35	2310405	Harsh Kumar	BCOM
36	2310406	Ishani Supriya	BCOM
37	2310407	Jasmeet Kaur	BCOM
38	2310408	Karan	BCOM
39	2310409	Komal	BCOM
40	2310410	Krishna Dass	BCOM
41	2310411	Mahima	BCOM
42	2310412	Nikhil Rana	BCOM
43	2310417	Sakshi Rani	BCOM
44	2310418	Taba Oni	BCOM
45	2310419	Tamana	BCOM
46	2310420	Tarun Bhoria	BCOM
47	2310421	Vijaypat Gupta	BCOM
48	2310422	Vinayak Gupta	BCOM
49	2310423	Yatin	BCOM
50	2310200	Aashish Gulati	BCA
51	2310201	Abhinav	BCA



52	2310202	Abhinav Rana	BCA
53	2310203	Aditya	BCA
54	2310204	Aditya Pal	BCA
55	2310205	Agamjot Singh	BCA
56	2310206	Ajit Singh	BCA
57	2310207	Akash Kumar Gupta	BCA
58	2310208	Aman	BCA
59	2310219	Birinder Singh	BCA
60	2310220	Deepanshu	BCA
61	2310252	Nihal	BCA
62	2310256	Nitin Madheshiya	BCA
63	2310257	Oman Shukla	BCA
64	2310258	Pankaj Roy	BCA
65	2310260	Parmanand Kumar	BCA
66	2310270	Ram Singh	BCA
67	2310271	Ravi Kumar	BCA
68	2310276	Rohit Bisht	BCA
69	2310285	Sanyam Bansal	BCA
70	2310286	Savita Kumari Prajapati	BCA
71	2310299	Subhojeet Manna	BCA
72	2310300	Sudeep Bera	BCA
73	2310301	Sulena	BCA
74	2310302	Sunny Kumar	BCA
75	2310303	Suraj	BCA
76	2310304	Suraj Gupta	BCA
77	2310320	Vipul Chandel	BCA
78	2310321	Virender Kumar	BCA
79	2310322	Yashpal	BCA



80	2211470	Aanchal	BBA
81	2211471	Aditya Bhardwaj	BBA
82	2211472	Alisha	BBA
83	2211495	Harshpreet Singh	BBA
84	2211496	Harvir Singh Minhas	BBA
85	2211510	Manish Negi	BBA
86	2211511	Millind Sharma	BBA
87	2211512	Mohammad Khushal	BBA
88	2211516	Navin Kumar	BBA
89	2211519	Neeraj Kumar	BBA
90	2211520	Netraj Khangembam	BBA
91	2211521	Nikhil	BBA
92	2211522	Nikhil	BBA
93	2211523	Pankaj Rawat	BBA
94	2211524	Parteksh	BBA
95	2211525	Prashant Yadav	BBA
96	2211526	Pratham	BBA
97	2211527	Pratham Sharma	BBA
98	2211536	Rupali Pandyar	BBA
99	2211537	Sachin Pal	BBA
100	2211543	Simran	BBA
101	2211544	Simran Vashisht	BBA
102	2211545	Sneha	BBA
103	2211546	Sujal Singh Gosain	BBA
104	2211547	Suraj Jayswal	BBA
105	2211548	Tisha Rathore	BBA
106	2211549	Tony Massey	BBA
107	2211550	Tushar Gupta	BBA



108	2211551	Varnika	BBA
109	2211552	Vikas Saini	BBA
110	2211553	Vinayak Singh	BBA
111	2211760	Abhi Kumar	BCOM
112	2211761	Aditya Balraj	BCOM
113	2211763	Anjali	BCOM
114	2211764	Ekta	BCOM
115	2211771	Mehar Preet Singh	BCOM
116	2211773	Nishika	BCOM
117	2211774	Parneet Singh	BCOM
118	2211775	Pritish Brar	BCOM
119	2211776	Priya	BCOM
120	2211777	Priya	BCOM
121	2211779	Ranjana	BCOM
122	2211780	Rohit	BCOM
123	2211785	Sushil Kumar	BCOM
124	2211786	Tavneet Kaur	BCOM
125	2211787	Vanshika	BCOM
126	2211571	Ansh	BCA
127	2211572	Ansh Dabla	BCA
128	2211620	Maven Saggar	BCA
129	2211621	Meenakshi	BCA
130	2211622	Mohammad Abrar Chato	BCA
131	2211636	Poonam	BCA
132	2211637	Prabhjeet Singh	BCA
133	2211643	Ravi Kumar Singh	BCA
134	2211644	Rinki	BCA
135	2211646	Sachin Kumar	BCA



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136	2211647	Sachin Maurya	BCA
137	2211649	Samrinder Singh	BCA
138	2211650	Sanya Kaushal	BCA



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SEMINAR ON CHAT GPT

CIRCULAR REGARDING SEMINAR ON CHAT GPT



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Ref no. GJ/2023/049

Date: 28/09/2023

NOTICE

Seminar on chat GPT

This is to inform that there is Seminar on chat GPT organized by Department of IT on 28th September 2023. The session will be conducted by Mr. Rohan Kumar (guest speaker), Coordinators for the same are Mr. Shammi Bhatia and Ms Jaspreet Kaur. The session will be held from 11:00 A.M till 1 P.M in the GJIMT Auditorium. Students shall get certificate of participation for the same.

The Workshop would cater to important requirements as shared below:-

1. A Complete & Thorough Practical Session on CHAT GPT that would interest the students
2. Understand ChatGPT's capabilities and limitations.
3. Design effective conversational interfaces.
4. Implement best practices for input and feedback.


Director.

Dr Aneet Bedi



GLIMPSE OF SEMINAR ON CHAT GPT





ATTENDANCE SHEET FOR CHAT GPT SESSION

S.no	Roll No	Student Name	Class	Attendance
1	2211732	Abhinav Sunaria	MCA	Abhinav
2	2211733	Abhishek Kumar	MCA	Abhishek
3	2211734	Abhishek Kumar	MCA	Abhishek
4	2211736	Anjali	MCA	Anjali
5	2211737	Arjun	MCA	Arjun
6	2211738	Ashutosh Sinha	MCA	Ashutosh Sinha
7	2211739	Atul Kumar	MCA	Atul
8	2211740	Bhumika Madaan	MCA	Bhumika
9	2211741	Bittu Kumar	MCA	Bittu
10	2211744	Gurjinder Singh Virk	MCA	Gurjinder
11	2211745	Mohd Danish	MCA	Danish
12	2211746	Mohd Shahil	MCA	Shahil
13	2211747	Mudasir Abass	MCA	Mudasir
14	2211748	Nitin Kumar	MCA	Nitin
15	2211749	Nitin Shrikoti	MCA	Nitin
16	2211750	Pankaj Kumar	MCA	Pankaj Kumar
17	2211751	Prikshit Chauhan	MCA	Prikshit
18	2211752	Ravi Pathak	MCA	Ravi Pathak
19	2211753	Sahil Singh	MCA	Sahil
20	2211754	Sana Rabbi	MCA	Sana
21	2211755	Sandeep Kaur	MCA	Sandeep
22	2211756	Shiwangi Dubey	MCA	Shiwangi
23	2211757	Soni Sharma	MCA	Soni Sharma
24	2211758	Ziyaqat Hussain	MCA	Ziyaqat
25	211558	Aayush Gupta	BCA	Aayush
26	2211559	Abhay Kumar	BCA	Abhay
27	2211560	Abhay Yadav	BCA	Abhay
28	2211561	Abhijeet Singh	BCA	Abhijeet
29	2211562	Ajit	BCA	Ajit
30	2211563	Alisha	BCA	Alisha
31	2211564	Aman Kumar	BCA	Aman
32	2211565	Aman Prasad	BCA	Aman
33	2211566	Amit	BCA	Amit
34	2211567	Aniket Abrol	BCA	Aniket
35	2211568	Aniket Sharma	BCA	Aniket
36	2211569	Aniket Verma	BCA	Aniket
37	2211570	Ankush Tailwal	BCA	Ankush
38	2211571	Ansh	BCA	Ansh
39	2211572	Ansh Dabla	BCA	Ansh
40	2211573	Anshul Koundal	BCA	Anshul
41	2211574	Anshul Nimbria	BCA	Anshul
42	2211575	Arun Kumar	BCA	Arun Kumar
43	2211576	Arun Randhawa	BCA	Arun Randhawa



44	2211577	Ashish Rana	BCA	Ashish Rana
45	2211585	Dhruv	BCA	Dhruv
46	2211587	Gajinder Singh	BCA	Gajinder
47	2211588	Gautam Kumar	BCA	Gautam
48	2211589	Gurleen Kaur	BCA	Gurleen
49	2211590	Harkirat Singh	BCA	Harkirat S
50	2211591	Harmanpreet Singh	BCA	Harmanpreet
51	2211592	Harsh Chopra	BCA	Harsh
52	2211593	Harshit Gupta	BCA	Harshit
53	2211594	Hemant Kumar	BCA	Hemant
54	2211595	Inderjeet Singh	BCA	Inderjeet Singh
55	2211596	Ishanpreet Singh	BCA	Ishanpreet
56	2211597	Jashan Thakur	BCA	Jashan
57	2211598	Jaskirat Singh	BCA	Jaskirat
58	2211599	Jasleen Kaur	BCA	Jasleen Kaur
59	2211600	Jatin Aggarwal	BCA	Jatin
60	2211601	Jot Singh	BCA	Jot Singh
61	2211602	Kamalpreet Kaur	BCA	Kamalpreet
62	2211603	Kamlesh Kumar	BCA	Kamlesh
63	2211604	Kanwar Ansh	BCA	Kanwar Ansh
64	2211605	Kashish Jaswal	BCA	Kashish Jaswal
65	2211606	Keshav Raj	BCA	Keshav
66	2211607	Khushal	BCA	Khushal
67	2211608	Kirandeep Kaur	BCA	Kirandeep
68	2211609	Krishna	BCA	Krishna
69	2211610	Krishna Kumar	BCA	Krishna
70	2211611	Kunal	BCA	Kunal
71	2211612	Kunal Nishad	BCA	Kunal Nishad
72	2211613	Laksha	BCA	Laksha
73	2211614	Laxman Singh Jasnayal	BCA	Laxman
74	2211615	Lovem Mittal	BCA	Lovem
75	2211616	Luxmi	BCA	Luxmi
76	2211617	Mahak	BCA	Mahak
77	2211618	Manish	BCA	Manish
78	2211619	Manish Rana	BCA	Manish
79	2211620	Maven Saggur	BCA	Maven



80	2111832	Sourabh	BCA	Sourabh
81	2111845	Vikas	BCA	Vikas
82	2111666	Abhishek	BBA	Abhishek
83	2111667	Akshay Goyal	BBA	Akshay
84	2111668	Ambika Prasad	BBA	Ambika
85	2111669	Ankit Kumar Mali	BBA	Ankit
86	2111688	Harkamal Preet Kaur	BBA	Harkamal
87	2111690	IBRAHIM	BBA	IBRAHIM
88	2111691	Isha Kumari	BBA	Isha
89	2111693	Karan	BBA	Karan
90	2111694	Ketan Nagar	BBA	Ketan
91	2111697	Lavleen Kaur	BBA	Lavleen
92	2111698	Manish Kumar	BBA	Manish
93	2111699	Menka	BBA	Menka
94	2111700	Mohd Alam	BBA	Mohd Alam
95	2111701	Mohd Monis	BBA	Mohd Monis
96	2111702	Muskan	BBA	Muskan

Training and Placement Cell





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SAMPLE CERTIFICATE FOR CHAT GPT SESSION



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CERTIFICATE

OF PARTICIPATION

proudly presented to

Abhinav Sunaria

For active participation in the Workshop on
"CHATGPT"
at Gian Jyoti Institute of Management & Technology, Mohali,
held on 28 September 2023.

DR. NEERAJ SHARMA
DEAN ACADEMIC
GJIMT, Mohali

DR. ANEET BEDI
Director
GJIMT, Mohali

CHGPT/2023-24/001



S.NO OF CERTIFICATES ISSUED FOR FOR CHAT GPT SESSION

S.no	Roll No	Student Name	Class	S.NO OF CERTIFICATE
1	2211732	Abhinav Sunaria	MCA	CHGPT/2023-24/001
2	2211733	Abhishek Kumar	MCA	CHGPT/2023-24/002
3	2211734	Abhishek Kumar	MCA	CHGPT/2023-24/003
4	2211736	Anjali	MCA	CHGPT/2023-24/004
5	2211737	Arjun	MCA	CHGPT/2023-24/005
6	2211738	Ashutosh Sinha	MCA	CHGPT/2023-24/006
7	2211739	Atul Kumar	MCA	CHGPT/2023-24/007
8	2211740	Bhumika Madaan	MCA	CHGPT/2023-24/008
9	2211741	Bittu Kumar	MCA	CHGPT/2023-24/009
10	2211744	Gurjinder Singh Virk	MCA	CHGPT/2023-24/010
11	2211745	Mohd Danish	MCA	CHGPT/2023-24/011
12	2211746	Mohd Shahil	MCA	CHGPT/2023-24/012
13	2211747	Mudasir Abass	MCA	CHGPT/2023-24/013
14	2211748	Nitin Kumar	MCA	CHGPT/2023-24/014
15	2211749	Nitin Shrikoti	MCA	CHGPT/2023-24/015
16	2211750	Pankaj Kumar	MCA	CHGPT/2023-24/016
17	2211751	Prikshit Chauhan	MCA	CHGPT/2023-24/017
18	2211752	Ravi Pathak	MCA	CHGPT/2023-24/018
19	2211753	Sahil Singh	MCA	CHGPT/2023-24/019
20	2211754	Sana Rabbi	MCA	CHGPT/2023-24/020
21	2211755	Sandeep Kaur	MCA	CHGPT/2023-24/021
22	2211756	Shiwangi Dubey	MCA	CHGPT/2023-24/022
23	2211757	Soni Sharma	MCA	CHGPT/2023-24/023
24	2211758	Ziyaqat Hussain	MCA	CHGPT/2023-24/024
25	211558	Aayush Gupta	BCA	CHGPT/2023-24/025
26	2211559	Abhay Kumar	BCA	CHGPT/2023-24/026
27	2211560	Abhay Yadav	BCA	CHGPT/2023-24/027
28	2211561	Abhijeet Singh	BCA	CHGPT/2023-24/028
29	2211562	Ajit	BCA	CHGPT/2023-24/029
30	2211563	Alisha	BCA	CHGPT/2023-24/030
31	2211564	Aman Kumar	BCA	CHGPT/2023-24/031
32	2211565	Aman Prasad	BCA	CHGPT/2023-24/032
33	2211566	Amit	BCA	CHGPT/2023-24/033
34	2211567	Aniket Abrol	BCA	CHGPT/2023-24/034
35	2211568	Aniket Sharma	BCA	CHGPT/2023-24/035
36	2211569	Aniket Verma	BCA	CHGPT/2023-24/036



37	2211570	Ankush Tailwal	BCA	CHGPT/2023-24/037
38	2211571	Ansh	BCA	CHGPT/2023-24/038
39	2211572	Ansh Dabla	BCA	CHGPT/2023-24/039
40	2211573	Anshul Koundal	BCA	CHGPT/2023-24/040
41	2211574	Anshul Nimbria	BCA	CHGPT/2023-24/041
42	2211575	Arun Kumar	BCA	CHGPT/2023-24/042
43	2211576	Arun Randhawa	BCA	CHGPT/2023-24/043
44	2211577	Ashish Rana	BCA	CHGPT/2023-24/044
45	2211585	Dhruv	BCA	CHGPT/2023-24/045
46	2211587	Gajinder Singh	BCA	CHGPT/2023-24/046
47	2211588	Gautam Kumar	BCA	CHGPT/2023-24/047
48	2211589	Gurleen Kaur	BCA	CHGPT/2023-24/048
49	2211590	Aditi	BCA	CHGPT/2023-24/049
50	2211591	Harmanpreet Singh	BCA	CHGPT/2023-24/050
51	2211592	Harsh Chopra	BCA	CHGPT/2023-24/051
52	2211593	Harshit Gupta	BCA	CHGPT/2023-24/052
53	2211594	Hemant Kumar	BCA	CHGPT/2023-24/053
54	2211595	Inderjeet Singh	BCA	CHGPT/2023-24/054
55	2211596	Ishanpreet Singh	BCA	CHGPT/2023-24/055
56	2211597	Jashan Thakur	BCA	CHGPT/2023-24/056
57	2211598	Jaskirat Singh	BCA	CHGPT/2023-24/057
58	2211599	Jasleen Kaur	BCA	CHGPT/2023-24/058
59	2211600	Jatin Aggarwal	BCA	CHGPT/2023-24/059
60	2211601	Jot Singh	BCA	CHGPT/2023-24/060
61	2211602	Kamalpreet Kaur	BCA	CHGPT/2023-24/061
62	2211603	Kamlesh Kumar	BCA	CHGPT/2023-24/062
63	2211604	Kanwar Ansh	BCA	CHGPT/2023-24/063
64	2211605	Kashish Jaswal	BCA	CHGPT/2023-24/064
65	2211606	Keshav Raj	BCA	CHGPT/2023-24/065
66	2211607	Khushal	BCA	CHGPT/2023-24/066
67	2211608	Kirandeep Kaur	BCA	CHGPT/2023-24/067
68	2211609	Krishna	BCA	CHGPT/2023-24/068
69	2211610	Krishna Kumar	BCA	CHGPT/2023-24/069
70	2211611	Kunal	BCA	CHGPT/2023-24/070
71	2211612	Kunal Nishad	BCA	CHGPT/2023-24/071
72	2211613	Laksha	BCA	CHGPT/2023-24/072
73	2211614	Laxman Singh Jasnayal	BCA	CHGPT/2023-24/073
74	2211615	Lovem Mittal	BCA	CHGPT/2023-24/074
75	2211616	Luxmi	BCA	CHGPT/2023-24/075
76	2211617	Mahak	BCA	CHGPT/2023-24/076
77	2211618	Manish	BCA	CHGPT/2023-24/077
78	2211619	Manish Rana	BCA	CHGPT/2023-24/078
79	2211620	Maven Sagar	BCA	CHGPT/2023-24/079



80	2111832	Saurabh	BCA	CHGPT/2023-24/080
81	2111845	Vikas	BCA	CHGPT/2023-24/081
82	2111666	Abhishek	BBA	CHGPT/2023-24/082
83	2111667	Akshay Goyal	BBA	CHGPT/2023-24/083
84	2111668	Ambika Prasad	BBA	CHGPT/2023-24/084
85	2111669	Ankit Kumar Mali	BBA	CHGPT/2023-24/085
86	2111688	Harkamal Preet Kaur	BBA	CHGPT/2023-24/086
87	2111690	IBRAHIM	BBA	CHGPT/2023-24/087
88	2111691	Isha Kumari	BBA	CHGPT/2023-24/088
89	2111693	Karan	BBA	CHGPT/2023-24/089
90	2111694	Ketan Nagar	BBA	CHGPT/2023-24/090
91	2111697	Lavleen Kaur	BBA	CHGPT/2023-24/091
92	2111698	Manish Kumar	BBA	CHGPT/2023-24/092
93	2111699	Menka	BBA	CHGPT/2023-24/093
94	2111700	Mohd Alam	BBA	CHGPT/2023-24/094
95	2111701	Mohd Monis	BBA	CHGPT/2023-24/095
96	2111702	Muskan	BBA	CHGPT/2023-24/096