

## 6.2.2 Institution implements E-Governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Yes, GJIMT campus is already facilitated with all of the above facilitations

### INDEX SHEET

S. No.	Description
1	Certificate of Head of Institution
2	Administration
3	Finance and Accounts
4	Student Admission and Support
5	Examination



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**TO WHOM IT MAY CONCERN**

This is to certify that Gian Jyoti Institute of Management and Technology, affiliated to I.K. Gujral Punjab Technical University, has implemented e-governance in following areas of operations:

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Director  
GJIMT Mohali

Director  
Gian Jyoti Institute of  
Management & Technology  
Phase-2, Mohali  
Sector-54, Chandigarh

## **Implementation of E-Governance at Gian Jyoti Institute of Management & Technology**

In today's rapidly evolving digital landscape, Gian Jyoti Institute of Management & Technology (GJIMT), Mohali, has embraced e-governance as a vital component of its administrative and academic operations. The adoption of e-governance reflects the institution's commitment to enhancing transparency, efficiency, and accessibility in all aspects of its functioning. Key achievements include the implementation of a robust Learning Management System (LMS), streamlined digital administration, and the introduction of an online grievance redressal mechanism. This reflects the institute's commitment to fostering a sustainable, tech-driven environment that not only improves operational workflows but also enriches the educational experience for all stakeholders.

### **Key Features of E-Governance Implementation:**

- **Digital Administration:** GJIMT has integrated advanced software solutions to manage administrative tasks such as student enrolment, attendance tracking, and examination management. This shift to digital platforms reduces paperwork, minimizes errors, and ensures real-time updates.
- **Online Learning Management Systems (LMS):** To support academic activities, GJIMT has implemented a robust LMS that enables students and faculty to access course materials, submit assignments, and participate in discussions online. This system not only facilitates continuous learning but also ensures that academic processes remain uninterrupted in any circumstances.
- **Transparent Financial Management:** E-governance has been extended to financial operations, including fee collection, salary disbursement, and budget management. The digitalization of financial processes ensures accuracy, accountability, and ease of access to financial records for both students and staff.
- **Enhanced Communication Channels:** The institute has set up efficient e-communication channels to bridge the gap between students, faculty, and administration. Through dedicated portals, emails, and instant messaging services, all stakeholders can stay informed and connected, ensuring a seamless flow of information.

- **Online Grievance Redressal System:** Understanding the importance of addressing concerns promptly, GJIMT has introduced an online grievance redressal system. This platform allows students and staff to raise issues, track their progress, and receive timely resolutions.
- **Digital Library and Resources:** The library at GJIMT has been digitized, offering students access to a vast array of e-books, journals, and research papers. This digital resource centre is accessible from anywhere, fostering a culture of research and continuous learning.

### **Benefits of E-Governance at Gian Jyoti Institute of Management & Technology:**

- **Efficiency:** Streamlining processes through digital means has significantly reduced the time and effort required to complete administrative tasks, allowing the institute to function more smoothly.
- **Transparency:** E-governance promotes openness in the institute's operations, ensuring that students, faculty, and parents have clear visibility into institutional processes and decisions.
- **Accessibility:** With digital platforms, information and services are accessible anytime and from anywhere, making it easier for all stakeholders to engage with the institute.
- **Sustainability:** By reducing reliance on paper and other physical resources, e-governance contributes to the institute's sustainability goals, aligning with global efforts to reduce carbon footprints.
- **Overall,** the implementation of e-governance at Gian Jyoti Institute of Management & Technology (GJIMT), Mohali, marks a significant step towards modernizing education and administration. This forward-thinking approach not only enhances the operational efficiency of the institution, but also enriches the overall experience for students, faculty, and staff, ensuring that the institute remains at the forefront of educational innovation.



<b>S. No.</b>	<b>E-Governance</b>	<b>Description</b>
1	Administration	1. Official Website of Gian Jyoti Institute of Management and Technology ( <a href="https://www.gjimt.ac.in/">https://www.gjimt.ac.in/</a> )
		2. WhatsApp Learning Community Groups
		3. Thumb Impression Based Biometric Attendance System
		4. Online Student Grievance Redressal System
		5. 24 X 7 CCTV Surveillance
		6. MS Teams Learning Management System
2	Finance and Accounts	1. Busy 21 Accounting Software
		2. Payment Gateways for Fee Payment
3	Student Admission & Support	1. Student Admission Support Provided by Affiliating University ( <a href="http://www.ptudocs.com">www.ptudocs.com</a> )
		2. No Paper Form (NPF) Admission ERP (Now Meritto)
		3. Teleforce Call Management System
4	Examination	Examination Support Provided by Affiliating University ( <a href="http://www.ptuexam.com">www.ptuexam.com</a> )

# **E-Governance in Administration**

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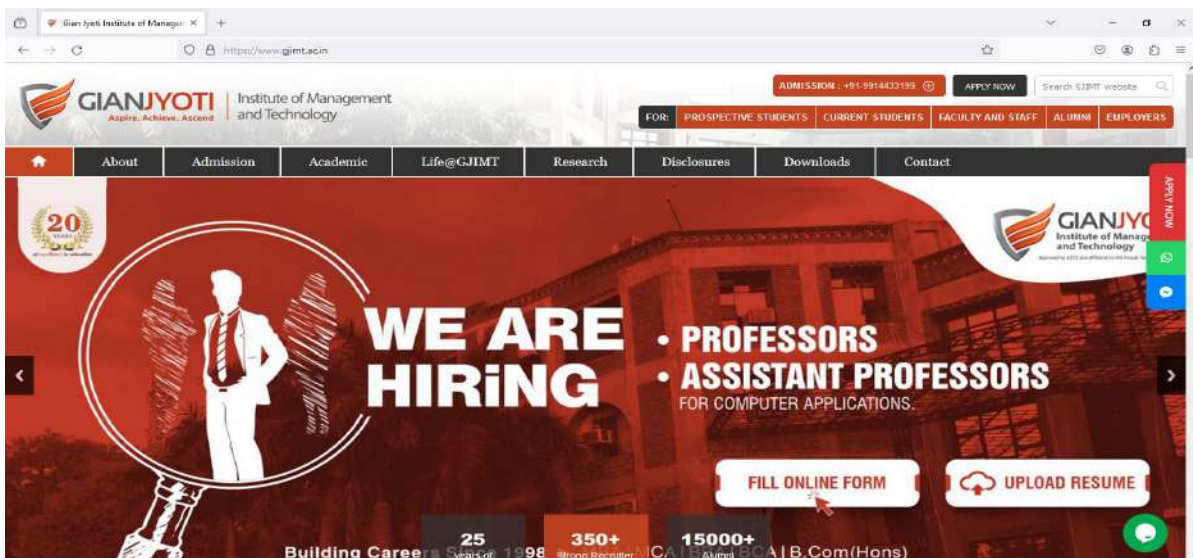
## 1. Official Website of Gian Jyoti Institute of Management and Technology (<https://www.gjimt.ac.in/>)

The website of Gian Jyoti Institute of Management and Technology (GJIMT), accessible at <https://www.gjimt.ac.in/>, serves as a comprehensive digital platform that provides vital information about the institution, its courses, and various activities. The site is designed to cater to the needs of prospective students, current students, faculty, and stakeholders by offering easy access to essential resources and updates.

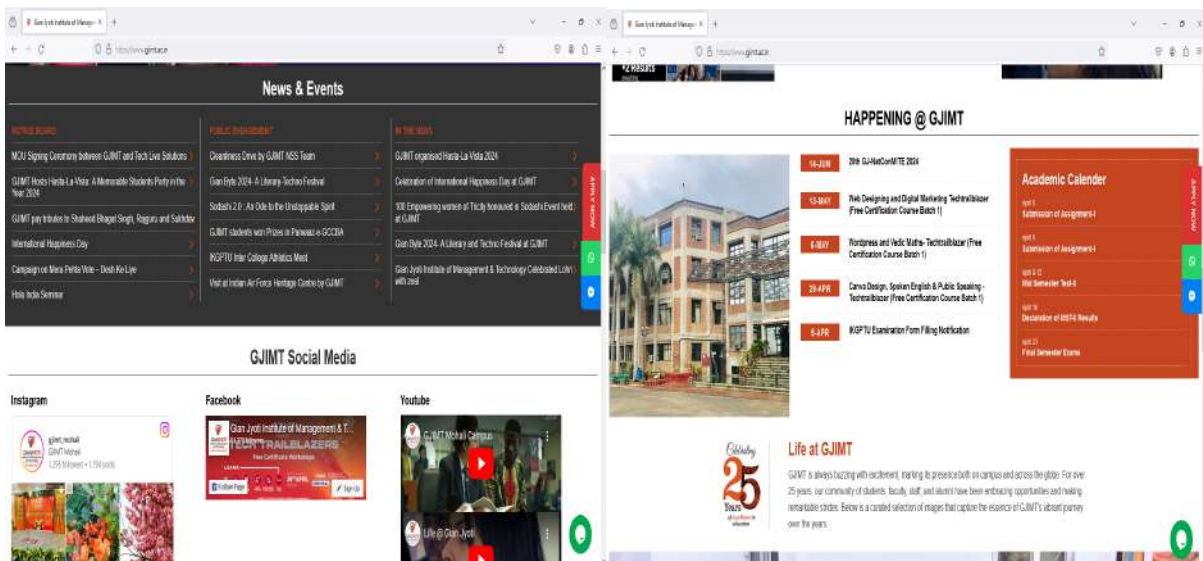
- **Course Information:** The website includes detailed descriptions of the various academic programs offered by the institute, including undergraduate and postgraduate courses. Each course page typically contains information about the curriculum, eligibility criteria, duration, and key features of the program, helping prospective students make informed decisions about their education. Additionally, the site may highlight faculty qualifications, industry collaborations, and placement opportunities associated with each program.
- **Important Notices:** The website functions as a central hub for important announcements and notifications related to the institution. This includes updates on admission dates, examination schedules, academic calendar events, and any changes in policies or procedures. By regularly updating this information, the institute ensures that students and stakeholders are well-informed about significant developments, which is crucial for effective communication and transparency.
- **Activity Highlights:** GJIMT's website showcases various activities and events conducted by the institution, such as workshops, seminars, guest lectures, and extracurricular events. By featuring these activities, the website not only highlights the institute's vibrant campus life but also reflects its commitment to holistic education. This section may also include success stories, achievements of students and faculty, and collaborative projects, helping to promote the institute's image and attract potential students.
- **Dedicated Service Provider:** To ensure the website remains functional, user-friendly, and up-to-date, GJIMT has appointed a dedicated service provider responsible for managing the technical aspects of the website. This service provider handles website maintenance, security, and content updates, ensuring that the site

operates smoothly and efficiently. By entrusting these responsibilities to a professional service provider, the institute can focus on its core educational objectives while ensuring an optimal online experience for users.

Website plays a pivotal role to enhancing the communication with students. By providing valuable information about courses, important notices, and institutional activities, along with the support of a dedicated service provider and a committed oversight committee, the website exemplifies the institute's commitment to transparency, accessibility, and user engagement in the digital age.



**Fig: Recruitment Notice on Official Website.**



**Fig: Notice Board/ Social Media and other Information Links on Official Website.**





**Bill for Website Maintenance**

**INVOICE**



Invoice No.: REF-AUG24-S001  
Invoice Date: 15-08-2024  
GST No.: 03BIUPK8478D1ZT  
PAN No.: BIUPK8478D

Address: S-6/4054, Ganpati Market  
Dalhousie Road, Pathankot 145001, Punjab, India  
Phone: +91 99148 33361 +91 94631 49737  
Email: info@ranksmartz.com  
Website: www.ranksmartz.com

Bill To: Gian Jyoti Educational Society

Address: Gian Jyoti Institute of Management & Technology, Phase-II, Mohali, Pin Code-160055  
Punjab, India

Phone: +91-172-226-4566

Email: gjimt@gjimt.ac.in

Client GST No.: 03AAAAG0877C1Z9

Terms of Payment:  
Payment should be done within 7 days of Invoice Date.

S No	Description	HSN / SAC Code	Total (INR)
1.	GJIMT Domains and Hosting as mentioned below	998313	88,922.00
		Taxable Amount	88,922.00
		SGST @ 9%	8,003.00
		CGST @ 9%	8,003.00
		IGST @ 18%	n/a
		Total Amount	1,04,928.00

*Handwritten notes:*  
1,04,928  
1779  
1,03,149

**PAYMENT OPTIONS**

**BANK ACCOUNT:** HDFC BANK, Current Account, RANKSMARTZ IT SOLUTIONS  
A/c No.: 50200000462700, Branch: Saili Rd, Pathankot IFSC: HDFC0000526  
**PAY ONLINE -** <http://www.ranksmartz.com/online-payments/>

**INSTRUCTIONS:**

- Contact info@ranksmartz.com or Call +91-99148-33361 for any clarifications.
- All disputes subject to Chandigarh Jurisdiction.

*Handwritten note:*  
Please Recd  
22/8/24

**GJIMT Domain and Hosting Bill bearing Invoice Number: REF-AUG24-S001  
Dated 15 Aug 2024**



20/08/2024 12:00 PM

about:blank

ranksmartz it solutions  
Account No.: 50200000462700  
IFSC Code: HDFC0000526

From  
GIAN JYOTI -  
INSTITUTE OF  
MANAGEMENT  
AND  
TECHNOLOGY  
PHASE II, MOHALI  
MHL PB

**PAYMENT ADVICE**

Beneficiary Name: ranksmartz it solutions  
Beneficiary Nickname: ranksmart  
Payment Date: 20-08-2024  
Beneficiary Account No.: 50200000462700  
Beneficiary IFSC Code: HDFC0000526  
Amount: 103149.00  
Company Name:  
Reference No: 800213449  
Remarks: Rank Smartz IT Solution- Bill NO S001

Dear Sir / Madam,

We have initiated your payment through Fund Transfer on 20-08-2024 for an amount of INR 103149.00. In case of any clarification regarding this transaction please get in touch with corporate.ib@axisbank.com.

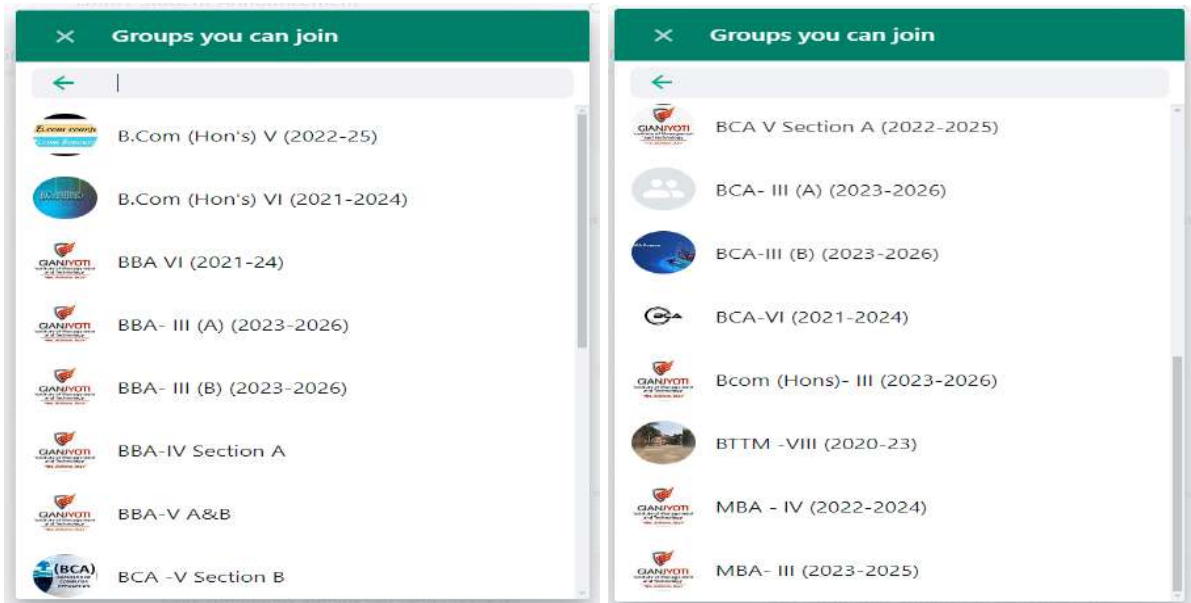
**Payment Advice bearing Ref Number: 800213449, Dated 20 Aug 2024**

Gian Jyoti Inst. Of Mgt.Tech F.(2022-23)			
PHASE 2 MOHALI			
PAYMENT VOUCHER			
Voucher No. :		Date :	20-08-2024
Mode of Payment :		Instrument No :	0
Bank of the Ban :			
Particulars	Debit(₹)	Credit(₹)	Narration
Dr RANKSMARTZ IT SOLUTION	1,03,149.00		
Cr Axis Bank 917010047654066		1,03,149.00	
	<b>1,03,149.00</b>	<b>1,03,149.00</b>	
Being payment made against Invoice No-REF-AUG24-S001, vide ref. No-800213449			
Rupees One Lakh Three Thousand One Hundred Forty Nine Only			
For Gian Jyoti Inst. Of Mgt.Tech F.(2022-23)			

**Payment Receipt for Website Maintenance of Dated 20 Aug 2024**

## 2. WhatsApp Learning Community Groups

The students of GJIMT benefit from dedicated WhatsApp groups tailored to their specific courses. These groups serve as effective communication channels, allowing students to interact with their peers, share resources, and receive timely updates from faculty and administration.



**Fig: List of Official WhatsApp Groups of different classes.**



**Fig: An Event Message distributed to students of MBA I through WhatsApp Group.**

### 3. Thumb Impression Based Biometric Attendance System

Since 2010, Gian Jyoti Institute of Management and Technology (GJIMT) has embraced a modern approach to attendance management by implementing a paperless attendance system. This innovative method not only enhances operational efficiency but also reflects the institute's commitment to leveraging technology in educational administration.



**Fig: Thumb Impression Based Biometric Attendance Machine.**



**ALXSYS e SERVICES**  
SCO 1029, FIRST FLOOR, CABIN # 7, SECTOR-70, MATTAUR, MOHALI, Tel: 0172-4800995

**GST INVOICE**

1 GSTIN :- **03BHVPS0414H1ZB**  
 2 Serial No. of Invoice :- **614**  
 3 Date of Invoice :- **10.07.2019**

Details of Receiver (Billed to)				Details of Consignee (Shipped to)			
Name	Gian Jyoti Institute of Management & Technology			Name	Gian Jyoti Institute of Management & Technology		
Address	Phase 2, Mohali			Address	Phase 2, Mohali		
State	PB			State	PB		
State Code	3			State Code	3		
GSTIN/Unique ID				GSTIN/Unique ID			

Sr. No.	Description of Goods	HSN	QTY	Rate (Per Item)	Taxable Amt	CGST		SGST		IGST	
						Rate	Amt	Rate	Amt	Rate	Amt
1	Supply & Installation of Fingerprint Based Time & Attendance Terminal x098 with Basic Desktop	8543	1	14000.00	14000.00	9%	1260.00	9%	1260.00	9%	0.00
2	Installation of Web Based Software with Cloud Server	998729	1	1000.00	1000.00	9%	90.00	9%	90.00	9%	0.00
<b>Total</b>					<b>15000.00</b>		<b>1350.00</b>		<b>1350.00</b>		<b>0.00</b>

*Printer Ref ID 5839516*

	<b>Taxable Amt</b>	15000.00
	<b>CGST</b>	1350.00
	<b>SGST</b>	1350.00
	<b>IGST</b>	0.00
	<b>Grand Total</b>	<b>17700.00</b>

Amount in Words :- Seventeen Thousand Seven Hundred Only (Rounded) Rs.17700/-

Bank Detail >	
Account Name >	ALXSYS e SERVICES
Account No. >	214302000001217
Bank Name >	Indian Overseas Bank, Phase 11, Mohali
IFSC Code >	IOBA0002143

*Pen*

*5839516*

*16/7/2019*

**Bill for Supply and Installation of Thumb Impression Based Biometric Attendance Machine, bearing Invoice Number: 614, Dated 10 July 2019**



Your NEFT request has been submitted successfully.  
Please note the Reference ID: 583951606 for future communication.

**E-RECEIPT FOR TRANSFER FUNDS**

Payee Name: ALXSYS e SERVICES  
 Nickname: ALXSYS  
 Credit Account No: 21430200001217  
 Remarks: BIR614  
 Debit Account: 917010047654066  
 Date: 17 Jul '19  
 Amount: ₹ 17,700.00  
 (Rupees Seventeen Thousand Seven Hundred and Zero Paise only)  
 Payment Type: One Time Payment  
 Pay via: NEFT

Please check the transaction status using 'Transaction status Enquiry' before re-initiating a fresh payment.



**NEFT Receipt of Payment regarding Supply and Installation of Thumb Impression Based Biometric Attendance Machine Dated 17 July 2019**

**Gian Jyoti Inst. Of Mgt.Tech FY(2018-19)**  
PAYMENT VOUCHER

Voucher No. :  
 Mode of Payment : Date : 17-07-2019  
 Bank of the Ban : Instrument No : 0

Particulars	Debit(₹)	Credit(₹)	Narration
Dr Alxsys Eservices	17,700.00		
Cr Axis Bank 917010047654066		17,700.00	
	<b>17,700.00</b>	<b>17,700.00</b>	

Amount paid for punching machine purchase alxsys  
 Ref no 614 thru online ref id 583951606

Rupees Seventeen Thousand Seven Hundred Only

For Gian Jyoti Inst. Of Mgt.Tech FY(2018-19)

**Payment Voucher of Payment regarding Supply and Installation of Thumb Impression Based Biometric Attendance Machine Dated 17 July 2019**

## 4. Online Student Grievance Redressal System

- **Feedback and Student's Suggestions:** To provide feedback and suggestions, GJIMT has introduced a form accessible via the following link: “Link: [https://docs.google.com/forms/d/e/1FAIpQLSd\\_apV1TTG1deFjEWasRtLHkdZY\\_TSHwHEVR9MrklkHZlXYhtw/viewform?pli=1](https://docs.google.com/forms/d/e/1FAIpQLSd_apV1TTG1deFjEWasRtLHkdZY_TSHwHEVR9MrklkHZlXYhtw/viewform?pli=1)”. The form is associated with the email of Dr. Aneet, the Director. Students may also contact the Director directly via email at [director@gjimt.ac.in](mailto:director@gjimt.ac.in).
- **Student's Grievance:** The **Student Grievance Cell** at GJIMT serves as a vital platform for addressing students' concerns and ensuring their voices are heard within the institution. This dedicated body is designed to provide a structured and systematic approach to resolving various grievances that students may encounter, ranging from academic issues to administrative challenges. The Student Grievance Cell is overseen by **Director, Placement and International Studies**. His role involves not only managing the grievance process but also ensuring that all complaints are taken seriously and addressed in a timely and effective manner. His commitment to student welfare and academic excellence aligns with the institute's mission to provide a supportive and enriching learning environment. Students can submit their grievances via email at [gjimt@gjimt.ac.in](mailto:gjimt@gjimt.ac.in). The email submission process is designed to be user-friendly, allowing students to express their issues clearly and concisely. This digital approach is particularly beneficial, as it enables students to communicate their grievances from anywhere and at any time, enhancing accessibility. In addition to contacting the Dean, students can interact with their respective Class In-charges through email. Each class has designated In-charges responsible for overseeing class-related matters and acting as liaisons between students and the administration. Email addresses for these In-charges are circulated during classes and posted on Notice Boards, ensuring that all students are aware of whom to contact regarding specific issues related to their courses or departmental concerns. All the students can interact with class In-charges through Email Ids circulated in classes and Notice Boards. E-mails Ids are as follow:



Class	Email Address
MBA I	<a href="mailto:mba2024.gjimt@gmail.com">mba2024.gjimt@gmail.com</a>
MBA II	<a href="mailto:mba2023.gjimt@gmail.com">mba2023.gjimt@gmail.com</a>
MCA I	<a href="mailto:mca2024.gjimt@gmail.com">mca2024.gjimt@gmail.com</a>
MCA III	<a href="mailto:mca2023.gjimt@gmail.com">mca2023.gjimt@gmail.com</a>
BBA I	<a href="mailto:bba2024.gjimt@gmail.com">bba2024.gjimt@gmail.com</a>
BBA III	<a href="mailto:bba2023.gjimt@gmail.com">bba2023.gjimt@gmail.com</a>
BBA V	<a href="mailto:bba2022.gjimt@gmail.com">bba2022.gjimt@gmail.com</a>
BCA I	<a href="mailto:bbabatch2024.gjimt@gmail.com">bbabatch2024.gjimt@gmail.com</a>
BCA III	<a href="mailto:bca2023.gjimt@gmail.com">bca2023.gjimt@gmail.com</a>
BCA V	<a href="mailto:bca2022.gjimt@gmail.com">bca2022.gjimt@gmail.com</a>
BCOM I	<a href="mailto:bcom2024.gjimt@gmail.com">bcom2024.gjimt@gmail.com</a>
BCOM III	<a href="mailto:bcom2023.gjimt@gmail.com">bcom2023.gjimt@gmail.com</a>
BCOM V	<a href="mailto:bcom2022.gjimt@gmail.com">bcom2022.gjimt@gmail.com</a>



## 5. 24 X 7 CCTV Surveillance

**CCTV Cameras:** The comprehensive safety and security measures at Gian Jyoti Institute of Management and Technology, highlighted by the extensive **CCTV surveillance system**, are vital in ensuring the well-being of the campus community. The strategic installation of approximately 60 CCTV cameras, combined with real-time monitoring and evidence collection capabilities, contributes significantly to enhancing security and deterring potential threats. These measures not only protect students, faculty, and staff but also create a secure and conducive learning environment, allowing everyone at GJIMT to focus on their academic and personal development with confidence.



**Fig: CCTV Surveillance View from the Director's Cabin, GJIMT.**



Original for buyer

**E-Tech Systems**  
Soo 293, 2nd Floor  
Motor Market, Manimajra  
Chandigarh, Chandigarh, India (160101)  
Phone: 0172-5007839

GST No. : 04AABFE9681N1ZZ  
PAN : AABFE9681N

**Retail Invoice**

Invoice No. : 2014  
Invoice Date : 10-05-2022

**Billing Address**  
Gian Jyoti Institute of Management and Technology  
(Mohali)  
Phase-2, Sector-54, Mohali, Punjab, India -160054

Product	HSN	Qty.	T Qty	Rate ( )	Disc% Amt.	Amount ( )	IGST% Value	GST% Total	Total ( )
NVR CP Plus 32 Channel	85210090	1(PCS)	1.00 PCS	12200.000	0.00%	12200.00	18.00%	18.00%	14396.00
Camera CCTV CP Plus 2 MP Bullet High Vision IP Camera	85258090	20(PCS)	20.00 PCS	2475.000	0.00%	49500.00	18.00%	18.00%	58410.00
SWITCH CP Plus 8 Port POE Switch	851782	3(PCS)	3.00 PCS	4300.000	0.00%	12900.00	18.00%	18.00%	15222.00
Connector RJ45 Connector	85367000	6(PCS)	6.00 PCS	425.000	0.00%	2550.00	18.00%	18.00%	3009.00
Hard Disk Drive Surveillance 4 TB (WD)	84717020	1(PCS)	1.00 PCS	8500.000	0.00%	8500.00	18.00%	18.00%	10030.00
CABLE CP Plus CAT 6 305m	85444999	12(PCS)	12.00 PCS	6200.000	0.00%	74400.00	18.00%	18.00%	87792.00
MS Rack 6U	8504	1(PCS)	1.00 PCS	1800.000	0.00%	1800.00	18.00%	18.00%	1986.00
MS Rack 4U	8504	4(PCS)	4.00 PCS	1200.000	0.00%	4800.00	18.00%	18.00%	5664.00
							864.00	864.00	

166480

*C/F*



Original for Buyer  
(Continuation of Page 1)

GST No. : 04AADFE9681N1ZZ  
PAN : AABFE9681N

**E-Tech Systems**  
Sco 293, 2nd Floor  
Motor Market, Manimajra  
Chandigarh, Chandigarh, India (160101)  
Phone: 0172-5007839

**Retail Invoice**

Invoice No. : 2014  
Invoice Date : 10-05-2022

Billing Address  
Gian Jyoti Institute of Management and Technology  
(Mohali)  
Phase-2, Sector-54, Mohali, Punjab, India -160054

Product	HSN	Qty.	T Qty	Rate ( )	Disc% Amt.	Amount ( )	IGST%	GST%	Total ( )
							Value	Total	
MS Rack 2U	8504	-1(PCS)	1.00 PCS	850.000	0.00%	850.00	18.00%	18.00%	1003.00
					0.00		153.00	153.00	
IO JACK D-Link	85369090	4(PCS)	4.00 PCS	118.000	0.00%	484.00	18.00%	18.00%	547.52
					0.00		83.52	83.52	
FACE PLATE D-Link	85177090	4(PCS)	4.00 PCS	65.000	0.00%	280.00	18.00%	18.00%	306.80
					0.00		48.80	48.80	
SMB BOX D-Link	8517	4(PCS)	4.00 PCS	60.000	0.00%	240.00	18.00%	18.00%	283.20
					0.00		43.20	43.20	
		61.00	61.00		0.00	188264.00	30287.52	30287.52	198551.52

IGST 18.00%	Total GST
30287.52	30287.52

Round Off 0.48  
Grand Total 198552.00

Rupees One Lakh Ninety Eight Thousands Five Hundred Fifty Two Only

**Terms & Conditions:**  
For payments delayed beyond 15 days interest @ 15% will be charged.  
Bank account details:  
A/c Name : E-Tech Systems  
A/c No. : 2406 257 005145  
IFSC : CNRB0019641  
Bank Name & Address : Canara Bank, SCO 904, NAC, Manimajra, Chandigarh  
ARN for LUT : AD040621000134Z  
Date of Filing : 17/06/2022  
Declaration : We declare that this invoice shows the actual price of the goods/ services described and all particulars are true and correct.

For E-Tech Systems



Authorized Signatory

*Pay*

*Versha*

*17/5/2022*

**Bill for Supply and Installation of 20 CCTV Cameras, bearing Invoice Number: 2014,  
Dated 10 June 2022**



To  
etech systems  
Account No: 2406257005145  
IFSC Code: CNRB0002406

GIANJYOTI  
INSTITUTE OF  
MANAGEMENT  
AND  
TECHNOLOGY  
TECHNICAL  
MOHALI

**PAYMENT ADVICE**

Beneficiary Name: etech systems  
Beneficiary Nickname: etech  
Payment Date: 17-05-2022  
Beneficiary Account No.: 2406257005145  
Beneficiary IFSC Code: CNRB0002406  
Amount: 198552.00  
Company Name:  
Reference No: 674455689  
Remarks: bill no 2014

Dear Sir / Madam,

We have initiated your payment through Fund Transfer on 17-05-2022 for an amount of ₹ 198552.00. In case of any clarification regarding this transaction please get in touch with corporate.ib@axisbank.com.

**Payment Advice against the Bill for Supply and Installation of 20 CCTV Cameras, bearing Invoice Number: 2014, Dated 10 June 2022**

Gian Jyoti Inst. Of Mgt.Tech F.(2021-22)			
JOURNAL VOUCHER			
Voucher No.		Date	: 17-05-2022
Particulars	Debit(₹)	Credit(₹)	Narration
Dr Computers	1,98,552.00		
Cr Axis Bank 917010047654066		1,98,552.00	
	<b>1,98,552.00</b>	<b>1,98,552.00</b>	
AMOUNT OF BILL NO 2014 DT 17.05.2022 PAID TO ETECH SYSTEMS AGST REF NO 674455689			
Rupees One Lakh Ninety Eight Thousand Five Hundred Fifty Two Only			
For Gian Jyoti Inst. Of Mgt.Tech F.(2021-22)			

**Payment Voucher against the Bill for Supply and Installation of 20 CCTV Cameras, bearing Invoice Number: 2014, Dated 10 June 2022**



**e-Tech Systems**  
900 293, 2nd Floor  
Motor Market, Manimajra  
Chandigarh, Chandigarh, India (160101)  
Phone: 0172-5007839

Original for Buyer

GST No. : 04AABFE9051112Z  
PAN : AABFE9051114

Retail Invoice

Invoice No. : 2062  
Invoice Date : 01-09-2022

Billing Address  
Gian Jyoti Institute of Management and Technology  
(Mohali)  
Phase-2, Sector-54, Mohali, Punjab, India -160054

Sr No.	Product	HSN	Qty.	Rate ( )	Amount ( )	IGST% Value	GST% Total	Total ( )
1	NVR 16CH CP PLUS	85219090	1(PCS)	5000.000	5000.00	18.00%	18.00%	5960.00
2	Camera 2 MP IP BULLET CP PLUS	85258090	13(PCS)	2475.000	32175.00	900.00	900.00	37966.50
3	Camera 4 MP IP BULLET CP PLUS	85258090	3(PCS)	3875.000	11625.00	5791.50	5791.50	13717.50
4	SWITCH POE CP PLUS 8 PORT GIGABIT UPLINK	851762	2(PCS)	4950.000	9900.00	2092.50	2092.50	11682.00
5	SWITCH POE CP PLUS 8 PORT	851762	1(PCS)	4300.000	4300.00	1782.00	1782.00	5074.00
6	CABLE.. CAT 6 CP PLUS 305 MTR	85444929	5(PCS)	6200.000	31000.00	774.00	774.00	36580.00
7	Connector RJ 45 BOX	85367000	1(PCS)	425.000	425.00	5580.00	5580.00	501.00
8	Hard Disk Drive Surveillance 4 TB (WD/Seagate)	84717020	1(PCS)	8500.000	8500.00	76.50	76.50	10000.00
						1530.00	1530.00	

*Gate Inout*

*13/Sept/2022*

*13/09/2022*



PAN: AABFE998111

E-Tech Systems  
Sco 293, 2nd Floor  
Moloi Market, Manimajra  
Chandigarh, Chandigarh, India (160101)  
Phone: 0172-5007839

Retail Invoice

Invoice No. : 2052  
Invoice Date : 01-09-2022

Billing Address  
Gian Jyoti Institute of Management and Technology  
(Mohali)  
Phase-2, Sector-54, Mohali, Punjab, India - 160054

Slr No.	Product	HSN	Qty.	Rate ( )	Amount ( )	IGST% Value	GST% Total	Total ( )
9	Server Rack 2U	84733099	4(PCS)	850.000	3400.00	18.00%	18.00%	4012.00
			31.00		106325.00	19138.50	19138.50	125463.50
								0.50
								125464.00
								Round Off
								Grand Total
								Total GST 19138.50
								IGST 18.00%
								19138.50

Rs One Lakh Twenty Five Thousands Four Hundred Sixty Four Only

Terms & Conditions:  
If payments delayed beyond 15 days interest @ 15% will be charged  
Bank account details:  
Name : E-Tech Systems  
No. : 2405 257 005145  
IC : CNRB0019641  
Bank Name & Address : Canara Bank, SCO 904, NAC, Manimajra, Chandigarh  
N for LUT : AD040622000252X  
Date of Filing : 22/06/2022  
Declaration : We declare that this invoice shows the actual price of the goods/  
services described and that all particulars are true and correct

*Handwritten signature*

For E-Tech Systems  
For ETECH SYSTEMS  
Authorized Signatory

*Handwritten signature*  
19/09/2022

**Bill for Supply and Installation of 15 CCTV Cameras, bearing Invoice Number: 2052,  
Dated 01 Sept 2022**



To  
etech systems  
Account No: 2406257005145  
IFSC Code: CNRB0002406

From  
GIAN JYOTI  
INSTITUTE OF  
MANAGEMENT  
AND  
TECHNOLOGY  
PHASE II, MOHAL  
MHL PB

**PAYMENT ADVICE**

Beneficiary Name : etech systems  
Beneficiary Nickname: etech  
Payment Date: 13-09-2022  
Beneficiary Account No.: 2406257005145  
Beneficiary IFSC Code: CNRB0002406  
Amount: 125464.00  
Company Name:  
Reference No: 689598711  
Remarks: bill no 2062 dt 01.09.2022

Dear Sir / Madam,

We have initiated your payment through Fund Transfer on 13-09-2022 for an amount of INR 125464.00. In case of any clarification regarding this transaction please get in touch with corporate.lb@axisbank.com.

**Payment Advice against the Bill for Supply and Installation of 15 CCTV Cameras, bearing Invoice Number: 2052, Dated 01 Sept 2022**

Gian Jyoti Inst. Of Mgt.Tech F.(2021-22)			
JOURNAL VOUCHER			
Voucher No.			Date : 13-09-2022
Particulars	Debit(₹)	Credit(₹)	Narration
Dr ETECH SYSTEMS	1,25,464.00		
Cr Axis Bank 917010047654066		1,25,464.00	
		1,25,464.00	1,25,464.00
Being Payment Agst Bill no 2062 dt 01.09.2022 Ref no 689598711			
Rupees One Lakh Twenty Five Thousand Four Hundred Sixty Four Only			
For Gian Jyoti Inst. Of Mgt.Tech F.(2021-22)			

**Payment Voucher against the Bill for Supply and Installation of 15 CCTV Cameras, bearing Invoice Number: 2052, Dated 01 Sept 2022**



Tax Invoice							
<b>PAL COMPUTERS</b> SHOP NO-156/35 GROUND FLOOR RAMA MARKET MANIMAJRA GSTIN/UIN: 04AZBN3331R1Z7 State Name : Chandigarh, Code : 04 E-Mail : computerspal906@gmail.com				Invoice No. 706		Dated 18-Nov-22	
				Delivery Note		Mode/Terms of Payment	
Buyer (Bill to) Gyan Jyoti Institute Management Technology Mohali State Name : Punjab, Code : 03				Reference No. & Date 706 dt. 17-Nov-22		Other References	
				Buyer's Order No.		Dated	
				Dispatch Doc No.		Delivery Note Date	
				Dispatched through		Destination	
				Vessel/Flight No.		Place of receipt by shipper:	
				City/Port of Loading		City/Port of Discharge	
				Terms of Delivery			
Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
NVR 32CH CP Plus	85219090	18 %	1 QTY	12,000.00	QTY		12,000.00
NVR 16CH CP Plus	85219090	18 %	1 QTY	5,500.00	QTY		5,500.00
IP CAMERA BULLET CP Plus 2MP Night Vision	8525	18 %	36 QTY	2,450.00	QTY		88,200.00
IP CAMERA BULLET CP Plus 4MP Night Vision	8525	18 %	8 QTY	3,800.00	QTY		30,400.00
POE Switch 3 Port CP Plus With Gigaport	85176990	18 %	7 QTY	4,250.00	QTY		29,750.00
RJ 45 BOX Connector	8536	18 %	1 QTY	400.00	QTY		400.00
HDD 4TB Surveillance 4TB (WD)	847170	18 %	2 QTY	8,200.00	QTY		16,400.00
CAT 6 305 MTR CABLE CP Plus	85444999	18 %	8 QTY	5,500.00	QTY		44,000.00
Rack 4U 4 U	85219090	18 %	1 QTY	1,050.00	QTY		1,050.00
Rack 2U 2 U	85219090	18 %	10 QTY	700.00	QTY		7,000.00

continued to page number 2

This is a Computer Generated Invoice

18/11/2022  
Received  
[Signature]





Tax Invoice (Page 2)

<b>PAL COMPUTERS</b> SHOP NO-156/35 GROUND FLOOR RAMA MARKET MANIMAJRA GSTIN/UIN: 04AZBP3331R127 State Name : Chandigarh, Code : 04 E-Mail : computerspal806@gmail.com		Invoice No 706	Date 15-Nov-22
		Delivery Note	Mode/Terms of Payment
Buyer (Billo) Gyan Jyoti Institute Management Technology Mohali State Name : Punjab, Code : 03		Reference No. & Date 706 dt: 17-Nov-22	Other Reference
		Buyer's Order No.	Drawl
		Dispatch Doc No.	Delivery Note Date
		Dispatched through	Destination
		Vessel/Flight No.	Place of receipt by shipper
		City/Port of Loading	City/Port of Discharge
Terms of Delivery			

Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc %	Amount
IP Camera Dome Dome 2.0	85258020	18%	4 QTY	2,450.00	QTY		9,800.00
							2,44,500.00
							44,010.00
							IGST
<b>Total</b>			<b>79 QTY</b>				<b>₹ 2,88,510.00</b>

Amount Chargeable (in words) E & O/E  
**INR Two Lakh Eighty Eight Thousand Five Hundred Ten Only**

HSN/SAC	Taxable Value	Integrated Tax		Total Tax Amount
		Rate	Amount	
85219090	25,550.00	18%	4,599.00	4,599.00
8525	1,18,500.00	18%	21,348.00	21,348.00
85176990	20,750.00	18%	3,735.00	3,735.00
8536	100.00	18%	18.00	18.00
847170	15,400.00	18%	2,772.00	2,772.00
85444399	44,000.00	18%	7,920.00	7,920.00
85258020	9,800.00	18%	1,764.00	1,764.00
<b>Total</b>	<b>2,44,500.00</b>		<b>44,010.00</b>	<b>44,010.00</b>

Tax Amount (in words) : **INR Forty Four Thousand Ten Only**

Company's Bank Details  
 A/c Holder's Name : PAL COMPUTERS  
 Bank Name : Indian Bank  
 A/c No : 6827441733  
 Branch & IFS Code : NAC Manimajra & IDIB000M150

Declaration  
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PAL COMPUTERS  
 [Signature]  
 Authorised Signatory

This is a Computer Generated Invoice

Paid

288510  
 44010  
 244500

**Bill for Supply and Installation of 123 CCTV Cameras, bearing Invoice Number: 706, Dated 17 Nov 2022**



To  
Pal Computers  
Account No: 6827441738  
IFSC Code: IDIB000M150

From  
GIAN JYOTI  
INSTITUTE OF  
MANAGEMENT  
AND  
TECHNOLOGY  
PHASE II, MOHAL  
MHL PB

**PAYMENT ADVICE**

Beneficiary Name: Pal Computers  
Beneficiary Nickname: PalComputers  
Payment Date: 18-11-2022  
Beneficiary Account No.: 6827441738  
Beneficiary IFSC Code: IDIB000M150  
Amount: 244500.00  
Company Name:  
Reference No: 698750563  
Remarks: bill 706

Dear Sir / Madam,

We have initiated your payment through Fund Transfer on 18-11-2022 for an amount of INR 244500.00. In case of any clarification regarding this transaction please get in touch with [corporate.ib@axisbank.com](mailto:corporate.ib@axisbank.com).

*PA*  
18/11/22

**Payment Advice for Bill for Supply and Installation of 123 CCTV Cameras, bearing Invoice Number: 706, Dated 17 Nov 2022**

Gian Jyoti Inst. Of Mgt.Tech F.(2022-23)			
PHASE 2 MOHALI			
JOURNAL VOUCHER			
Voucher No.	Date		: 18-11-2022
Particulars	Debit(₹)	Credit(₹)	Narration
Dr Pal Computers	2,44,500.00		
Cr Axis Bank 917010047654066		2,44,500.00	
	2,44,500.00	2,44,500.00	
AMOUNT OF PAYMENT DONE AGST BILL NO 706 DT 18.11.2022 AGST REF NO 698750563			
Rupees Two Lakh Forty Four Thousand Five Hundred Only			
For Gian Jyoti Inst. Of Mgt.Tech F.(202			

**Counter Payment Voucher for Bill for Supply and Installation of 123 CCTV Cameras, bearing Invoice Number: 706, Dated 17 Nov 2022**



**GIANJYOTI**  
Aspire. Achieve. Ascend

Institute of Management  
and Technology

<https://fdp.axisbank.co.in/mib/Welco>

To  
Pal Computers  
Account No: 6827441738  
IFSC Code: IDIB000M150

From  
GIAN JYOTI  
INSTITUTE OF  
MANAGEMENT  
AND  
TECHNOLOGY  
PHASE II, MOHAL  
MHL PB

**PAYMENT ADVICE**

Beneficiary Name: Pal Computers  
Beneficiary Nickname: PalComputers  
Payment Date: 18-11-2022  
Beneficiary Account No.: 6827441738  
Beneficiary IFSC Code: IDIB000M150  
Amount: 44010.00  
Company Name:  
Reference No: 698749024  
Remarks: bill 706

Dear Sir / Madam,

We have initiated your payment through Fund Transfer on 18-11-2022 for an amount of INR 44010.00. In case of any clarification regarding this transaction please get in touch with [corporate.ib@axisbank.com](mailto:corporate.ib@axisbank.com).

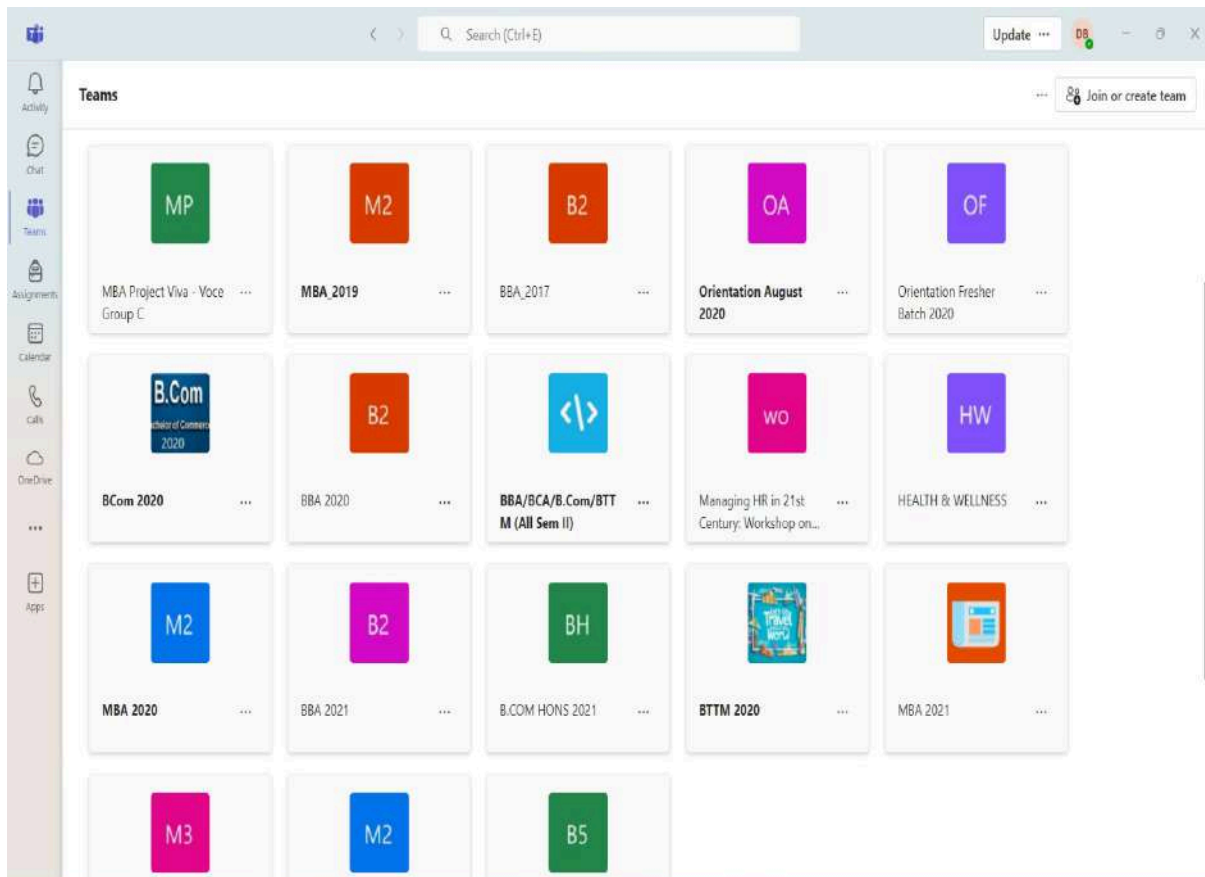
**Payment Advice for Bill for Supply and Installation of 123 CCTV Cameras, bearing Invoice Number: 706, Dated 17 Nov 2022**

Gian Jyoti Inst. Of Mgt.Tech F.(2022-23)			
PHASE 2 MOHALI			
JOURNAL VOUCHER			
Voucher No.	Date	: 18-11-2022	
Particulars	Debit(₹)	Credit(₹)	Narration
Dr Pal Computers	44,010.00	44,010.00	
Cr Axis Bank 917010047654066			
	44,010.00	44,010.00	
AMOUNT OF PAYMENT DONE AGST BILL NO 706 DT 18.11.2022 AGST REF NO 698749024			
Rupees Forty Four Thousand Ten Only			
For Gian Jyoti Inst. Of Mgt.Tech F.(2022-23)			

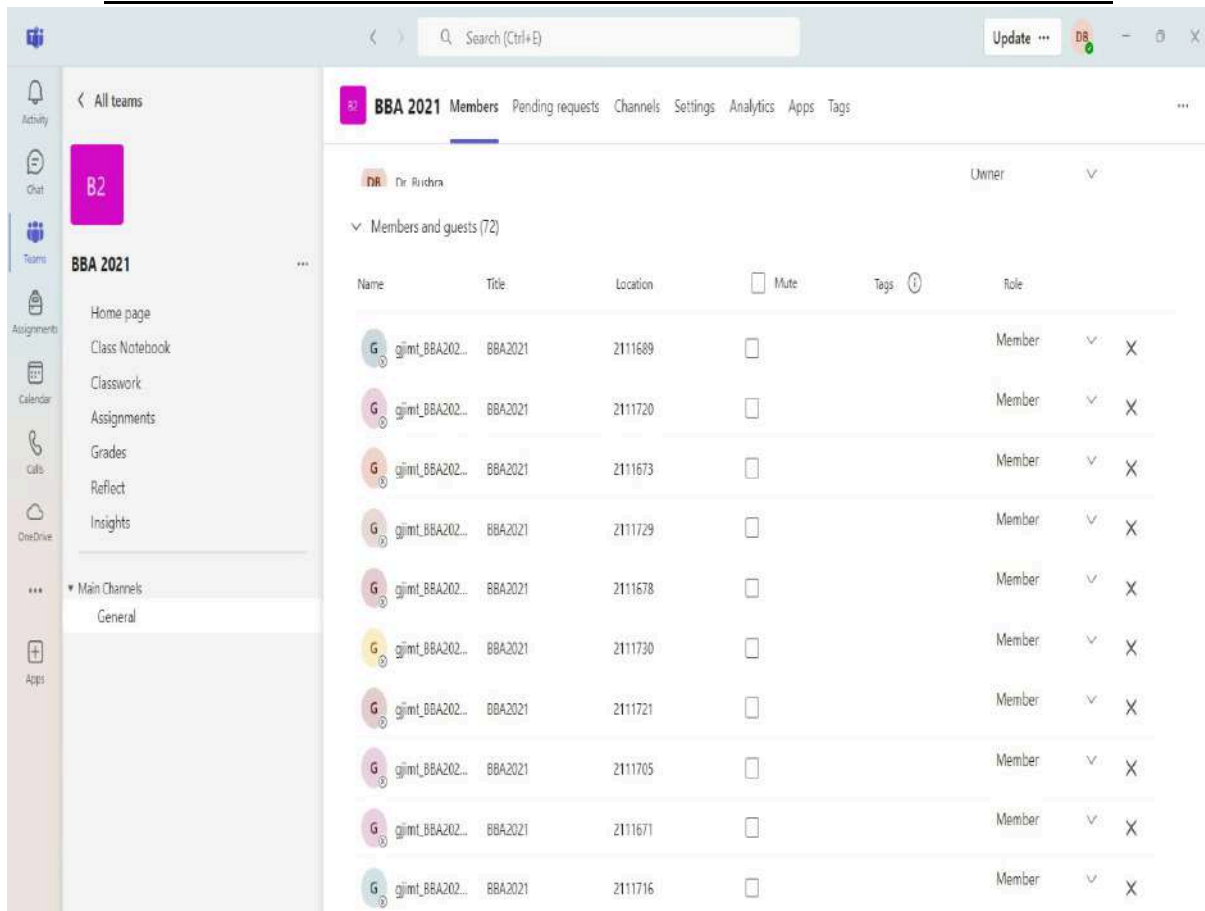
**Counter Payment Voucher for Bill for Supply and Installation of 123 CCTV Cameras, bearing Invoice Number: 706, Dated 17 Nov 2022**

## 6. MS Teams Learning Management System

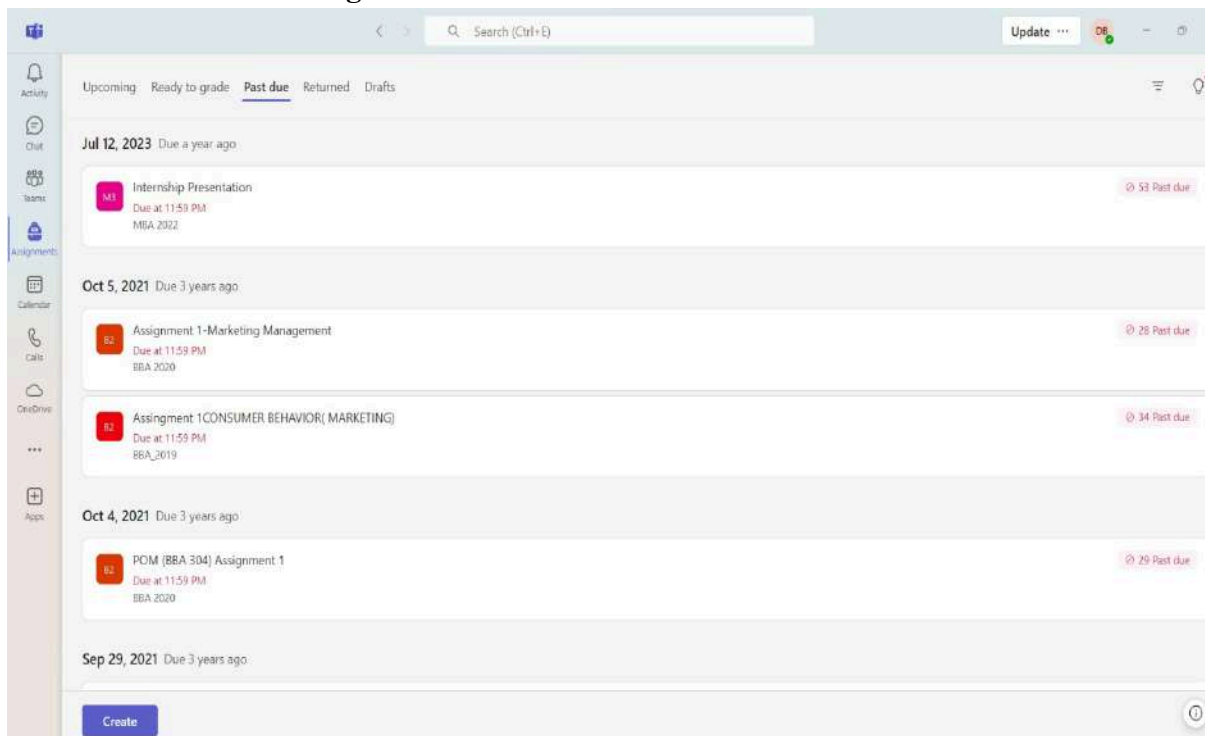
During the COVID-19 pandemic, Gian Jyoti Institute of Management and Technology (GJIMT) swiftly adapted to the changing educational landscape by implementing Microsoft Teams as its primary platform for online learning and communication. With campuses closed, MS Teams became an essential tool for conducting virtual classes, meetings, and academic discussions, ensuring that students' education continued uninterrupted. The platform enabled live lectures, interactive discussions, and real-time collaboration, creating a virtual classroom environment where students could actively engage with faculty members. Features such as file sharing, video conferencing, and integrated calendars allowed for the smooth management of courses, assignments, and assessments. By embracing MS Teams, GJIMT ensured that both students and faculty were equipped with the tools needed for a seamless transition to remote learning. The institute's proactive approach in adopting digital solutions during the pandemic reflects its commitment to maintaining academic continuity and providing a quality education experience, despite the challenging circumstances.



**Fig: Room for different Classes through MS Teams.**



**Fig: Students at Room of BBA 2021 Batch.**



**Fig: Assignments given to different classes through MS Teams**





Date 14-12-2022

To,

M/s Kamtron Systems Pvt Ltd.  
402 Eros Apartments  
56 Nehru Place,  
New Delhi-110019.

**Subject : Purchase Order for Microsoft Subscription**

Dear Madam,

This is with reference to your proposal # Ref: Ref: KSPL/IT/22-23/SQOVS-09-12-051 dated 09-12-2022 for Microsoft OVS ES annual subscription , we are pleased to place following order on you for same.

Sl No.	Item Description	Qty /Users	Unit price (RS)	Total Amount (RS)
2	Office 365 for Faculty	30	2650	79000
	WINEDUperDVC ALNG UpgrdSAPk OLV E 1Y Acdmc Ent (KW5-00359)			
4	WinSvrSTDCore ALNG LicSAPk OLV 16Lic E 1Y Acdmc AP CoreLic (9EM-00292)	1	4180	4180
5	M365AppsForEnterpriseOpenStu SubsVL OLV NL 1M Acdmc Student Use Benefit (S2Y-00002)	600		Complimentary
6	Intune Open ALng Sub OLV E 1M Academic AP Student Benefit Renewal (3LN-00016)	600		
7	O365EDUA1OpnFac ShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP (GU4-00001)	30		
8	O365EDUA1OpnStu ShrdSvr ALNG SubsVL OLV NL 1Mth Acdmc Stdnt (GU3-00001)	600		
9	AzureActvDrctryBscOpen ShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP Fclty (GP3-00009)	30		
10	AzureActvDrctryBscOpen ShrdSvr ALNG SubsVL OLV NL 1Mth Acdmc Stdnt Stdnt (GP3-00008)	600		
	<b>Total</b>			83680/-
	<b>Less discount</b>			3680/-
	<b>Total After Discount</b>			80000/-
	<b>GST @18%</b>			14,400/-
	<b>Total Including GST</b>			94,400/-

Terms

- 1) Payment: 100% advance alongwith purchase order.
- 2) Delivery: 3-4 weeks
- 3) Tax: Inclusive

For

Authorized Signatory

*Pan*  
*Smach*

**MS Teams Subscription for AY 2022-23 bearing Invoice No KSPL/IT/22-23SQOVS-09-12-051, Dated 09 Dec 2022**



(2024)

**TAX INVOICE**

<p><b>Kamtron Systems Pvt. Ltd.</b> 402, Eros Apartment, 56, Nehru Place, New Delhi - 110019 UAM No. DL08E0028165 GSTIN/UIN: 07AAACK5359F1ZK State Name : Delhi, Code : 07 CIN: U30007DL1996PTC080821 E-Mail : accounts@kamtrononline.com</p> <p>Consignee (Ship to) <b>Gian Jyoti Instt. of Management &amp; Technology</b> Phase- 2, Sector-54 Mohali, Chandigarh - 160055 State Name : Chandigarh, Code : 04</p> <p>Buyer (Bill to) <b>Gian Jyoti Instt. of Management &amp; Technology</b> Phase- 2, Sector-54 Mohali, Chandigarh - 160055 State Name : Chandigarh, Code : 04</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Invoice No. <b>SW/S/23-24/379</b></td> <td>Dated <b>30-Jan-24</b></td> </tr> <tr> <td>Delivery Note</td> <td>Mode/Terms of Payment <b>100% Advance</b></td> </tr> <tr> <td>Reference No. &amp; Date.</td> <td>Other References</td> </tr> <tr> <td>Buyer's Order No. <b>GJIMT/409617/23</b></td> <td>Dated <b>4-Jan-24</b></td> </tr> <tr> <td>Dispatch Doc No.</td> <td>Delivery Note Date</td> </tr> <tr> <td>Dispatched through</td> <td>Destination <b>Chandigarh, Mohali</b></td> </tr> <tr> <td>Terms of Delivery</td> <td></td> </tr> </table>	Invoice No. <b>SW/S/23-24/379</b>	Dated <b>30-Jan-24</b>	Delivery Note	Mode/Terms of Payment <b>100% Advance</b>	Reference No. & Date.	Other References	Buyer's Order No. <b>GJIMT/409617/23</b>	Dated <b>4-Jan-24</b>	Dispatch Doc No.	Delivery Note Date	Dispatched through	Destination <b>Chandigarh, Mohali</b>	Terms of Delivery	
Invoice No. <b>SW/S/23-24/379</b>	Dated <b>30-Jan-24</b>														
Delivery Note	Mode/Terms of Payment <b>100% Advance</b>														
Reference No. & Date.	Other References														
Buyer's Order No. <b>GJIMT/409617/23</b>	Dated <b>4-Jan-24</b>														
Dispatch Doc No.	Delivery Note Date														
Dispatched through	Destination <b>Chandigarh, Mohali</b>														
Terms of Delivery															

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	Office 365 for Faculty & WinEdu Upgrade 1Y	997331	30 Nos.	2,650.00	Nos.		79,500.00
2	Ms WinSvrSTDCore ALNG LicSAPk OLV 16Lic E 1Y Acdmc	997331	1 Nos.	4,180.00	Nos.		4,180.00
3	M365 App for Ent for Students <i>For 1 Year Complementary</i>	997331	600 Nos.				
4	Intune Open Aing Sub OLV E 1M Academic AP Student Benefit Renewal (12 Months)	997331	600 Nos.				
5	O365 A1 Edu Open Faculty Aing Sub OLV E 1M Acad AP <i>for 1 year Complementary</i>	997331	30 Nos.				
6	O365 A1 Edu Open Student Aing Sub OLV NL 1M Acad <i>for 1 year Complementary</i>	997331	600 Nos.				
7	AzureActv Drctry Bsc Open 1Mth Acdmc AP Faculty (12 Months) <i>for 1 year Complementary</i>	997331	30 Nos.				

continued to page number 2

SUBJECT TO NEW DELHI JURISDICTION  
This is a Computer Generated Invoice

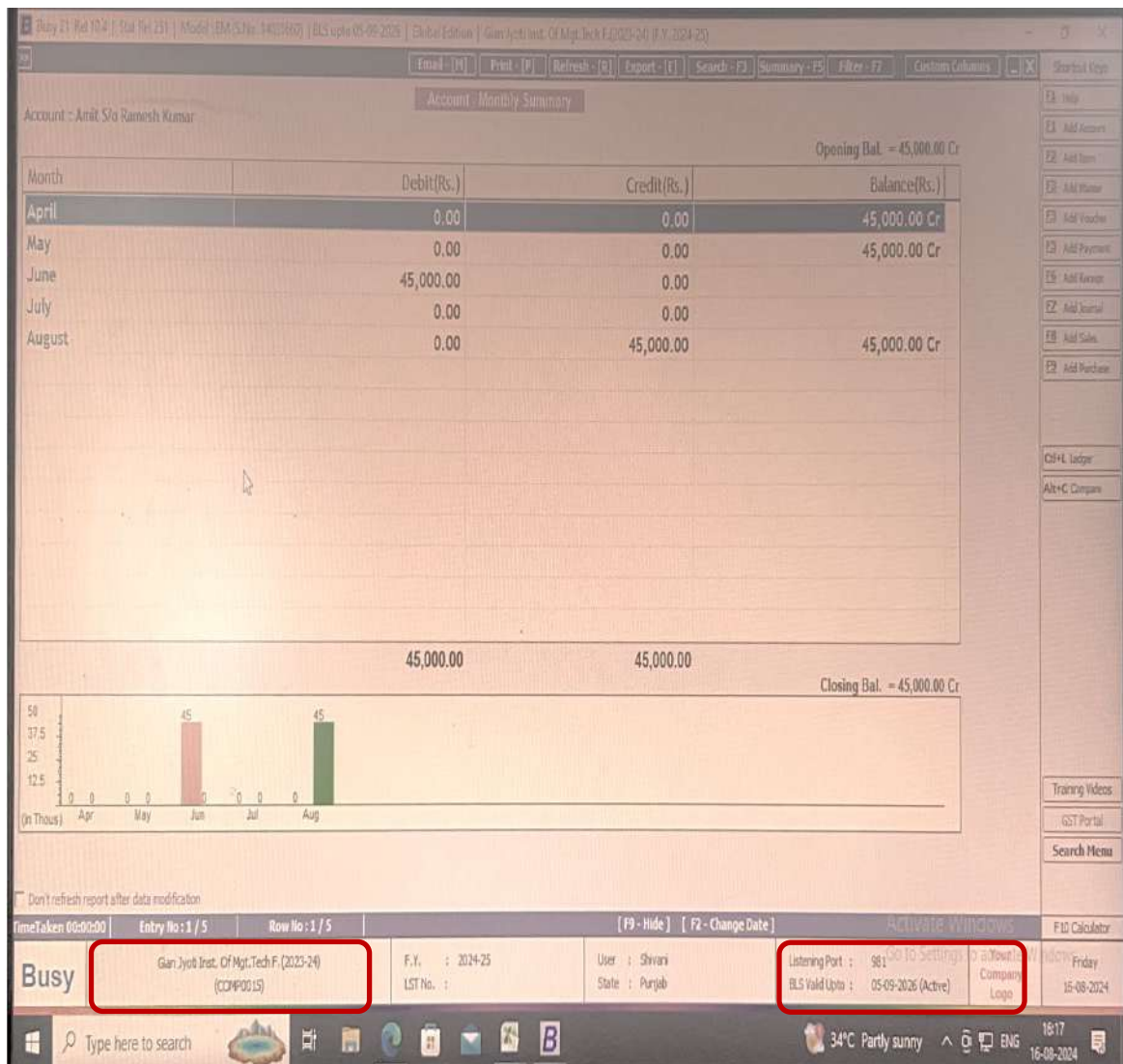
**MS Teams Subscription for AY 2024-25 bearing Invoice No SW/S/23-24/379, Dated 04 Jan 2024**



# **E-Governance in Finance and Accounts**

## 1. Busy 21 Accounting Software

**Busy 21 Release 10.4:** Gian Jyoti Institute of Management and Technology (GJIMT) has been leveraging the power of **Busy accounting software** since **2017** to streamline its financial management processes. This robust software solution has proven to be an invaluable asset in the institution's accounting practices, allowing for more effective and efficient management of financial records. Currently, GJIMT operates on **Busy 21 Release 10.4 Stat 251**, which encompasses a wide range of advanced features designed to enhance financial management. The software provides comprehensive functionalities that enable staff to perform various accounting tasks with ease.



**Fig: Screenshot of Busy 21 Release 10.4. Software is valid till 05 Sept 2026.**



**Bill for Subscription of Busy Software (For Accounts)**

GSTIN: U4CBDPS8060E1ZQ		<b>Performa Invoice</b> <b>INNOVATIVE IT SOLUTIONS</b> PLOT NO 402 2ND FLOOR IND. AREA, PHASE-II CHANDIGARH Tel. : 9216002666 email : sales@infobusy.in				
<b>Party Details :</b> GIAN JYOTI INSTITUTE OF MANAGEMENT & TECHNOLOGY PHASE II - MOHALI			Quotation No. : 2023-24/4 Dated : 07-07-2023			
GSTIN / PIN :						
S.N.	Description of Goods	HSN/SAC Code	Qty.	Unit	Price	Amount(₹)
1.	BUSY BLS EM (3 years) THREE YEAR WITH 20 % DISCOUNT	8523	1.00	Nos.	40,500.00	40,500.00
<i>Less : Discount @ 20.00 %</i> <i>Add : IGST @ 18.00 %</i>						<b>40,500.00</b> 8,100.00 5,832.00
<b>Grand Total</b>					<b>1.00 Nos.</b>	<b>₹ 38,232.00</b>
<b>Tax Rate</b>	<b>Taxable Amt.</b>	<b>IGST Amt.</b>	<b>Total Tax</b>			
18%	32,400.00	5,832.00	5,832.00			
Rupee: Thirty Eight Thousand Two Hundred Thirty Two Only						
for INNOVATIVE IT SOLUTIONS						 Authorised Signatory

**3 Years Subscription of Busy Software (For Accounts), bearing Invoice Number: 2023-24/4, Dated 07 July 2023**



To  
INNOVATIVE IT SOLUTIONS  
Account No: 181305000470  
FSC Code: ICIC0001813

From  
GIAN JYOTI  
INSTITUTE OF  
MANAGEMENT  
AND  
TECHNOLOGY  
PHASE II, MOHAL  
MHL PB

**PAYMENT ADVICE**

Beneficiary Name: INNOVATIVE IT SOLUTIONS  
Beneficiary Nickname: BUSY  
Payment Date: 03-08-2023  
Beneficiary Account No.: 181305000470  
Beneficiary IFSC Code: ICIC0001813  
Amount: 38232.00  
Company Name:  
Reference No: 736226036  
Remarks: BUSY SUBSCRIPTION 3 YEARS GJIMT

Dear Sir / Madam,

We have initiated your payment through Fund Transfer on 03-08-2023 for an amount of INR 38232.00. In case of any clarification regarding this transaction please get in touch with [corporate.ib@axisbank.com](mailto:corporate.ib@axisbank.com).

**Payment Advice for 3 Years Subscription of Busy Software**

Gian Jyoti Inst. Of Mgt.Tech F.(2022-23)			
PHASE 2 MOHALI			
JOURNAL VOUCHER			
Voucher No. :	Date		: 03-08-2023
Particulars	Debit(₹)	Credit(₹)	Narration
Dr Computer Expenses	12,744.00		
Dr Prepaid Expenses	12,744.00		
Dr Prepaid Expenses	12,744.00		
Cr A/c Bank 917010047654066		38,232.00	
	<b>38,232.00</b>	<b>38,232.00</b>	
AMOUNT PAID AGNST SUBSCRIPTION OF BUSY SOFTWARE TO INNOVATIVE IT SOLUTIONS AGNST REFRNCE NO 736226036 DT 03.08.2023			
Rupees Thirty Eight Thousand Two Hundred Thirty Two Only			<i>[Signature]</i> For Gian Jyoti Inst. Of Mgt.Tech F.(2022-23)

**Payment Voucher for 3 Years Subscription of Busy Software**

## 2. Payment Gateways for Fee Payment

Payments at Gian Jyoti Institute of Management and Technology (GJIMT) are primarily conducted through a range of secure and efficient online methods. These include UPI (Unified Payments Interface), swipe machines, NEFT (National Electronic Funds Transfer), RTGS (Real-Time Gross Settlement), and direct bank transfers. UPI and swipe machines, in particular, are user-friendly and widely used for everyday transactions. Both facilities have been provided by the bank at no cost, making them accessible to both students and faculty without additional financial burden. This seamless payment process helps streamline tuition fees, exam charges, and other institutional payments, ensuring faster transactions and enhanced convenience for all stakeholders.



**Fig: E-Payment Methods used at GJIMT for fee payment.**

# **E-Governance in Student Admission & Support**

## **1. Student Admission Support Provided by Affiliating University ([www.ptudocs.com](http://www.ptudocs.com))**

The institute follows an open and transparent admission process, adhering to ethical practices and regulations set by IKGPTU. Admission guidelines, as periodically updated by IKGPTU, are prominently displayed on the institute's website.

**Student Admission Support** is provided by the affiliated university through [www.ptudocs.com](http://www.ptudocs.com). On this portal, the following tasks are completed by the Heads of Departments (HoDs):

- 1. Student Eligibility Lists provided by the University:** The affiliated university generates and provides a list of students who meet the eligibility criteria for admission to various courses. This list is uploaded on the portal for verification. Eligibility is typically determined based on factors like previous academic qualifications, entrance exam scores, and other requirements outlined by the university. Heads of Departments (HoDs) can access and review this list to ensure that only eligible students are enrolled in their respective courses.
- 2. Verification of Student Details (Name, Parent's Name, and Date of Birth):** To ensure accuracy in official university records, the portal allows the HoD or designated staff to verify the spelling of each student's name, including their father's and mother's names, as well as their date of birth. This step is crucial for avoiding discrepancies in important documents such as transcripts, certificates, and degrees. The verification process helps ensure that official records match the details on government-issued IDs.
- 3. Issuance of Roll Numbers by the University:** Once the student details are verified, the university generates and issues unique roll numbers for each student. These roll numbers serve as a student's identity within the university system and are used for all academic purposes, including examinations, grading, and record keeping. The roll numbers are shared via the portal, where students and HoDs can access them.
- 4. Student Personal Login ID and Passwords shared by the University:** For each student, the university provides a personal login ID and password, which are shared through the portal. These credentials grant students access to their personal profiles on the university's online system, where they can view their academic records, course

details, grades, and other relevant information. This also allows students to interact with the University Updates or queries related to their academic journey.

5. **Specialization and Elective Subject selection by the HoD:** Depending on the program of study, students may be required to select a specialization or elective subjects. This selection is often guided by the HoD, who fills in the relevant information on the portal. The HoD ensures that students choose appropriate specializations based on their academic progress and career aspirations. This step is critical for ensuring that students meet the requirements for graduation in their chosen field of study.
6. **Uploading of Internal Assessment Marks:** Throughout the semester, students are evaluated through various internal assessments such as quizzes, assignments, and mid-term exams. Once these assessments are completed, the marks are uploaded to the portal by the HoD or designated faculty. Internal assessment marks contribute to the final grade and provide students with feedback on their progress during the course. The timely upload of these marks ensures that students are kept informed about their performance.
7. **Uploading of Practical Marks:** For courses that include practical components such as laboratory work or field studies, practical marks are uploaded to the portal by the respective faculty. Practical assessments are an essential part of the curriculum, especially in technical and science-based programs. These marks are integrated with theory marks to calculate the final grade. Accurate and prompt uploading of practical marks helps maintain transparency and ensures that students receive proper credit for their hands-on work.

These points highlight the administrative and academic processes managed through the university portal, facilitating streamlined communication and record-keeping between the university, faculty, and students.





Batch: 2023  
Branch: Bachelor of Business Administration

Sr No.	Semester	Roll No.	Name	Password
1	1	2310110	Abdul Ramjan	1FFFD9FC
2	1	2310111	Abhay Chawla	A00DB548
3	1	2310112	Aditya	CE081133
4	1	2310113	Aditya	62A41D52
5	1	2310114	Aditya Srivastava	ACA44AF70
6	1	2310115	Aman	568CD7BA
7	1	2310116	Anamika Dhiman	05AC2296
8	1	2310117	Anil Khanal	0BD5A31D
9	1	2310118	Anjali	30218499

Navigation: Administration | Home | My Account | eOffice | Study Scheme | Examination

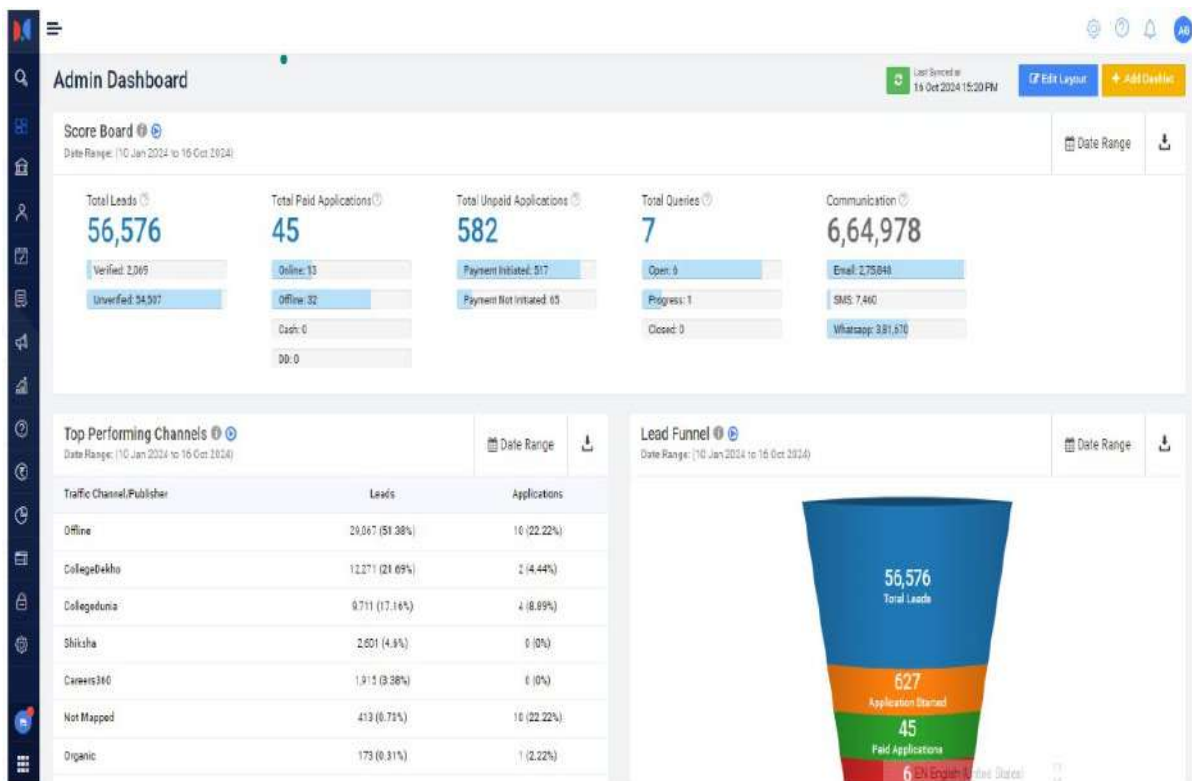
Header: Welcome Gian Jyoti Institute of Management & Technology, Mohali (gjimt\_mohali) | [Log Out](#)

**Fig: HoD accesses the web portal provided by Affiliating University through a secure login.**

## 2. No Paper Form (NPF) Admission ERP (Now Meritto)

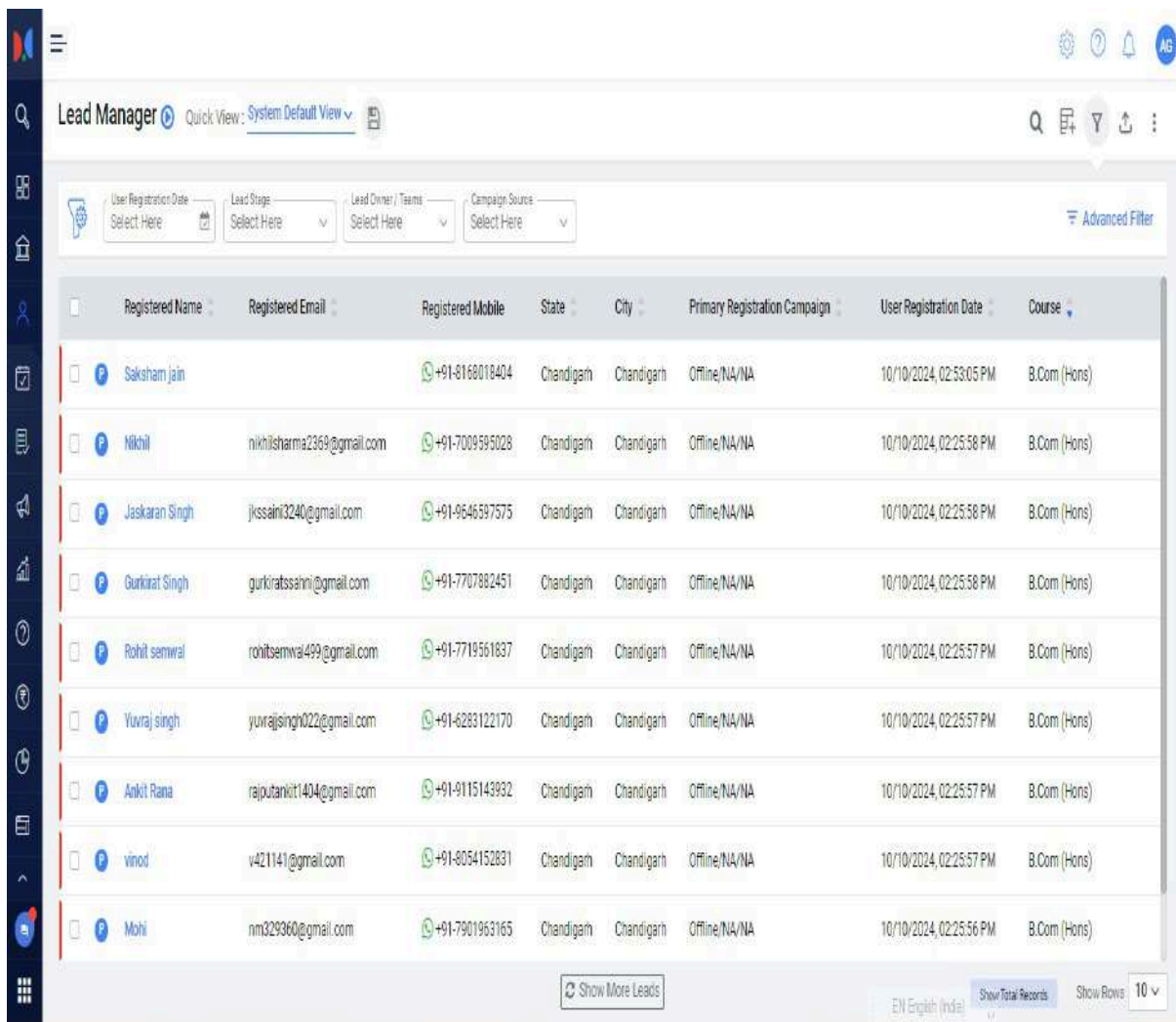
For admission support, the institute has been using the ‘No Paper Form’ web application (Now Meritto), designed and developed by Meritto Software Solutions, since 2022. The application can be accessed at the following URL: <https://in5.nopaperforms.io/>. Prior to 2022, the institute used the Tentacle Web Application, which has since become outdated. Different parts of NPF that helps in e-governance is as follow:

- Dashboard:** The ‘No Paper Form’ web application (now the **Meritto Platform**) offers a comprehensive dashboard that serves as the primary interface for the admission team. The dashboard visually displays the number of applications registered for admission to various courses, making it easy for the administration to monitor admissions in real-time. This dashboard is also the first touchpoint where students interact with the admission support system of the institute. From here, prospective students can view updates, track the progress of their applications, and access key information regarding their admission process. The streamlined dashboard supports e-governance by providing quick insights and promoting transparency in the admission process.



**Fig: No Paper Form Web Application Dashboard**

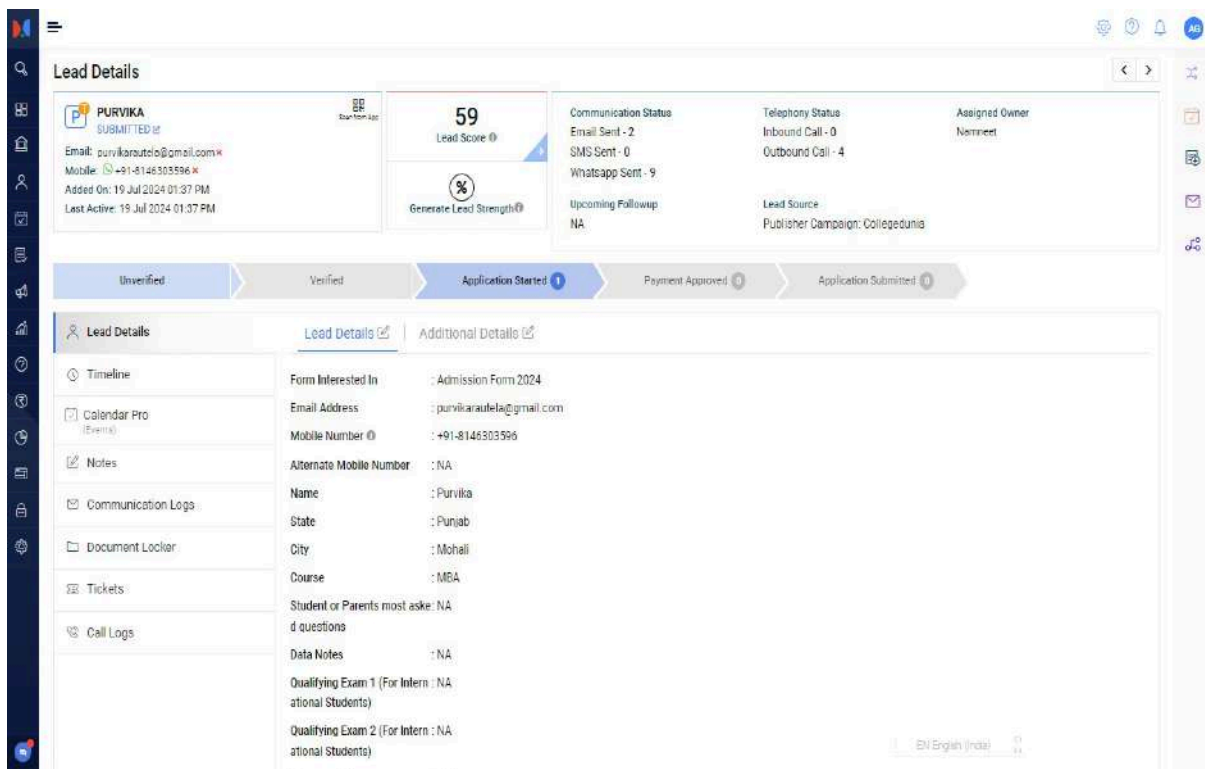
- Course-wise Student Segregation:** The ‘No Paper Form’ application, now rebranded as the **Meritto Platform**, plays a crucial role in managing student data efficiently. The system categorizes student information based on the courses they have applied for, making it easier for the administration to organize and manage admissions according to course requirements. This segregation enables the institute to view course-specific data, such as the number of applicants, their eligibility, and seat availability in each program. This structured data management is critical for effective e-governance, as it ensures that the admissions process remains organized, and helps the institute maintain proper records for reporting and decision-making purposes.



Registered Name	Registered Email	Registered Mobile	State	City	Primary Registration Campaign	User Registration Date	Course
Saksham Jain		+91-8168018404	Chandigarh	Chandigarh	Offline/NA/NA	10/10/2024, 02:53:05 PM	B.Com (Hons)
Nikhil	nikhilsharma2369@gmail.com	+91-7009595028	Chandigarh	Chandigarh	Offline/NA/NA	10/10/2024, 02:25:58 PM	B.Com (Hons)
Jaskaran Singh	jkssaini3240@gmail.com	+91-9646597575	Chandigarh	Chandigarh	Offline/NA/NA	10/10/2024, 02:25:58 PM	B.Com (Hons)
Gurkirat Singh	gurkiratssahni@gmail.com	+91-7707882451	Chandigarh	Chandigarh	Offline/NA/NA	10/10/2024, 02:25:58 PM	B.Com (Hons)
Rohit semwal	rohitsemwal499@gmail.com	+91-7719561837	Chandigarh	Chandigarh	Offline/NA/NA	10/10/2024, 02:25:57 PM	B.Com (Hons)
Yuvraj singh	yuvrajsingh022@gmail.com	+91-6283122170	Chandigarh	Chandigarh	Offline/NA/NA	10/10/2024, 02:25:57 PM	B.Com (Hons)
Ankit Rana	rajputankit1404@gmail.com	+91-9115143932	Chandigarh	Chandigarh	Offline/NA/NA	10/10/2024, 02:25:57 PM	B.Com (Hons)
vinod	v421141@gmail.com	+91-8054152831	Chandigarh	Chandigarh	Offline/NA/NA	10/10/2024, 02:25:57 PM	B.Com (Hons)
Mohi	nm329360@gmail.com	+91-7901963165	Chandigarh	Chandigarh	Offline/NA/NA	10/10/2024, 02:25:56 PM	B.Com (Hons)

**Fig: Course-wise student segregation on No Paper Form**

- Full Student Details:** The **Meritto Platform** also stores and manages the complete contact details of all applicants and enrolled students. This feature allows the institute’s management and admission team to communicate directly with students and their parents through the platform. Importantly, it maintains a communication log, tracking how many calls, messages, or emails have been sent to each student. Additionally, the system allows team members to add remarks or notes regarding interactions with students, which aids in effective follow-up. This centralized record-keeping system improves coordination within the admission team and ensures that all student inquiries are addressed efficiently. Moreover, the ease of communication via this platform supports a more streamlined, paperless governance model, aligning with modern e-governance practices.



**Fig: Full student details on No Paper Form**



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and Technology



## Tax Invoice

Invoice# NPF23-24/ST2746

**NoPaperForms Solutions Private Limited**  
1st Floor, Plot No – 242 & 243, AIHP Palms,  
Udyog Vihar, Phase 4, Gurugram, Haryana-122016, India

GSTIN: 06AAFCN5462K1Z7  
CIN: U72900DL2017PTC312499  
www.meritto.com  
MSMED Regn No.UDYAM-HR-05-0040973

Bill To  
**Gian Jyoti Institute of Management & Technology**  
Phase-2, Mohali, near Bassi Theatre, Sector 54,  
Punjab  
India  
GSTIN 03AAAAG0877C1Z9

Place Of Supply: Punjab (03)

Invoice Date	Due Date
15/12/2023	15/12/2023

Item & Description	Qty	Rate	IGST	Amount
Enrolment Cloud - Starter Plan	1	1,64,500.00	29,610.00 18%	1,64,500.00
SAC: 998313				

Sub Total 1,64,500.00

IGST18 (18%) 29,610.00

**Total ₹1,94,110.00**

Payment Made (-) 1,94,110.00

**Balance Due ₹0.00**

Total In Words: *Rupees One Lakh Ninety-Four Thousand One Hundred Ten Only*

Bank details For RTGS/NEFT Transfer:-

This is a computer generated invoice, no hard copy is required.

Please don't print this e-mail, Save Paper – Save your Planet!

**Bill for Subscription of No Paper Form Web Application bearing Invoice Number: PI/NPF23-24/ST2746, Dated 15 Dec 2023**



## NoPaperForms

**NoPaperForms Solutions Private Limited**

1st Floor, Plot No. 242 & 243  
AIHP Palms, Udyog Vihar Phase 4, Gurugram  
Haryana - 122016, India

GSTIN: 06AAFCN5462K1Z7  
CIN: U72900DL2017PTC312499  
<https://www.nopaperforms.com/>  
MSMED Regn No.

## Estimate

PI No # PI/NPF22-23/0709

Bill To  
**Gian Jyoti Institute of Management & Technology**  
Phase 2, SAS Nagar, Mohali  
Punjab  
India

Place Of Supply: Haryana (06)

Invoice Date	Terms	Due Date
30/06/2022	Due on Receipt	30/06/2022

#	Item & Description	HSN/SAC	Qty	Rate	CGST	SGST	Amount
1	Email Credit	998313	1,25,000.00 Quantity	0.04	450.00 9%	450.00 9%	5,000.00

Sub Total 5,000.00

CGST9 (9%) 450.00

SGST9 (9%) 450.00

**Total ₹5,900.00**

**Balance Due ₹5,900.00**

Total In Words: **Rupees Five Thousand Nine Hundred Only**

Payment Options

Bank details For RTGS/NEFT Transfer:-

Bank Name	HDFC BANK LTD
A/C No.	50200028221477
Branch	Okhla Industrial Area Ph 3 New-Delhi- 110020
RTGS/IFSC	HDFC0002074
Swift Code	HDFCINBBDEL

**Bill for Subscription of No Paper Form Web Application bearing Invoice Number:  
PI/NPF22-23/0709, Dated 30 June 2022**



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TO		FROM	
NOPAPERFORMS		GIAN JYOTI	
Account	50200028221477	PHASE II, MOHAL	
IFSC Code:	HDFC0002074		

**PAYMENT ADVICE**

Beneficiary Name:	NOPAPERFORMS
Beneficiary Nickname:	NOPAPER
Payment Date:	01-07-2022
Beneficiary Account No. :	50200028221477
Beneficiary IFSC Code:	HDFC0002074
Amount:	5900.00
Company Name:	
Reference No:	679935331
Remarks:	bill dt 30062022
Payee LEI	-

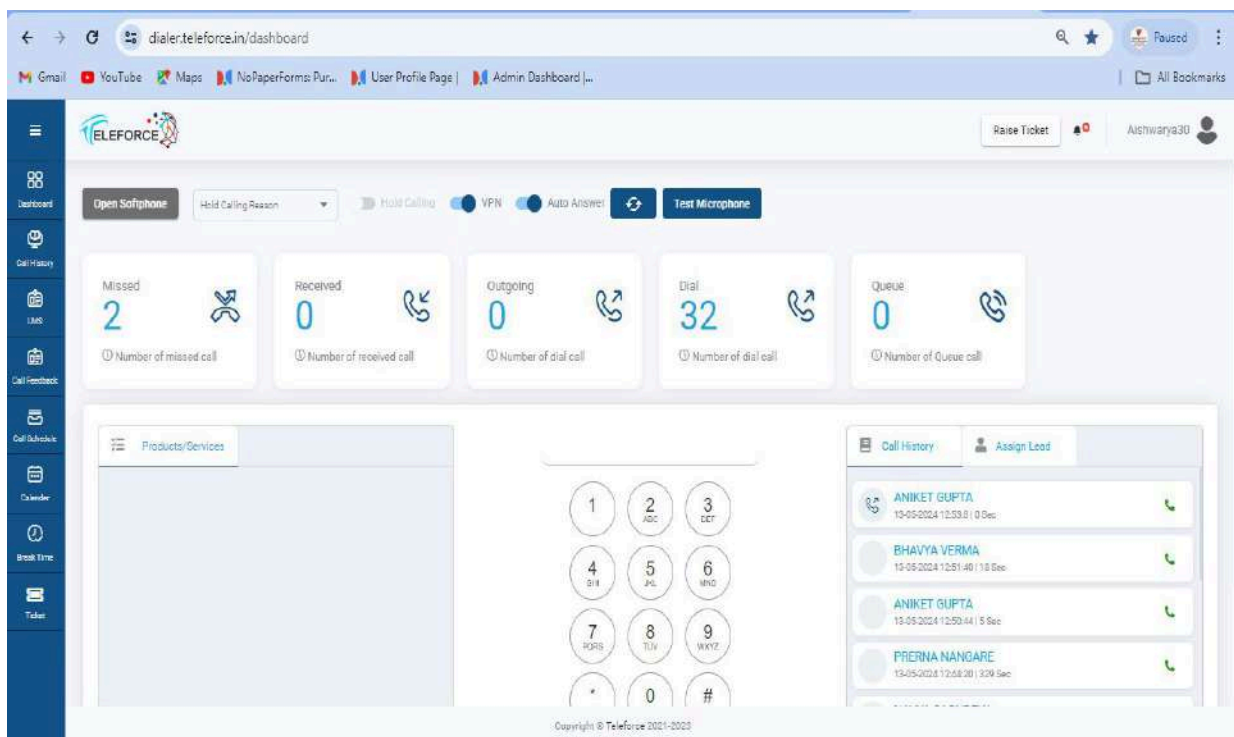
Dear Sir / Madam,

We have initiated your payment through Fund Transfer on 01-07-2022 an amount of INR 5900.00. In case of any clarification regarding this transaction please get in touch with [corporate.lb@axisbank.com](mailto:corporate.lb@axisbank.com).

**Payment Advice against Bill for Subscription of No Paper Form Web Application bearing Invoice Number: PI/NPF22-23/0709, Dated 30 June 2022**

### 3. Teleforce Call Management System

The **Teleforce** web application, accessible at <https://dialer.teleforce.in/>, is specifically used by the admission team to engage with prospective students. Through this application, the team can handle inquiries and respond to questions about the admission process, courses, fees, and other relevant details. Teleforce functions as a communication tool that integrates with the broader Meritto Platform, ensuring that all interactions with prospective students are documented and aligned with the overall admission management process. The application allows the admission team to manage large volumes of calls efficiently and ensures that no inquiries are missed. By streamlining communication through this platform, the institute enhances the admission process, offering a more professional and organized system for addressing student concerns.



**Fig: Tele Force Web Application Screenshot**





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GSTN: 24AACCG4943R1Z5  
PAN: AACCG4943R  
TAN: DELG09311B

**TELEFORCE** |   
A Product by  
**Garuda Advertising Pvt. Ltd.**  
CIN No.: U74300DL2005PTC143736

*Profoma Invoice*

<b>Bill to</b> <b>GIAN JYOTI EDUCATIONAL SOCIETY</b> SAS NAGAR MOHALI PUNJAB, PHASE-2, SECTOR 54, GIAN JYOTI EDUCATIONAL, SOCIETY, SAS NAGAR, MOHALI, Punjab, 160055			<b>PI: GA/IT/24-25/121</b> <b>Date: 06/05/2024</b>	
<b>GST No.: 23AAJFE4557H1ZF</b>				
SN	Particulars	Qty/User	Rate	Amount (RS)
1	Towards Cost of Cloud Call Centre Adv. Plan @1650/- month, Half Yearly Mode (06/05/24 to 30/09/24) for all 6 users	3	9,900.00	29,700.00
			<b>Total</b>	29,700.00
<b>INR: Thirty Five Thousand &amp; Forty Six Only</b>			<b>IGST @18%</b>	5,346.00
			<b>Grand Total (R/O)</b>	<b>35,046.00</b>
<b>Note:</b> <b>NEFT / RTGS - Details</b> <b>Cheque in favour: Garuda Advertising Pvt. Ltd.</b> <b>Bank :Punjab National Bank ; Branch: Mahipalpur New Delhi-110037</b> <b>Current A/C. : 0029102100000227 ; IFSC/RTGS : PUNB0002910</b> <b>(i) PAN: AACCG4943R (ii) GST No. 24AACCG4943R1Z5 (iii) HSN/SAC Code: 998419/998313</b>				
<b>Terms &amp; Conditions</b> 1 Payment to be in 3 equal parts on 01 February, 01 March & 01 April 2024 respectively 2 All payment should be made by crossed cheque or NEFT/RTGS only. 3 Interest will be charged at the rate of 18% p.a. if the bill is not paid on due date. 4 All disputes are subject to jurisdiction of Delhi Courts only.				
<b>E. &amp; O. E.</b>				
 Prepared by		<b>For GARUDA ADVERTISING PVT. LTD</b> <b>TARUN BIR SINGH</b> <b>SETHI</b> Digitally sign by TARUN BIR SINGH SETHI Authorised Signatory		

"This is computer generated invoice no signature required."

Add.: 501, 5th Floor, Shapath 1, SG Highway, Bodakdev, Ahmedabad, Gujarat 380054  
www.teleforce.in | accounts@teleforce.in | +91 9999919398

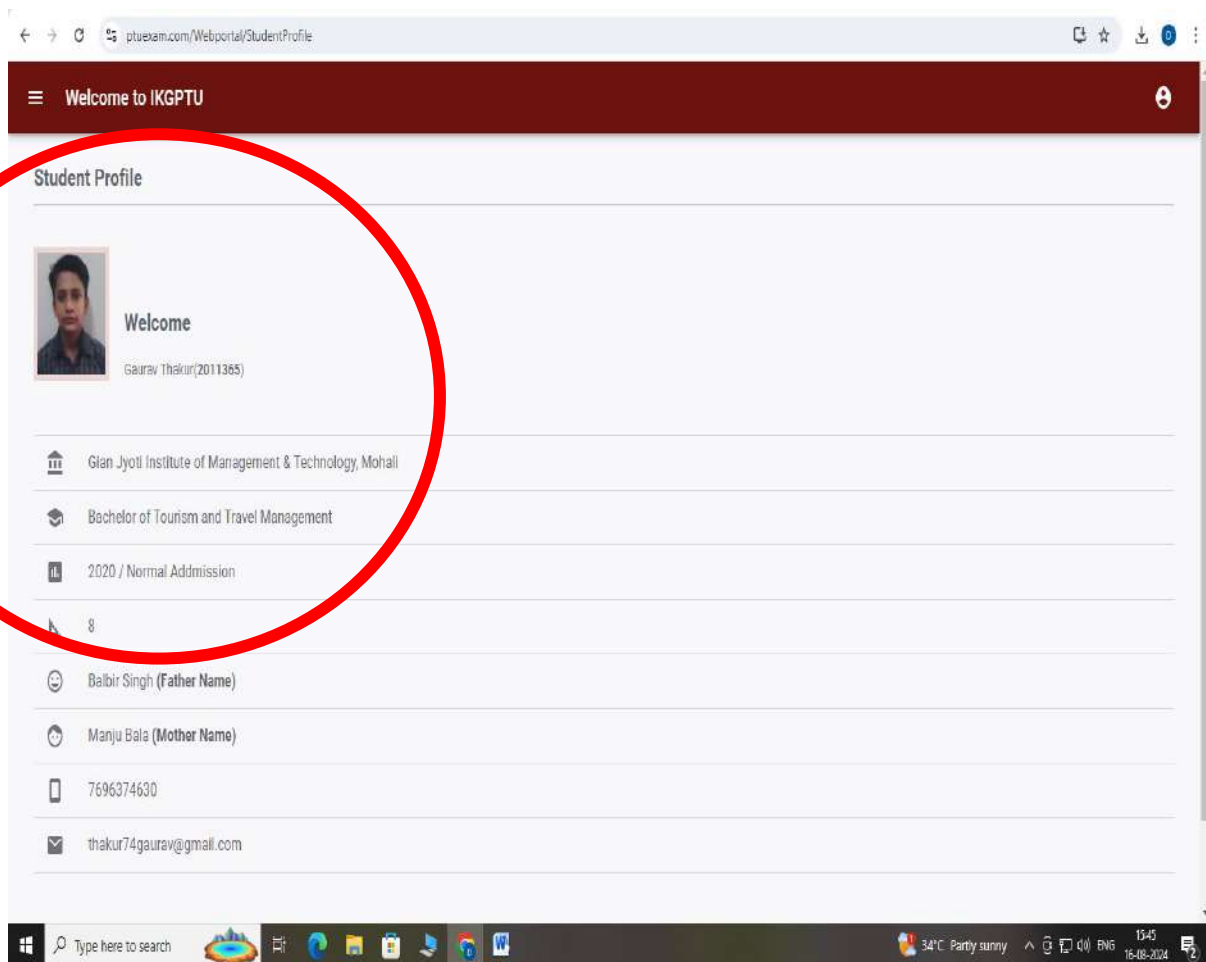
**Bill for Subscription of Teleforce Web Application bearing Invoice Number: GA/IT/24-25/121, Dated 06 May 2024**

# **E-Governance in Examination**

## 1. Examination Support Provided by Affiliating University ([www.ptuexam.com](http://www.ptuexam.com))

**Student's Examination Support** is provided by the affiliated university through [www.ptuexam.com](http://www.ptuexam.com).

On Dashboard identity of student shown by University on this portal as shown on figure below:



**Fig: Student Login is available on the IKGPTU web portal for accessing academic & examination-related information.**

Through this portal, students can directly communicate with the university to access the following services:

1. **University-Issued Datesheets are published on the student's personal portal:** The University provides each student with a personalized online portal where important academic information is posted. This includes the official datesheet, which outlines the schedule for upcoming exams, including dates, times, and venues for both regular

and reappear (supplementary) exams. By accessing their personal portal, students can view and download the datesheet to plan their study schedules accordingly.

2. **Copies of Gazettes are also published on the student's personal portal:** Gazettes, which are official documents published by the university, provide notifications about exam results, updates, or any academic decisions. These gazettes are uploaded to the student's personal portal, allowing students to stay informed about important announcements. Accessing gazettes directly through the portal ensures that students receive timely and authentic information.
3. **Detailed Marks for each subject:** After exams are conducted and evaluated, students can view their detailed marks for each subject through their personal portal. This includes both theory and practical marks (where applicable). Having access to these detailed results allows students to track their academic progress and identify areas for improvement. The portal provides a clear breakdown of marks, ensuring transparency in the grading process.
4. **Re-Evaluation requests for any subject can be submitted through the portal:** If a student is dissatisfied with the marks they received in a particular subject, they can request a re-evaluation of their answer sheets directly through the portal. This process allows students to submit an online application for re-checking or re-assessment of their exams. The portal facilitates this request easily, making it more convenient for students to initiate the process without visiting the university in person.
5. **Regular and Reappear Examination Forms are filled through the portal:** Students who need to appear for regular exams or reappear for supplementary exams (in case they did not pass a subject) can fill out the necessary examination forms directly through their personal portal. This online form submission process makes it easier and faster for students to apply for exams, pay fees, and receive confirmation without having to deal with paperwork.
6. **DMC (Detailed Marks Certificate) for a specific semester is released and can be downloaded:** The Detailed Marks Certificate (DMC) for each semester is uploaded to the student's portal once all assessments are completed. This document provides a comprehensive overview of the student's performance in all subjects for that semester, including internal and external marks, practical marks, and any other

relevant details. Students can download this certificate for their personal records or use it for academic and employment purposes.

7. **Degree Certificate released on the portal and can be downloaded:** Once a student has successfully completed their academic program and met all the requirements for graduation, the university releases the Degree Certificate on their personal portal. This official document certifies that the student has completed their degree program and is eligible for graduation. Students can download and print this certificate for use in job applications, further studies, or other purposes.
8. **Transcript Certificate released on the portal and can be downloaded:** The transcript is a detailed document that provides a summary of the student's academic performance throughout their entire course of study. It includes marks for all subjects across all semesters, as well as cumulative grades and credits. The transcript is crucial for students applying for higher education or jobs. The portal allows students to download this document when needed.
9. **Migration Certificate released on the portal and can be downloaded:** For students who wish to transfer from one university to another or move to a different educational institution for further studies, the migration certificate is required. This certificate is made available on the portal once the student applies for it and is issued by the university. It can be downloaded and submitted to the new institution as proof of their departure from the previous university.
10. **Resolution of queries related to examinations or university documents through the portal:** In addition to the services mentioned above, the portal also serves as a communication platform for students to raise any queries related to examinations, results, or university documents. Whether a student has questions about their results, application status, or document issuance, they can submit their concerns through the portal. The university responds directly to these queries, streamlining the communication process and reducing the need for students to visit the campus in person.

This detailed explanation highlights how the portal serves as a one-stop solution for students to manage their academic records, apply for services, and communicate with the university, providing convenience and efficiency in the student experience.



Welcome to IKGPTU

Welcome  
Gaurav Thakur (2011365)

Gian Jyoti Institute of Management & Technology, Mohali  
Bachelor of Tourism and Travel Management

Hot Links

Latest Enquiry(s)

BTM course not listed in the sheet with no question paper on portal. (05 Aug 2021)  
reply: PIs check list of eligible students for mock test (06 Aug 2021)

I am not able to see the course of BTM under mocktest list shared by th university (05 Aug 2021)  
reply: Mock Test Time 10.00AM to 3.00 PM (05 Aug 2021)

Latest Announcement(s)

Addition and Amendment-IV in Final Date sheet for Regular and Reappear Semester Examination April-2024 as on 13.06.2024 (13 Jun 2024)

Addition and Amendment-IV in Final Date sheet for Regular and Reappear Semester Examination April-2024 as on 13.06.2024

Postponement of examination dated 06.06.2024 (05 Jun 2024)

Postponement of examination dated 06.06.2024 Due to administrative reason examinations scheduled on 06.06.2024 have been postponed. These examinations shall be held on 09.06.2024 (Sunday) at same time and session.

Latest Document(s)

Bachelor of Tourism and Travel Management, Semester-8, 2018 (April-2024)	09 Jul 2024
Transcript (April-2024)	08 Jul 2024
(April-2024)	24 Jun 2024
PDC (April-2024)	21 Jun 2024

Progress Calculator

1.0  
0.9  
0.8  
0.7  
0.6

Type here to search

34°C Partly sunny 15:45 16-08-2024

**Fig: Student documents are accessible through the IKGPTU web portal.**