



**GIANJYOTI**  
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Institute of Management  
and Technology

Ref No: - GJ/IQAC/2023/02.

Date: 10/09/2023

**Notice**

The Ninth meeting of IQAC is scheduled on 11/09/2023, at 2:00 p.m.in the Syndicate Room, GJIMT. The agenda of the meeting:

**Agenda:**

1. Confirmation and Review of the Meeting held on 07/02/2023
2. Action taken Report of the eighth IQAC meeting held on 07/02/2023
3. Status of NAAC work and Completion.
4. To Submit IIQA
5. Conduct of International Conference
6. Signed MOUs with other organization
7. Other Issues with the permission of the Chair

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Coordinator, IQAC

PA to Director

Front Office

Heads of Department

**Minutes of the Ninth IQAC Meeting held on 11/09/2023**

The Chairperson - IQAC – Dr. Annet Bedi occupied the Chair and welcomed all the members for the ninth meeting of IQAC.

**Agenda 1: Confirmation and Review of the Meeting held on 07/02/2023**

**Resolution:** Action taken report of the previous meeting held on 07/02/2023 was accepted after discussion.

**Agenda 2: Action taken Report of the Eighth IQAC meeting held on 07/02/2023**

**Resolution:**

S No.	Resolution in the meeting	Action Taken for Implementation & Outcomes
1,	Initiation of NAAC work	The latest Manual was provided to all the faculty members to study and understand the requirements.
2.	NAAC preparedness	NAAC work was started with a vision for next year submission of first cycle SSR
3.	Discussion about the NAAC Accreditation and Assessment Process	All the Committee members discussed on process and framework for NAAC Accreditation and Assessment
4.	Formation of NAAC Committee	Under the Supervision of IQAC –Chairperson, NAAC Committee was constituted
5.	Conduct of National Conference/Seminar	19th GJ-NatConMITE 2023: Embracing Change and Transformation Seminar on Quality Assurance
6.	Conduct of other Institutional activities	Industrial Visit at CDAC- IT Research Centre (12 <sup>th</sup> April 2023)  Excursion Trip to Kurukshetra- (3 <sup>rd</sup> May 2023)  Workshop on AI and Python by HDFC Bank “Parivartan” (5 <sup>th</sup> April-5 <sup>th</sup> May 2023)  Decathlon- Health and Fitness Day- (27 <sup>th</sup> April 2023)
7.	Review of Alumni Registration	Registration of Alumni members and review was done.
8.	Installation of Water Harvesting System	Water Harvesting System was installed

**Agenda 3: Status of NAAC work and Completion**

**Resolution 1:** The criterion In-charges presented a progress report of the NAAC work done so far to the Chairperson – IQAC for assessment of NAAC preparedness.

**Resolution 2:** Review of NAAC qualitative and quantitative work is taken criteria wise and IQAC recommended to apply for the initial log in for NAAC.

**Agenda 4: To submit Institutional Information for Quality Assessment (IIQA)**

**Resolution:** Thorough discussion was made and it was decided that by looking at the preparation, it was decided to submit IIQA in the last week of June, 2024.

**Agenda 5: Conduct of International Conference**

**Resolution:** 17th GJ-IntConMITE 2023: Innovation for Smart, Inclusive and Sustainable Growth

**Agenda 6: Signed MOUs with other Institutions**

**Resolution:** MOUs were signed between Asian Business School and GJIMT, SAGE Spectrum and Gyan Management Journal (ISSN: 0974-7621), and Hola India, Spain and GJIMT.

**Agenda 7: Conduct of Institutional activities**

**Resolution:** Various workshops, seminars and FDPs were organised

**Agenda 8: Other Issues with the permission of the Chair**

As there was no other issue to be discussed, so the meeting was concluded with a vote of thanks.



**Attendees:**


Sr. No	Name	Designation	Signature
1	Dr. Aneet Bedi	Chairman-IQAC	
2	Dr. Neeraj Sharma	Coordinator- IQAC	
3	Prof. Gurdeepak Singh	Member	
4	Dr. Rakhee Dewan	Member	
5	Dr. Tarandeep Singh	Member	
6	Ms. Gian Jyot	Member	
7	Dr. Bushra S.P Singh	Member	
8	Ms. Archan Upadhyay	Member	
9	Mr. B.L Arora	Member	
10	Mr. Ajay Tiwari	Member	
11	Ms. Kajal Soni	Student Member	
12	Mr. Nitin Shrikoti	Student Member	
13	Mr. Rakesh Prashar	Member	

11/9/2023



Action taken Report of the Ninth IQAC meeting held on 11/09/2023

S No.	Resolution in the meeting	Action Taken for Implementation & Outcomes
1.	Submission of IIQA for NAAC in June 2024.	IIQA preparation was assigned to members of the NAAC committee
2.	Conduct of Conference	17th GJ-IntConMITE 2023: Innovation for Smart, Inclusive and Sustainable Growth
3.	MOUs Signed	MOUs were signed between Asian Business School and GJIMT, SAGE Spectrum and Gyan Management Journal (ISSN: 0974-7621), and Hola India, Spain and GJIMT.
4.	Conduct of Institutional activities.	Industry Visit to Antier Solutions Mohali (13 <sup>th</sup> Sept 2023) Mohali Eco Warriors Spearhead Indian Swachhata League 2.0 Flash Mob (17 <sup>th</sup> - 27 <sup>th</sup> Sept 2023) Annual Sports Fest (22nd Sept 2023)

  
Coordinator - IQAC



  
Chairman - IQAC



**LIST OF SEMINARS/WORKSHOPS/FDPs**

<b>TITLE</b>	<b>CATEGORY</b>
Seminar on International Financial Markets-September 29, 2023	Seminar
United Against AIDS: Knowledge for Prevention and Care-October 3 2023	Seminar
Mastering ERP: Tools and Techniques for Business Success-October 9 - 13 2023	FDP
Bridging the Gap between Industry and Academia: Through IPR Excellence-November 1 2023	Seminar
National Seminar on Quality Management and Accreditation in Higher Education-January 10 2024	Seminar



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Ref No - GJ/ISAC/2024/01

Date: 24/02/2024

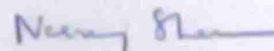
**Notice**

The tenth meeting of IQAC is scheduled on 26/02/2024, at 2:00 p.m. in the Syndicate Room, GJMT. The agenda of the meeting:

**Agenda:**

1. Confirmation and Review of the Meeting held on 11/09/2023
2. Action taken Report of the Ninth IQAC meeting held on 11/09/2023
3. Status of NAAC work and Completion
4. Review of Academic Audit
5. Conduct of Seminar/workshop/FDP
6. Review of Research work
7. Other Issues with the permission of the Chair

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PA to Director

Front Office

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Minutes of the Tenth IQAC Meeting Held on 26/02/2024

**Chairperson:** Dr. Aneet Bedi

**1. Confirmation and Review of the Previous Meeting Held on 11/09/2023**

- **Resolution:** The action taken report from the previous meeting was reviewed and approved after discussion.

**2. Action Taken Report from the Ninth IQAC Meeting Held on 11/09/2023**

- **Resolution:**

S No.	Resolution from the Meeting	Action Taken and Outcomes
1.	Submission of IIQA for NAAC in June 2024	IIQA preparation was assigned to members of the NAAC Committee.
2.	Conduct of Conference	The 17th GJ-IntConMITE 2023: Innovation for Smart, Inclusive, and Sustainable Growth was conducted.
3.	MOUs Signed	MOUs were signed between Asian Business School and GJIMT, SAGE Spectrum and Gyan Management Journal (ISSN: 0974-7621), and Hola India, Spain and GJIMT.
4.	Conduct of Institutional Activities	Industry Visit to Antier Solutions Mohali (13 <sup>th</sup> Sept 2023) Mohali Eco Warriors Spearhead Indian Swachhata League 2.0 Flash Mob (17 <sup>th</sup> - 27 <sup>th</sup> Sept 2023) Annual Sports Fest (22nd Sept 2023).

**3. Status of NAAC Work and Completion**

- **Resolution:** The NAAC Committee has been tasked with preparing the Institutional Information for Quality Assessment (IIQA), with the submission scheduled for June 2024.

**4. Review of Academic Audit**

- **Resolution:** It was suggested that the Academic Audit should be conducted periodically, as per the Coordinator of IQAC.

**5. Conduct of Conferences/Seminars/Workshops**

- **Resolution:** Seminars and workshops for students have been successfully organized.



## 6. Other Issues with the Permission of the Chair

- **Resolution 1:** Feedback was obtained from the editorial board of Gyan Management Journal regarding the poor quality of submissions. To address this issue, the IQAC decided to collaborate with SAGE Spectrum for a five-year period. An MOU will be signed to formalize this collaboration.
- **Resolution 2:** The IQAC recommended making the campus a more barrier-free environment through the construction of ramps for the physically disabled.

## 7. Action Points

- **Resolution 1:** The IQAC received feedback from the faculty expressing a desire to attend a 5-day FDP titled "Raise Your Financial Quotient: Gaining Insights on Financial Wellness." The IQAC granted permission for this, and certificates of participation will serve as proof of attendance.
- **Resolution 2:** The IQAC was informed about the need to create a differently-abled friendly environment. In response, the GJIMT Library was tasked with the installation of a Braille Keyboard and Non-Visual Desktop Assistance (NVDA) Software for student access.
- **Resolution 3:** The IQAC decided to prepare for the 18th International Conference, GJ-IntConMITE 2024, to be held on December 20, 2024. The theme was set as "Leadership Development in the Age of Disruption," aligning with AICTE's thrust area. A Conference Committee was formed, tasks were delegated, and a duty chart was prepared.
- **Resolution 4:** It was decided to purchase approximately 100 Indian Knowledge System books and 100 Competition Preparatory books. The library was instructed to proceed with the purchase.

**Adjournment:** The meeting concluded with a vote of thanks.



Attendees:

Sr. No	Name	Designation	Signature
1.	Dr. Anect Bedi	Chair - IQAC	Anect
2.	Dr. Neeraj Sharma	Coordinator	Neeraj Sharma
3.	Prof. Gurdeepak Singh	Member	Gurdeep
4.	Dr. Rakhee Dewan	Member	Rakhee Dewan
5.	Dr. Tarandeep Singh	Member	Tarandeep Singh
6.	Ms. Guran Tyat	Member	Guran Tyat
7.	Dr. Bushra S.P. Singh	Member	Bushra
8.	Ms. Archan Upadhyay	Member	Archan
9.	Mr. B.L. Arora	Member	B.L. Arora
10.	Mr. Ajay Tiwari	Member	A. Tiwari
11.	Ms. Karriya Parveen	Member	Parveen
12.	Mr. Abhishek Thangar	Member	Abhishek
13.	Mr. Rakesh Prashar	Member	IN ABSENTIA

Date : 26/02/2024



Action taken Report of the tenth IQAC meeting held on 26/02/2024

S No.	Resolution in the meeting	Action Taken for Implementation & Outcomes
1	Review of NAAC work	Decision was sought for IIQA to be submitted in the last week of June.
2	IKS and Competitive Exams Preparatory Books	Order for the books has been placed by the Library.

*Naveen Kumar*

Coordinator - IQAC

*Ajeet*

Chairman - IQAC





**LIST OF SEMINARS/WORKSHOPS/FDPs**

TITLE	CATEGORY
Next-Gen Library: E-Resource Management for the Digital Age-Feb 19-24 2024	Seminar
Skills for Success: Thriving in Today's World-March 26 2024	Workshop
Raise your financial Quotient: Gaining Insights on Financial wellness-	5- Day FDP in collaboration with Asian Business School
Change Makers Unite: Harnessing the Power of Social Entrepreneurship-April 3 2024	Seminar
Entrepreneurship & Innovation-May 24, 2024	Seminar